

JFK Airport Committee Meeting Minutes
March 31, 2017
7:00 - 9:00 PM
Green Acres Mall Community Room

In Attendance:

Voting Members:

Michael Anderson--for Town of North Hempstead
Tanagra Bledman--for State Senator Sanders
Barbara E. Brown--for Assembly Member Titus
Jackie Campbell--for Council Member Richards
Justin J. Conner-- for Congressman Suozzi
Tom Curry --for Congresswoman Rice
Kevin Denning--for Town of Hemstead
Matthew Dominick --for Assembly Member Solages
Patrick Evans--for Congressman Meeks
Richard Hellenbrecht--for Community Board 13
James Heylliger, for Local Airport MWBE
Michelle Keller-- for Community Board 12
Dan Mundy-- for Congressman Meeks
Patrick Nicolello--for State Senator Phillips
Delores Orr--for Community Board 14

Non-Voting Members

Andrew Brooks--for FAA
Kelly Mitchell--for PANYNJ

Public

Beverley Brown--Brookville, Queens
Jana Goldenberg--Roslyn, LI
Larry Hoppenhauer--Malverne, LI
Elaine Miller--Nassau
Glenn Morse--United Airlines
Daniel Randell--For Assembly Member Stacey Pheffer-Amato

Called to Order 7:07 PM

Chairperson Barbara Brown called the meeting to order and noted that while there was no quorum, we would proceed with those items on the agenda that did not require a vote.

The Chairperson reminded members and guests that all meetings will follow protocol as stated in the bylaws and recommended by Robert Rules of Order. Members of the Airport Committee introduced themselves and the entities they represent. Members of the public also introduced themselves.

The meeting was divided into two main parts--Review of Committee Structure and Discussion of Stakeholder Issues.

JFK Airport Committee Structure

Overview of NYCAR Objectives

Using a PowerPoint Presentation with excerpts from the NYCAR bylaws, the Chairperson provided an overview of the JFK Aviation Roundtable Committee's charge stating that it is a public forum for stakeholders who have concerns. Members are required to facilitate cooperation and planning for future

procedures in aviation by exploring and recommending solutions for noise mitigation and other aviation related problems.

Membership--Review of

Ms. Brown reviewed the categories of membership and noted that there is an application process for membership. Unfilled categories are Community Stakeholder Organizations and Citizen Members (2 on each committee.) Initially the membership roster was administered through the Port Authority. Ms. Brown noted that there will be an adjustment of slots due to inadvertent omissions. She noted that there would be four additional members (elected officials) because the districts they represent fall within a 65 DNL. On the JFK Airport Committee, these included Assembly Member Edward Ra, and Assembly Member Stacey Pfeffer Amato, from the Rockaways; On the LGA Airport Committee, they included Council Member Peter Koo and Assembly Member Ron Kim. The Roundtable has committed to a goal to keep membership balanced on LGA and JFK. This is the primary method used to comprise the committees.

Tom Curry inquired about outstanding requests for membership. The Chairperson reiterated that there is a process to apply and explained the different categories of membership, which includes the following:

- Entities: Elected Officials and organizations with designated numbers of delegates
- Community Stakeholder organizations who apply for membership and are approved by the Roundtable
- Citizen Membership (2 per airport Committee) who also must be approved.
- Non Voting Members: PANYNJ, EDC, NY & Company, FAA

Members present came to a consensus that the need for consistency is paramount concerning attendance at meetings in order to move the agenda forward.

Patrick Evans asked that we maintain a centralized location with a regimented package of documents that would provide an overview of the most pertinent information for new and existing members. Members would have access to online documents including bylaws and other handouts to keep them abreast. This would in effect serve as an orientation for any new members.

Evans asked for further clarification about the definition of a Citizen Member. Brown explained that there are many community people/citizens members with expertise in Aviation that are not connected to any known entity and that they would serve 2-year terms.

Airport Committee Role and Responsibilities

Ms. Brown reviewed the responsibilities and expectations of the Airport Committee as outlined in the by-laws. It was noted that Appendix 1 in the officially adopted bylaws explains how the entire Roundtable and the JFK and LGA Committees function. These points were reviewed. As an example, Chairwoman Brown recommended that the JFK committee remain involved in the JFK Master/ Vision Plan process and weigh in on regulations or legislation that affects communities even though it would be in an advisory capacity. Brown also noted the significance of the group establishing a Strategic Work plan that includes Outcome and Assessment measures and that phases of the strategic plan require innovative thinking and a collection of performance data needed to make informed suggestions. The plan also requires collecting and implementing viable solutions/ideas recommended by members and stakeholders that do not fall counter to FAA and Port Authority policies.

NYCAR Facilitator

Dan Mundy inquired about the use of a facilitator and whether the group would support the need for one. Discussion ensued about the role of a facilitator. Role can be as simple as a parliamentarian or administrative, providing support for the Airport Committees and the full Roundtable. The NYCAR Coordinating Committee is calling for the latter. Brown mentioned that the facilitator serves different purposes at other airport roundtables around the country. She reported on her findings through conversations with officials of the LAX, San Francisco and Oregon Roundtables. She also reported that

after researching the roles, the NYCAR Coordinating Committee outlined recommended responsibilities and forwarded them to Justin Bernbach of the PANYNJ. The consensus of attendees was that a facilitator is necessary to provide administrative support for the committees and full roundtable to facilitate the accomplishment of the work. Questions remain about funding the costs of this position. Andrew Brooks inquired about who would pay for the facilitator. Noise Study Project Director, Kelly Mitchell said she will take back these questions to PA.

Calendar of JFK Airport Committee Meetings

Committee came to a consensus about meeting four times per year. Suggested months were a) March, June, September, December or (B) Jan, April, July, Oct . The consensus of the participants was to hold the four required meetings in March, June, September, and December.

Standing Committees of JFK Airport Committee--Recommendations

The Chairperson made initial suggestions of:

- Rules Committee
- Membership Committee
- Legislative Committee
- Research and Development Committee
- Master Plan Committee ✓

Other suggestions were:

- Economic Development ↗
- Communications and Outreach
- Finance Committee
- Airport Operations Committee ✓

Part 150 Study committee

It was suggested that the membership review the list and come prepared to decide on the Standing Committees at the next JFK Airport Committee meeting. Tom Curry recommended submitting recommendations to the Chair for review before next meeting. Standing Committees and assignments would be established via doodle poll. Mundy suggested we establish who will serve on the committees by next meeting. Curry encouraged the group to combine elements of some of the committees to lessen the number of committees. The group reached consensus on this.

JFK Airport Executive Committee--Structure/Responsibilities of Officers

The roles and responsibilities of the Airport Committee officers was reviewed by the Chairperson. Offices are: Chair, 1st Vice Chair, 2nd Vice Chair, Recording Secretary, Corresponding Secretary It was noted that the 1st and 2nd Vice Chairs would each have responsibility for chairing one of the standing committees or have a particular area on which to focus. Since we did not have a quorum, election of officers had to be postponed until the June meeting. To facilitate elections, those interested in running for office will be asked to forward name, resume/bio to Chair along with office in which person is interested.

JFK Airport Committee-- Programmatic Items:

Work Program Defined ---The ingredients of a work plan were briefly outlined including identification of the issue, steps to accomplish goal, the who/what/where/when/how and assessment of outcome.

Review & Prioritization of Issues--Members and guests were asked to review a list of previously brainstormed issues and concerns and note whether there were any not listed. Discussion ensued about airplanes encroaching on residential airspace, noise and air pollution. Delores Orr noted that traffic, illegal

parking, off airport traffic jams, and poor signage are issues that should also be prioritized and committee agreed.

Kelly Mitchell and Andrew Brooks responded to some of questions raised by visitors regarding noise pollution and noise monitors. Nassau residents curious why their allotted DNLs are not reflecting higher averages. Elaine Miller and Jana Goldenberg stated that a noise monitor, located in East Hills area, is hidden behind hills and about 15 miles from JFK, does not capture the true experience of the level and frequency of air plane noise experienced by residents. Andrew Brooks noted the standard established by law to capture a yearly DNL average and single event metrics are not considered. Kelly Mitchell also cited types of metrics used to assess noise.

JFK Part 150 Study--Report on Land Use

Kelly Mitchell gave a progress report on the JFK Part 150 Study, stressing that all documents are on the PANYNJ website under "Noise Studies." This includes a condensed version of TAC meeting minutes, land use strategies, and what PA is required to assess. TAC has had 15 meetings since June 2015 and next meeting is April 19.

Meeting Notification: To respond to those who had questions about meeting notification, the chairperson noted that all members were notified at least twice by email; public notices were sent in to the local papers. To facilitate reaching more stakeholders, she said that committee members should also distribute the meeting notices to parties that they are aware would like to attend.

Public Comment Period

L. Hoppenhaur suggested that absentee members be issued a removal notice by next meeting if they missed a substantial amount of previous meetings.

Take-Aways for Members

1. Review list of issues and be ready to suggest their top three priorities so that the JFK Airport Committee can begin to prioritize the most important issues. Members will be polled prior to the next meeting to facilitate that prioritization.
2. Standing Committees--Review the list and send recommendation for top four standing Committees.
3. If interested in running for office, forward name, bio, and title of office to chairperson.

Respectfully submitted:
Tanagra **Bledman**