

## **LaGuardia Airport Tarmac Delay Contingency Plan**

LaGuardia Airport (LGA) has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Ms. Lysa Scully, LGA General Manager, at [lscully@panynj.gov](mailto:lscully@panynj.gov). LaGuardia Airport is filing this plan with the Department of Transportation because it is a commercial airport.

The plan describes how, following excessive tarmac delays and to the extent practicable, LaGuardia Airport will:

- ☐ Provide for the deplanement of passengers;
- ☐ Provide for the sharing of facilities and make gates available at the airport; and
- ☐ Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs and Border Protection (CBP).

LGA has facility constraints that limit the airport's ability to accommodate certain diverted flights while maintaining the airport's safe operation. We strongly encourage aircraft operators to contact the Airport Duty Manager at (718) 533-3700 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include:

- ☐ LGA has no international passenger processing facilities.
- ☐ Runway deck loading constraints limit the airport to B767-400 size aircraft or smaller.
- ☐ None of the 72 terminal aircraft gates at LGA are controlled by the airport operator.
- ☐ The airport operator does not own or operate any ground service equipment.
- ☐ LGA has a limited number of hardstand aircraft parking positions.

LaGuardia Airport makes every effort to accommodate diverted flights and ensure the safe and efficient operation of the airport and its ability to serve the civil aviation needs of the public during irregular operations.

### **Airport Information**

Name of Airport: LaGuardia Airport (LGA)

Name and title of person preparing the plan: John P. Arancio  
Manager – Aeronautical Services

Preparer contact number: (718) 533-3899

Preparer contact e-mail: [jarancio@panynj.gov](mailto:jarancio@panynj.gov)

Date of submission of plan: December 2018

Airport Category: Large Hub

### **Contact Information**

In the event of a diversion or other irregular operations, aircraft operators should contact the Airport Duty Manager for assistance at 718-533-3700. **LaGuardia Airport Tarmac Delay**

### **Contingency Plan**

2 May 15, 2017

### **Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

The airport operator does not own or operate any of the equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally, airport operator personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. However, the airport operator has entered into a Letter of Agreement (LOA) with the airport's Fixed Base Operator (FBO) – Sheltair – for the provision of portable air stairs and belt loader for the airfield removal of passengers and, if feasible, passenger checked luggage. In addition, an LOA exists with LGA's tenant airlines, represented by the LaGuardia Airport Airline Management Council (LAAMCO), to pool and share deplanement equipment during long tarmac delays so the equipment is available for any airline in need of deplaning assistance. The LOA contains a list of wheelchair lifts, portable air stairs and ramp deplaning equipment. The airport operator and all air carriers operating at LGA maintain a copy of this LOA in their local offices. The airport operator has also established procedures with the air carriers to provide passenger busing services from remote parking locations to the terminals using airport operator and/or air carrier bus service.

### **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

LaGuardia Airport has four terminals, designated Terminals A, B, C and D, which contain a total of 72 gates. It should be noted that, in December 2018, Terminal B activated eleven common-use gates. As common-use, these gates are not exclusive to any air carrier and as such may increase their availability. All other terminal gates are under exclusive leases to a Terminal Operator and air carriers and are not controlled by the airport operator. The airport operator has established procedures that, under irregular operations, require air carriers with exclusively leased gates to first attempt to accommodate their own deplaning needs on their own gates. Should no gate be available, the air carrier is required to contact other carriers with suitably sized gates to request use of non-company gates. If no gate is available, the airport operator will coordinate remote hardstand deplaning and busing operations.

### **Plans to Provide a Sterile Area For Passengers Who Have Not Cleared United States Customs and Border Protection**

As a domestic hub airport primarily serving origin and destination (O&D) flights, LGA has no international passenger processing facilities. LGA will coordinate with local Customs and Border Protection (CBP) and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers aboard diverted aircraft, who have not yet cleared United States Customs and Border Protection, can be deplaned. Once these efforts are complete, the airport operator will coordinate with CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these temporary sterile areas to the extent practicable.

### **Public Access to the Emergency Contingency Plan**

LaGuardia Airport will provide public access to its emergency contingency plan by posting the plan in a conspicuous location on the LaGuardia Airport website at [www.panynj.gov](http://www.panynj.gov).