

January 17, 2014

**SUBJECT: REQUEST FOR PROPOSALS FOR PERFORMANCE OF EXPERT PROFESSIONAL BROKERAGE FIRM SERVICES FOR PROPERTY, LOSS OF REVENUE AND TERRORISM INSURANCE PROGRAM FOR THE WTC SITE (2014 THROUGH 2017) (RFP #36176) – ADDENDUM #1**

Dear Sir or Madam:

The Port Authority of New York and New Jersey hereby amends the subject Request for Proposals (RFP), dated January 7, 2014 as follows:

In the RFP Letter, Section III, after paragraph K., skip one line, and insert the following paragraph:

**“L. Background Qualification Questionnaire (BQQ)**

The Proposer shall submit a completed Background Qualification Questionnaire (BQQ), required for itself and all subcontractors and vendors known to the Proposer at the time of bid/proposal submission. This document and instructions for submitting the completed BQQ to the Authority’s Office of Inspector General can be obtained at the Authority’s website at: [http://www.panynj.gov/wtcprogress/pdf/PANYNJ\\_OIG\\_WTC\\_BQQP.zip](http://www.panynj.gov/wtcprogress/pdf/PANYNJ_OIG_WTC_BQQP.zip)”

Please note, the due date for proposals has been changed to January 27, 2014 at 2:00 P.M.

Sincerely,

Tim Volonakis  
Assistant Director  
Procurement Department