

THE PORT AUTHORITY OF NY & NJ

**PROCUREMENT DEPARTMENT
4 WORLD TRADE CENTER
150 GREENWICH STREET, 21ST FL.
NEW YORK, NY 10007**

3/25/2016

ADDENDUM # 1

To prospective Bidder(s) on Bid #45461 Accident Management and Vehicle Repair Services – Two (2) Year Requirements Contract

Due back on 4/1/2016, no later than 11:00AM

I. BIDDER'S QUESTIONS AND ANSWERS

The following information is available in response to questions submitted by prospective Bidders. The responses should not be deemed to answer all questions, which have been submitted by Bidders to the Port Authority. It addresses only those questions, which the Port Authority has deemed to require additional information and/or clarification. The fact that information has not been supplied with respect to any questions asked by a Bidders does not mean or imply, nor should it be deemed to mean or imply, any meaning, construction, or implication with respect to the terms.

The Port Authority makes no representations, warranties or guarantees that the information contained herein is accurate, complete or timely or that such information accurately represents the conditions that would be encountered during the performance of the Contract. The furnishing of such information by the Port Authority shall not create or be deemed to create any obligation or liability upon it for any reason whatsoever and each Bidder, by submitting its Bid, expressly agrees that it has not relied upon the foregoing information, and that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever. Accordingly, nothing contained herein and no representation, statement or promise, of the Port Authority, its Commissioners, officers, agents, representatives, or employees, oral or in writing, shall impair or limit the effect of the warranties of the Bidder required by this Bid or Contract and the Bidder agrees that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever. The Questions and Answers numbering sequence will be continued sequentially in any forthcoming Addenda that may be issued.

Question #	Can you provide a copy of the prior bid pricing.
Answer #	See attached.

FOR INFORMATION PURPOSES ONLY, ATTACHED IS THE PRICING FROM THE MOST RECENT PURCHASE:

The Port Authority of New York and New Jersey does not guarantee the relevancy of the pricing material as it may pertain to proposals solicited for other contracts. Vendors are cautioned that the use of this information, to determine future bid prices, or for any other purpose, shall be used at the vendor's own risk. Bid prices should be based on the company's costs, overhead and profit. The material requested may be based on a different specification and/or different quantity or delivery requirements than those in future solicitations.

This communication should be initialed by you and annexed to your Bid upon submission.

In case any Bidder fails to conform to these instructions, its Bid will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ

SELENE ORTEGA, MANAGER
COMMODITIES AND SERVICES DIVISION
PROCUREMENT DEPARTMENT

BIDDER'S FIRM NAME: _____

INITIALED: _____

DATE: _____

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO SHANTA NELSON, WHO CAN BE REACHED AT (212) 435-4661 OR AT SNELSON@PANYNJ.GOV.

PRICING SHEETS

(FOR 2 YEARS)

Vehicle Categories are fully described in Part V, Page 8, Clause #3, DESCRIPTION OF VEHICLES.

COLUMN 1 UNIT PRICES	COLUMN 2 EST. QUANTITY	COLUMN 3 TOTAL EST. PRICE PER ITEM
A. SERVICE CHARGE PER CLAIM \$ <u>14.50</u>	 ESTIMATED NO. OF CLAIMS 500	 = \$ <u>7,250.00</u> A
B. CHARGE PER WRITTEN APPRAISAL CATEGORY I VEHICLES \$ <u>73.50</u>	 ESTIMATED NO. OF WRITTEN APPRAISALS 250	 = \$ <u>18,375.00</u> B
C. CHARGE PER WRITTEN APPRAISAL CATEGORY II & III VEHICLES \$ <u>120.00</u>	 ESTIMATED NO. OF WRITTEN APPRAISALS 25	 = \$ <u>3,000.00</u> C
D. CHARGE PER ACTUAL CASH VALUE (ACV) DETERMINATION \$ <u>23.50</u>	 ESTIMATED NO. OF ACV'S 20	 = \$ <u>470.00</u> D

As described in Part V, Page 3, Paragraph #8.

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PART IV - SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)

CONTRACTOR'S PRICE SHEET
(FOR 2 YEARS)

COLUMN 1

COLUMN 2

COLUMN 3

UNIT PRICES

EST. QUANTITY

TOTAL EST.

PRICE PER ITEM

<p>E.</p> <p>CHARGE PER TOW (WHEN NO REPAIR IS MADE) CATEGORY I VEHICLES</p> <p><u>\$ 125.00</u></p>	<p>X</p>	<p>ESTIMATED NO. OF NON-REPAIR TOWS</p> <p>40</p>	<p>= \$ <u>5,000.00</u> E</p>
<p>F.</p> <p>HOURLY LABOR RATE* CATEGORY I VEHICLES</p> <p><u>\$ 28.00</u></p>	<p>X</p>	<p>ESTIMATED NO. OF HOURS</p> <p>20,000</p>	<p>= \$ <u>560,000.00</u> F</p>
<p>G.</p> <p>HOURLY LABOR RATE* CATEGORY II VEHICLES</p> <p><u>\$ 45.00</u></p>	<p>X</p>	<p>ESTIMATED NO. OF HOURS</p> <p>4,000</p>	<p>= \$ <u>180,000.00</u> G</p>
<p>H.</p> <p>HOURLY LABOR RATE* CATEGORY III VEHICLES</p> <p><u>\$ 45.00</u></p>	<p>X</p>	<p>ESTIMATED NO. OF HOURS</p> <p>2,000</p>	<p>= \$ <u>90,000.00</u> H</p>

* The Hourly Labor Rate quoted for under Items F, G and H shall apply to all categories of work, including but not limited to "Frame", "Mechanical", "Body" and "Paint" and shall be separate and distinct from the Hourly Labor Rate quoted under Item H for Paint and Materials.

PART IV - SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)

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PRICING SHEETS

(FOR 2 YEARS)

**COLUMN 1
UNIT PRICES**

**COLUMN 2
EST. QUANTITY**

**COLUMN 3
TOTAL EST.**

PRICE PER ITEM

<p>I.</p> <p>HOURLY PAINT & MATERIALS CHARGE** (CATEGORY I, II & III) VEHICLES</p> <p><u>\$ 14.50</u></p>	<p>X</p>	<p>ESTIMATED NO. OF HOURS</p> <p>8,000</p>	<p>= \$ <u>116,000.00</u></p> <p>I</p>
<p>J.</p> <p>ESTIMATED VALUE OF CATEGORY I VEHICLE PARTS</p> <p>\$400,000</p>	<p>(minus)</p>	<p>DISCOUNT (%) APPLIED TO LIST PRICES OF CATEGORY I PARTS</p> <p>(\$400,000 X <u>5</u> % Discount)</p>	<p>= \$ <u>380,000.00</u></p> <p>J</p>
<p>K</p> <p>ESTIMATED VALUE OF CATEGORY II VEHICLE PARTS</p> <p>\$200,000</p>	<p>(minus)</p>	<p>DISCOUNT (%) APPLIED TO LIST PRICES OF CATEGORY II PARTS</p> <p>(\$200,000) X <u>5</u> % Discount)</p>	<p>= \$ <u>190,000.00</u></p> <p>K</p>

** The Hourly Labor Rate quoted under Item I "Paint and Materials" shall be separate and distinct from the Hourly Labor Rate quoted under Items F (Category I), G (Category II) and H (Category III). The hourly charge quoted for Paint and Materials shall apply to all vehicles, regardless of Category (I, II or III).

PART IV - SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)

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L.				
ESTIMATED VALUE OF CATEGORY III VEHICLE PARTS		DISCOUNT (%) APPLIED TO LIST PRICES OF CATEGORY III PARTS		
\$150,000	(minus)	(\$150,000) X <u>5</u> % Discount)	=	\$ <u>142,500.00</u> L

TOTAL ESTIMATED 2 YEAR CONTRACT PRICE = \$ 1,692,595.00
(A+B+C+D+E+F+G+H+I+J+K+L) = M

PART IV - 8

PART IV - SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)

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