

**THE PORT AUTHORITY OF NY & NJ**

**PROCUREMENT DEPARTMENT  
2 MONTGOMERY STREET, 3<sup>RD</sup> FL.  
JERSEY CITY, NJ 07302**

12/20/2012

ADDENDUM # 1

**To Prospective Proposers On RFP # 31644 for Airport Noise & Operations Management System Contract For John F. Kennedy International (JFK), LaGuardia (LGA), Newark Liberty International (EWR), Stewart International (SWF) and Teterboro (TEB) AIRPORTS.**

Due back on 1/15/2013, no later than 2.00 PM.

**I. CHANGES/MODIFICATIONS**

**The following changes/modifications are hereby made to the solicitation documents:**

- Attachment B, Part II – Cost Proposal Form is deleted in its entirety and replaced with the attached Attachment B, Part II – Cost Proposal Form dated December 20, 2012.
- Section 5, Evaluation Criteria and Ranking, Subsection B, “Technical Expertise” is modified to “Technical Approach and Expertise”.

Additional changes to Section 5, Evaluation Criteria and Ranking, Subsection B “Technical Approach and Expertise”

- Delete first paragraph: “The extent to which the Proposer demonstrates its ability to execute the required services, including, but not limited to:”
- Bullet (2) is deleted in its entirety.

This communication should be initialed by you and annexed to your Select Type upon submission.

In case any Proposer fails to conform to these instructions, its Proposal will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ

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KATHY LESLIE WHELAN, MANAGER  
PURCHASING SERVICES DIVISION

Select Type FIRM NAME: \_\_\_\_\_

INITIALED: \_\_\_\_\_

DATE: \_\_\_\_\_

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO  
JEANETTE ANDERSON, WHO CAN BE REACHED AT (201) 395-3430 or at  
[jeanette.anderson@panynj.gov](mailto:jeanette.anderson@panynj.gov).

**ATTACHMENT B**

**PART II - COST PROPOSAL FORM**

COMPANY NAME \_\_\_\_\_

Vendor's pricing shall be "all inclusive" and firm for the term of the agreement. The prices shall include, but not be limited to, all delivery, installation, removal, equipment, labor, training, maintenance & support, insurance, project management and administrative services that the company provides in order to deliver Services that meet or exceed the requirements set forth in the Scope of Work of this RFP.

Entry of Prices:

1. The prices quoted shall be written in figures, in ink, preferably in black ink where required in the spaces provided on the Cost Proposal Form attached hereto and made a part hereof.
2. All Proposers are asked to ensure that all charges quoted for similar operations in the Contract are consistent.
3. Prices must be submitted for each Item required on the Cost Proposal Form.
4. All Proposers are asked to ensure that all figures are inserted as required, and that all computations made have been verified for accuracy.
5. The request for Hourly Rates apply to work associated with the Supplemental Work provision of the contract, which the Port Authority may or may not implement at its sole discretion.
6. Proposers shall identify any underlying cost-related assumptions in the section named "Assumptions", in the Cost Proposal Form.

**COST PROPOSAL FORM****HARDWARE SERVICES****TABLE 1A - Permanent and Portable Noise Monitoring Terminal Units**

<b>Equipment</b>	<b>Cost by Type of Telecommunication Mode (\$)</b>		
	<b>Phone Land line</b>	<b>Broadband (Cable/DSL)</b>	<b>Wireless (3G or 4G)</b>
Permanent NMT (Per Unit)			
Total Cost for Eleven (11) Units			
Portable NMT (Per Unit)			
Total Cost for Eleven (11) Units			
Grand Total (\$):			

Note: Cost for Permanent and Portable NMT shall be inclusive of all accessories and peripherals including but not limited to housing (cabinet), power supply, back-up battery, telecommunication cables, conduits, carrying/transportation case, and climate control devices inside the cabinet.

**TABLE 1B - Handheld Sound Level Meters**

<b>Equipment</b>	<b>Cost (\$)</b>
Handheld Sound Level Meter (Per Unit)	
Total Cost for Two (2) Units	
Handheld Calibrator (Per Unit)	
Total Cost for Two (2) Units	
Grand Total (\$):	

Note: Cost for handheld sound level meters and handheld calibrators unit shall include the carrying case for each unit.

**COST PROPOSAL FORM**  
**HARDWARE SERVICES**

**TABLE 1C - Computer Hardware**

<b>Equipment</b>	<b>Cost (\$)</b>
One (1) Computer/Server for TEB to Record ATC Transmissions	
Grand Total (\$):	

Note: Computer Systems for both TEB facility shall include all the necessary hardware, software, peripheral devices, and accessories to perform functions defined in the Scope of Work.

**COST PROPOSAL FORM**  
**HARDWARE SERVICES**

**TABLE ID – Hardware Installation**

Task	Cost for Each Following Category (\$)			Total Quantity	Total Cost (\$)
	Removal of old Unit	Installation of New Unit	Materials/Tools		
Installation of Permanent NMT Unit				11	
Installation of Portable NMT Unit				11	
Computer/Server for TEB to Record ATC Transmissions				1	
<b>Grand Total:</b>					

- Notes: 1. Equipment installation cost shall be inclusive of labor and all materials and/or tools necessary for installation.
2. Equipment installation cost shall be inclusive of retrofitting or replacing the existing infrastructure including but not limited to NMT housing (cabinet), power supply, telecommunication connection line, cables, conduits, and climate control device(s) inside the cabinet.

**COST PROPOSAL FORM****SOFTWARE SERVICES****TABLE 2 - Software Services**

Task	Cost (\$)			
	Base 3 Years	First - 2 Yr Option	Second - 2 Yr Option	Third - 2 Yr Option
Transfer of 10 Year Historical Data		Not Applicable	Not Applicable	Not Applicable
Flight Data and Tracking Information				
NOMS Software (8 User Licenses)				
Web Based Software (Public Web Portal)				
Web Site Hosting for General Noise Information				
Noise Complaint Hotline with Automated Voice Prompts (Toll Free No. for All Five Airports)				
Voice To Data Transcription Service for Noise Complaints				
INM Noise Contour Calculation				
Noise Calculation at a Certain Chosen Location on a GIS Map				
Software Upgrades				
Additional User License				
Total Cost (\$):				

Note: Cost for each term of the contract shall be inclusive of full cost of labor, any equipment and miscellaneous costs to provide the all software services as described in the Scope of Work.

**COST PROPOSAL FORM****CONTRACT SERVICES****TABLE 3 - Contract Requirements**

Task	Cost (\$)			
	Base 3 Years	First - 2 Yr Option	Second - 2 Yr Option	Third - 2 Yr Option
Contract Management and Administrative Services				
System Testing Requirements		Not Applicable	Not Applicable	Not Applicable
Training during Project Implementation		Not Applicable	Not Applicable	Not Applicable
Ongoing Training				
Documentation - Hardware Documentation and Manuals - Software Documentation and Manuals - Training Manuals				
System Maintenance & Repair (Hardware & Software)				
System Support (On-Site Troubleshooting Support)				
Hardware and Software Warranty				
Total Cost (\$):				

Note: Cost for each term of the contract shall be inclusive of full cost of labor, any equipment and miscellaneous costs to provide the all contract services as described in the Scope of Work.

**COST PROPOSAL FORM****TOTAL COST****TABLE 4 - Estimated Total Contract Costs**

		Total Cost (\$)
TABLE 1A	Permanent and Portable Noise Monitoring Terminal Units	
TABLE 1B	Handheld Sound Level Meters	
TABLE 1C	Computer Hardware	
TABLE 1D	Hardware Installation	
TABLE 2	Software Services	
TABLE 3	Contract Requirements	
Grand Total:		

Note: For TABLE 1A Total Cost include the highest cost out of the three (3) telecommunication options quoted.

**COST PROPOSAL FORM**

**HOURLY RATES**

**Table 5 - Hourly Rates for Supplemental Work – Straight Time**

Resource	Hourly Rate (\$)			Third Option (2 yrs)
	Base Term (3 yrs)	First Option (2yrs)	Second Option (2 yrs)	
Contract Manager				
Project Manager				
Software Developer/Engineer				
Trainer				
Report Writer				
Installation Technician				
Technical Support (Hardware/Software)				

Note: Straight time is defined as normal business hours between 8:00 AM and 5:00 PM EST

**Table 6 - Hourly Rates for Supplemental Work – Overtime**

Resource	Hourly Rate (\$)			Third Option (2 yrs)
	Base Term (3 yrs)	First Option (2yrs)	Second Option (2 yrs)	
Contract Manager				
Project Manager				
Software Developer/Engineer				
Trainer				
Report Writer				
Installation Technician				
Technical Support (Hardware/Software)				

Note: Overtime is defined as time between 5:01 PM and 7:59 AM EST

December 20, 2012

## **COST PROPOSAL FORM**

### **ASSUMPTIONS**

Proposers should identify any underlying cost-related assumptions in this in the space below or on additional sheets if the space provide below is insufficient.