

THE PORT AUTHORITY OF NY & NJ

**PROCUREMENT DEPARTMENT
2 MONTGOMERY STREET, 3RD FL.
JERSEY CITY, NJ 07302**

7/3/2013

ADDENDUM # 1

To prospective Bidder(s) on Bid #34058 Nissan NV3500HD-S Passenger Vans for Port Authority Central Automotive Division.

Due back on 7/23/2013, no later than 11:00AM

The following changes/modifications are hereby made to the solicitation documents:

Request for Quotation, Page 1 of 4, after "Nissan 3500" add "HD. Page 2 of 4, after "Nissan 3500" add "HD. Page 3 of 4, after "Nissan 3500" add "HD.

Delete document entitled "The Port Authority of New York and New Jersey Operations Services Department, Central Automotive Division" dated 7/1/13 in its entirety and replace with document entitled "The Port Authority of New York and New Jersey Operations Services Department, Central Automotive Division" dated 7/3/13.

This communication should be initialed by you and annexed to your Bid upon submission.

In case any Bidder fails to conform to these instructions, its Bid will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ

KATHY LESLIE WHELAN
ASSISTANT DIRECTOR
COMMODITIES AND SERVICES DIV.

BIDDER'S FIRM NAME: _____

INITIALED: _____

DATE: _____

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO SHANTA NELSON, WHO CAN BE REACHED AT (201) 395-3480 or at snelson@panynj.gov.

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**THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY
OPERATIONS SERVICES DEPARTMENT
CENTRAL AUTOMOTIVE DIVISION
241 ERIE STREET, ROOM 307
JERSEY CITY, NEW JERSEY 07310-1397**

**DATE: July 3, 2013
CODE: 006-4762-013**

SPECIFICATIONS FOR:

PURCHASE NISSAN NV3500HD-S PASSENGER VAN(S)

1. General

These specifications cover the furnishing of the latest production model Nissan NV3500HD-S Passenger Van Rear-Wheel Drive vehicle(s) which includes all manufacturer standard equipment, and all equipment and components as stated in these specifications.

The vehicle shall be designed and certified to operate in accordance with all regulatory requirements as specified within these specifications and all others as required by Federal, State of New York, State of New Jersey, and City of New York.

Bids shall be submitted in duplicate. The vendor shall submit with its Bid, a complete Vendor's Detail Sheet, **Appendix A**, which includes the standard warranty and detail description of the vehicle. The vendor needs to also complete The Bid Pricing and Equipment Options Sheet, (Provided at the end of the specifications.) **Appendix B**, listing the Purchase Price for the equipment, Options, and the Total Price for all equipment provided as per these specifications. **THE BID WILL BE EVALUATED BY THE "TOTAL BID PRICE."** **Appendix C**, the Delivery Location Sheet, showing contact information to where/who to contact when delivering the equipment.

The complete vehicle and all components and systems shall be complete and ready for service.

Vehicle Specifications

2. Specifications (Minimum Requirements)

The vehicle shall be a fleet model Rear-Wheel Drive Nissan NV3500HD-S Passenger Van equipped with all manufacturer's standard components and equipment, and include the following minimum requirements or any other requirements needed for the specified components.

- A. Engine: Manufacturer's standard production Flex-Fuel engine to run on regular unleaded gasoline or E85 fuel
- B. Full compliance with New York/New Jersey emissions
- C. Transmission: 5-speed electronically controlled automatic
- D. Exterior Color: Glacier White
- E. Interior Color: Charcoal
- F. Trailer Package: Class IV trailer tow package with a minimum capacity of 5,000 lbs, with manufacturer's standard heavy duty Class IV trailer hitch with removable combo pintel hook/2" ball, Cole Hersee 7-pole female connector(model #12063)and vehicle manufacturer's standard brake controller or Kelsey-Hayes Model 81741B brake controller
- G. Power ABS braking system
- H. Rear Doors: 50/50 split cargo doors with opening locking feature and privacy glass
- I. Side Door: Sliding passenger-side door with privacy glass
- J. Power windows and door locks w/remote anti-theft alarm system and anti-lockout feature
- K. Cruise control with steering wheel-mounted controls
- L. Electronic Brake Force Distribution (EBD)
- M. Brake Assist (BA)
- N. Active Brake Limited Slip (ABLS)
- O. Vehicle Dynamic Control (VDC) with Traction Control System (TCS)
- P. Tilt-Steering Column
- Q. Auxiliary Power Outlet(s)
- R. Front Seats: cloth, low-back bucket seats
- S. Rear Seats: 2nd row 65/35 bucket seats-inc: 3rd row 65/35 seats-inc: and 4th row 50/50 seats

- T.** Head restraints and 3-point safety belts on all 12 seating positions
- U.** Dual driver and front-passenger front-seat side airbags
- V.** Roof-mounted curtain airbags
- W.** 4-wheel independent suspension
- X.** Anti-Freeze: Permanent type, -20°F
- Y.** Tires/Wheels: Manufacturer's standard tires and wheels and manufacturer's standard full-size spare tire
- Z.** Tire pressure monitor system
- AA.** Full instrumentation with tachometer
- BB.** Inside rear view mirror shall be day/night non-glare
- CC.** Heating/air conditioning – front/rear passenger ducts
- DD.** Outside temperature display in odometer
- EE.** Sideview Mirrors: power side view mirrors/fold-away
- FF.** Daytime running lights
- GG.** Auto head lamps on/off feature
- HH.** Halogen quad headlights
- II.** Heavy-Duty factory installed maintenance-free battery min 700 Amp w/rundown protection and retained accessory power
- JJ.** Heavy-Duty factory installed alternator-min 160 Amps
- KK.** Windshield Wipers and Washers: Front/Rear, 2-speed electric with variable intermittent feature
- LL.** Rear window defroster
- MM.** Carpeted interior with full set of heavy-duty all-season rubber floor mats
- NN.** Manufacturer's standard radio
- OO.** Backup Assist Camera
- PP.** Front license plate bracket installed
- QQ.** Factory corrosion preventive
- RR.** Six (6) sets of vehicle keys and three (3) Key Fobs for each individual vehicle
- SS.** Minimum ½ tank fuel at delivery (units with low fuel will be rejected)
- TT.** No dealer advertising or logos of any kind

All other equipment not specifically mentioned but normally included by the manufacturer.

3. **Service Manuals**

The vendor shall provide two (2) sets of parts and service manuals. The manuals shall cover all vehicle systems. All manuals shall be provided on CD-ROMS. Manuals not available as CD-ROMs shall be provided as bound and assembled "hard" copies. Vendor shall send to the Engineer a receipt showing delivery of the manuals. Payment will not be released without these documents. Manuals are to be shipped to:

**Port Authority of NY & NJ
Central Automotive Division
241 Erie Street, Room 307
Jersey City, NJ 07310
Attn: Kimloy N. Stewart**

4. **Obligation To Promptly Order Vehicles**

The dealer shall submit written proof to the engineer within 14 days after award of contract that the vehicles have been ordered. This proof shall consist of valid purchase orders or factory order and acceptance with production slot information from the factory (eg, a dealer order receipt acknowledgement - D.O.R.A.). Failure to place a valid and binding order within 14 days shall be cause for the authority to cancel the contract without any further obligation to the dealer.

5. **Vehicle Invoice**

The vendor shall submit one invoice for each unit listing the VIN number of the vehicle and sent to the Engineer to expedite payment after receipt and acceptance. All paperwork and documents (including written confirmations, invoices, vehicle titles and certificates, manuals, window stickers, Vehicle Data Information Sheets, etc.) must be sent to the Engineer at the following address:

**Port Authority of New York & New Jersey
Central Automotive Division
241 Erie Street, Room 307
Jersey City NJ 07310
Attn: Kimloy N. Stewart, Automotive Engineer**

No paperwork shall be sent with the vehicles. Window stickers, production information sheets, line setting tickets, invoices and all other paperwork shall be sent to the above address only.

6. **Inspection And Acceptance Testing**

Inspection of workmanship, materials, designs, and performance of the unit may be made at the vendor's factory at the sole discretion of the Engineer. The Port Authority will pay all expenses of its inspectors. The Engineer will inspect each unit delivered to insure that the unit meets all requirements of the specifications. The Engineer will also conduct acceptance testing utilizing the tests set forth in the specifications and as required to check the operation of the unit and any of its systems in the most critical operating conditions. Upon satisfactory completion of the inspection and the acceptance testing, the Engineer will advise the vendor, in writing, of vehicle acceptance. Any defect or failure to comply with any requirements of these specifications shall be immediately remedied by the vendor at his own expense prior to retesting of the unit.

7. **Certificate Of Origin & Paperwork**

The vendor shall submit to the Engineer seven (7) days before delivery of each unit, the certificate of origin for a vehicle. This certificate shall be fully completed so as to enable the transfer of ownership to the Port Authority of NY & NJ.

If the vendor or the truck dealer is based in the state of New York, the vendor shall also submit with the above certificate of origin, the New York State Certificate Of Sale, form MV-50, fully completed, or if in New Jersey must conform to New Jersey State motor vehicle requirements.

The above document(s) shall be sent to:

**The Port Authority of NY & NJ
Port Authority Technical Center
Central Automotive Division
241 Erie Street, Room 307
Jersey City, New Jersey 07310-1397
Attn: Kimloy N. Stewart, Engineer**

All licensing statements shall be sent to the above address but shall show the legal address as follows:

The Port Authority of NY & NJ
225 Park Avenue South
New York, NY 10003

8. **Identification Card**

Vehicle shall be delivered with a 5"x 9" index card affixed to the left hand inside of the windshield. This card shall contain the following information and shall be visible from the outside of the vehicles.

- Vendor's Name
- Purchase Order Number
- Port Authority Engineer's Name
- Vehicle Identification Number

9. Servicing Before Delivery (Make-Ready)

Prior to delivery, each vehicle shall be completely serviced by the vendor in his shop, including engine tune-ups, lubrication, and wheel alignment. Equipment with water-cooled engines being delivered shall be protected with permanent anti-freeze to a minimum of -40°F. The anti-freeze shall contain corrosion inhibitors. All systems on the unit shall be fully serviced and filled with all required fluids, and be ready for the full in-service operation. A copy of the vendor final inspection form shall be forwarded to the engineer with the invoice.

10. Vendor's Warranties

The vendor represents and warrants:

- A. That it is financially solvent, that it is experienced in and competent to perform the requirements of this contract, that the facts stated or shown in any papers submitted or referred to in connection with its proposal are true, and, if the vendor be a corporation, that it is authorized to perform this contract;
- B. That it has carefully examined and analyzed the provisions and requirements of this contract, and that from its own investigations it has satisfied itself as to the nature of all things needed for the performance of this contract, the general and local conditions and all other matters which in any way affect this contract or its performance, and that the time available to it for such examination, analysis, inspection and investigation was adequate;
- C. That the contract is feasible of performance in accordance with all its provisions and requirements and that it can and will perform it in strict accordance with such provisions and requirements;
- D. That no commissioner, officer, agent, or employee of the authority is personally interested directly or indirectly in this contract or the compensation to be paid there under;
- E. That, except only for those representations, statements or promises expressly contained in this contract, no representation, statement or promise, oral or in writing, of any kind whatsoever by the authority, its commissioners, officers, agents, employees, or consultants has induced the vendor to enter into this contract or has been relied upon by the vendor, including any with reference to: (1) the meaning, correctness, suitability, or completeness of any provisions or requirements of this contract; (2) the nature, quantity, quality, or size of the materials, equipment, labor, and other facilities needed for the performance of this contract; (3) the general or local conditions which may in any way affect this contract or its performance; (4) the price of the contract; or (5) any other matters, whether similar to or different from those referred to in (1) through (4) immediately above, affecting or having any connection with this contract, the bidding thereon, any discussions thereof, the performance thereof or those employed therein or connected or concerned therewith.

11. Vehicle Title, Registration, And Inspection

The vendor shall indicate in **Appendix B**, the cost for a state issued vehicle title and registration including new license plates, and conduct all required safety and emissions inspections of the vehicles, in accordance with the requirements of the State of New York or the State of New Jersey, as specified for each vehicle ONLY if they are able to furnish these documents. All documents must indicate ownership by:

**Port Authority of NY & NJ
225 Park Avenue South
New York, NY 10003**

Prior to delivery, for each vehicle the vendor shall furnish the date when the state safety & emission inspection was performed, the date, (month and year), when the next inspection will be due, and a photocopy (NOT a duplicate registration) of the registration to the Engineer.

If requested, the Port Authority will furnish insurance cards for each vehicle, and if necessary, a limited Power of Attorney as necessary

12. Deliveries

The vendor shall deliver the vehicles ‘on-the-ground’, serviced, and ready for operation to the Port Authority shops located within 50-mile radius of New York City. The number(s) of units to be delivered to any given shop shall be designed per instructions from the Engineer on Delivery Authorization sheets. The vendor shall notify the Engineer at least three (3) days prior to delivery. All deliveries are to be made between the hours of 8 am and 2 pm, Monday through Friday. Vendor shall send to the Engineer receipts showing delivery of vehicles. Payment will not be released without these documents.

APPENDIX A

VENDOR'S DETAIL SHEET

**THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY
OPERATIONS SERVICES DEPARTMENT
CENTRAL AUTOMOTIVE DIVISION
241 ERIE STREET, ROOM 307
JERSEY CITY, NEW JERSEY 07310-1397**

**DATE: June, 2013
CODE: 006-4762-013**

SPECIFICATIONS FOR:

PURCHASE NISSAN NV3500HD-S PASSENGER VAN(S)

VENDOR: _____ TEL.NO. _____

REPRESENTATIVE: _____

ESTIMATED DELIVERY: _____ DAYS

ESTIMATED DELIVERY DATE: _____

VEHICLE MUST BE EQUIPPED WITH ALL MANUFACTURER'S STANDARD EQUIPMENT.

MAKE: _____

MODEL: _____

MODEL YEAR: _____

GVWR / GCWR: _____ / _____ POUNDS

TOW CAPACITY: _____ POUNDS

ENGINE: _____ L _____ # CYL _____ HP

_____ FUEL

TRANSMISSION: _____ SPEEDS _____ TYPE

FUEL CAPACITY: _____ U.S. GALLONS

REAR AXLE RATIO _____

TIRE SIZE/TYPE: _____

INSTALLED SPARE: YES NO EXPLAIN

FRONT SEAT: _____

REAR SEAT: _____

BATTERY: _____

ALTERNATOR: _____ IDLE OUTPUT: _____

DEVIATIONS FROM SPECIFICATIONS (IF NONE STATE "NONE". ATTACH ADDITIONAL SHEET(S) IF NEEDED)

LIST ALL WARRANTIES PROVIDED. IDENTIFY EACH BELOW, AND ATTACH ALL TERMS AND CONDITIONS FOR EACH VEHICLE.

STANDARD WARRANTIES	Years or Months	Miles
1.		
2.		
3.		
4.		

Details of standard warranties delineating items covered and not covered by the warranty as well as terms and conditions of the coverage to be provided with RFQ

DATE: June, 2013
CODE: 006-4762-013

APPENDIX B
PRICE SHEET

1. NISSAN NV3500HD-S PASSENGER-VAN \$ _____

FOR BID EVALUATION PURPOSES

	<u># of Unit(s)</u>	<u>Unit Price</u>	
2. NISSAN NV3500HD- S PASSENGER-VAN	2 X	\$ _____	= \$ _____
3. TOTAL BID PRICE			\$ _____

ALL BIDDERS NOTE

IN THE EVENT OF ANY CALCULATION ERROR(S), UNIT PRICE PREVAILS.

IN THE EVENT A UNIT PRICE IS OMITTED THE PORT AUTHORITY SHALL HAVE THE RIGHT TO RE-CALCULATE THE TOTAL PRICE DIVIDED BY THE # OF UNITS THUS ARRIVING AT A UNIT PRICE.

Unit Pricing For Optional Items:

4. VEHICLE REGISTRATION, INSPECTION, AND TITLE

- a. NJ Registration/Inspection/Titling \$ _____ Each
- b. NY Registration/Inspection/Titling \$ _____ Each
- c. NY "Official" Registration/Inspection/Titling \$ _____ Each

5.

OPTIONAL WARRANTIES	Years or Months	Miles	Cost/Vehicle

Details of optional warranties delineating items covered and not covered by the warranty as well as terms and conditions of the coverage to be provided if requested.

APPENDIX C

Delivery Location For Vehicle

The vendor shall deliver vehicle(s) directly to Major Police Supply, as designated below.

<u>Designated Location</u>	<u>Delivery Address</u>
MAJOR POLICE SUPPLY	47 North Dell Avenue Kenvil, NJ 07847 Attn: Frank Goodstein Tel: 973-584-7714 Cell: 908-447-3288