

THE PORT AUTHORITY OF NY & NJ

PROCUREMENT DEPARTMENT
2 MONTGOMERY STREET, 3rd FLOOR
JERSEY CITY, NJ 07302

Date: 6/9/14

ADDENDUM #1

To prospective respondents on Request for Information (RFI) # 37873 for Uniform Services Contract for Various Port Authority Facilities

- Responses due on **June 13, 2014**, no later than 2:00 PM.

QUESTIONS AND ANSWERS

The following information is made available in response to questions submitted by prospective respondents to the Port Authority of New York and New Jersey (the Port Authority). It addresses only those questions that the Port Authority has deemed to require additional information and/or clarification. The fact that information has not been supplied with respect to any questions asked by a Respondent does not mean or imply anything (nor should it be deemed to have any meaning, construction or implication) with respect to the terms and provisions of the Request for Information (RFI), which will be construed without reference to such questions.

The Port Authority makes no representations, warranties or guarantees that the information contained herein is accurate, complete or timely or that such information accurately represents the conditions that would be encountered during the performance of the a potential contract. The furnishing of such information by the Port Authority shall not create or be deemed to create any obligation or liability upon it for any reason whatsoever and each Respondent, by submitting its response, expressly agrees that it has not relied upon the foregoing information, and that it shall not hold the Port Authority liable or responsible therefore in any manner whatsoever.

Accordingly, nothing contained herein and no representation, statement or promise, of the Port Authority, its Commissioners, officers, agents, representatives, or employees, orally or in writing, shall impair or limit the effect of the warranties of the respondent required by this RFI and the Respondent agrees that it shall not hold the Port Authority liable or responsible therefore in any manner whatsoever.

Questions / Requests	Answers
1. How often do you currently clean the outerwear that is directly purchased?	The outerwear that is purchased is cleaned on an as needed basis
2. Is it dry cleaned or industrially laundered?	Depending on the garment and instructions listed on the garment's label, it may either be dry cleaned or industrially laundered.
3. How is this handled today?	Some are dry cleaned and others are industrially laundered.

4. Is it the intention to pick one supplier for both rental and direct purchases?	No. The intention of this RFI is to seek advice from industry leaders in order to improve the Port Authority's current uniform program.
5. Are you open to product substitutions that are comparable and possibly with more favorable pricing?	The Port Authority is open to product substitutions provided that they are of the same or better quality and provide the same or better functionality.
6. If supplier is not able to provide several of the products; i.e., sheets, pillowcases, etc, does this disqualify them from this opportunity?	No. This request is for informational purposes only.
7. For purchase it mentions 260 locations. Would we have 260 contacts for invoice/payment concerns or would we have one final contact?	No. A large facility like JFK Airport may have 25 stop locations and only 8 points of contact and 8 invoices. The main point of contact would be the Uniform Services Administrator.

This communication should be initialed by you and annexed to your response. In case any respondent fails to conform to these instructions, its response will nevertheless be construed as though this communication had been so physically annexed and initialed

THE PORT AUTHORITY OF NY & NJ

KATHY LESLIE WHELAN, MANAGER
COMMODITIES AND SERVICES DIVISION

RESPONDENT'S FIRM NAME: _____

INITIALED: _____

DATE: _____

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO SHANTA NELSON, WHO CAN BE REACHED AT (201)395-3480 OR SNELSON@PANYNJ.GOV.