

THE PORT AUTHORITY OF NY & NJ

PROCUREMENT DEPARTMENT
2 MONTGOMERY STREET, 3RD FL.
JERSEY CITY, NJ 07302

7/7/2014

ADDENDUM #1

To prospective Proposer(s) on RFP # 38391 for General Collection Services for the Electronic Toll Collection Program “(E-ZPass®)”

Due back on 7/29/2014, no later than 2:00 P.M.

I. CHANGES/MODIFICATIONS

The following changes/modifications are hereby made to the solicitation documents:

- For Proposers interested in conferencing into the Pre-Proposal Meeting on July 11, 2014 at 10:00 A.M., please call 877-214-5010; when connected, dial Participant Code 193592. Proposers interested in attending or conferencing into the Pre-Proposal meeting should RSVP to Chester Anderson at canderson@panynj.gov no later than 12 noon (EST) of the business day preceding the scheduled date to confirm their attendance and or receive travel directions.
- On the RFP Cover Page, in the Title, delete “(E-Z PASS™)” and replace with “(E-ZPass®)”.

II. PROPOSERS’ QUESTIONS AND ANSWERS

The following information is available in response to questions submitted by prospective Proposers. The responses should not be deemed to answer all questions, which have been submitted by Proposers to the Port Authority. It addresses only those questions, which the Port Authority has deemed to require additional information and/or clarification. The fact that information has not been supplied with respect to any questions asked by a Proposers does not mean or imply, nor should it be deemed to mean or imply, any meaning, construction, or implication with respect to the terms.

The Port Authority makes no representations, warranties or guarantees that the information contained herein is accurate, complete or timely or that such information accurately represents the conditions that would be encountered during the performance of the Contract. The furnishing of such information by the Port Authority shall not create or be deemed to create any obligation or liability upon it for any reason whatsoever and each Proposer, by submitting its Proposal, expressly agrees that it has not relied upon the foregoing information, and that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever. Accordingly, nothing contained herein and no representation, statement or promise, of the Port Authority, its Commissioners, officers, agents, representatives, or employees, oral or in writing, shall impair or limit the effect of the warranties of the Proposer required by this Proposal or Contract and the Proposer agrees that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever.

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The Questions and Answers numbering sequence will be continued sequentially in any forthcoming Addenda that may be issued.

Question #1	To what extent are these accounts owed by private consumers versus commercial businesses?																
Answer #1	95% of accounts owed are private accounts.																
Question #2	Will accounts be primary placements, not having been serviced by any other outside collection agency, and/or will you also be referring secondary placements? If so, should proposers provide proposed fees for secondary placements also?																
Answer #2	The accounts will be primary placements. Proposers should not provide proposed fees for secondary placements.																
Question #3	What collection attempts are performed or will be performed internally prior to placement?																
Answer #3	Please see Attachment E, "Scope of Work," Section 1. "E-ZPass® and All Electronic Tolling (AET) Overview," second paragraph (Page 91), of the RFP.																
Question #4	What is the total dollar value of accounts available for placement now by category, including any backlog?																
Answer #4	<p>The total dollar value of accounts available for placement now by category, including any backlog is as follows:</p> <table border="1"> <thead> <tr> <th>Violations</th> <th>Dollar Value of Accounts</th> </tr> </thead> <tbody> <tr> <td>Commercial</td> <td>\$17,352,871.73</td> </tr> <tr> <td>Private</td> <td>\$127,975,732.72</td> </tr> <tr> <th>Revoked</th> <th>Dollar Value of Accounts</th> </tr> <tr> <td>Commercial</td> <td>\$192,018.69</td> </tr> <tr> <td>Private</td> <td>\$1,349,738.78</td> </tr> <tr> <th>Aviation</th> <th>Dollar Value of Accounts</th> </tr> <tr> <td>Overall</td> <td>\$443,970.04</td> </tr> </tbody> </table>	Violations	Dollar Value of Accounts	Commercial	\$17,352,871.73	Private	\$127,975,732.72	Revoked	Dollar Value of Accounts	Commercial	\$192,018.69	Private	\$1,349,738.78	Aviation	Dollar Value of Accounts	Overall	\$443,970.04
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Question #6	What is the monthly or quarterly number of accounts expected to be placed with the vendor(s) by category?			
Answer #6	Below is the latest data available for placements. The Port Authority makes no claims for future values expected to be placed.			
	Placement Date	Adjusted Violation Placement Total Amount	Adjusted Neg Bal Placement Total Amount	Total Adjusted Placement Amount
	Apr-14	\$ 3,635,073.92	\$ 28,165.16	\$ 3,663,239.08
	May-14	\$ 3,438,216.35	\$ 29,288.48	\$ 3,467,504.83
Question #7	What is the monthly or quarterly dollar value of accounts expected to be placed with the vendor(s) by category?			
Answer #7	This information is not available.			
Question #8	If applicable, will accounts held by any incumbent(s) or any backlog be moved to any new vendor(s) as a one-time placement at contract start up?			
Answer #8	Yes.			
Question #9	Please confirm the due date for this procurement is 7/29/2014?			
Answer #9	Yes, the due date for this bid is 7/29/2014.			
Question #10	When is the anticipated contract start date?			
Answer #10	Please see Section 1." Information For Proposers On This Request For Proposals," Paragraph B., "Brief Summary of Scope of Work" (Page 9) of the RFP.			
Question #11	Please provide greater details on how proposals will be evaluated and how the selected vendor(s) will be chosen?			
Answer #11	Please see Section 6., "Evaluation Criteria and Ranking" (Page 16) of the RFP.			

This communication should be initialed by you and annexed to your Proposal upon submission.

In case any Proposer fails to conform to these instructions, its Proposal will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ

KATHY LESLIE WHELAN, ASSISTANT DIRECTOR
COMMODITIES AND SERVICES DIVISION

PROPOSER'S FIRM NAME: _____

INITIALED: _____

DATE: _____

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO MARGARET D'EMIC, WHO CAN BE REACHED AT (201) 395-3410 or at mdemic@panynj.gov.

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