

September 8, 2014

**SUBJECT: REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL TENANT ALTERATION APPLICATION (TAA) REVIEW SERVICES AS REQUESTED ON A “CALL-IN” BASIS DURING 2014 (RFP# 39215) -ADDENDUM # 1**

Dear Sir or Madam:

The following is a question from a Request for Proposal (RFP) recipient. The question and the corresponding Authority answer is provided for your information and use, as appropriate.

*Question:* Does this RFP require the Consultant to provide "On Site" staff or can the Consultant do the tasks in his/her office? If "On-Site" is the requirement, then, is Consultant supposed to provide four different staff as there are four different disciplines work is described in the Scope of Work.

*Answer:* Work is to be performed by the Consultant from the Authority's office. It is not necessary to have available staff or expertise in all disciplines.

The due date for receipt of Proposals remains 2:00 p.m., September 15, 2014.

If you have any questions, please contact Ms. Jessica Smith at [JL.Smith@panynj.gov](mailto:JL.Smith@panynj.gov)

Sincerely,

David Gutierrez  
Manager, Construction Projects  
Procurement Department