

March 3, 2017

**SUBJECT: REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL PLANNING SERVICES AS REQUESTED ON A “CALL-IN” BASIS DURING 2017-2021 FOR THE PORT AUTHORITY TRANS-HUDSON CORPORATION (RFP# 48806) ADDENDUM #1**

Dear Sir or Madam:

The Port Authority of New York and New Jersey hereby amends the subject Request for Proposals, dated February 16, 2017 as follows:

In the RFP Letter:

- 1) Page 1, Line 3, after “2017-2021”, delete “.”, and insert the following:  
“, in any of the following areas: (1) Market Research, (2) Activity Counts and Facility Operations Studies, and (3) Transportation Planning/ Operations Support Studies. At its discretion, the Authority may retain multiple firms for performance of subject services.”
- 2) Page 1, Section II “Proposal Format Requirements”, Letter A, Line 2 and 3, replace “G and H” with “F and G”.

In the Attachment A:

- 1) Page 1, Section II. “Scope of Work”, insert the following after “document findings, recommendations.”:  
Tasks to be performed by the Consultant(s) may include but not be limited to:
  1. Meet with PATH staff and others as required to assist with developing the project scope.
  2. Coordinate facility visits with PATH’s Project Manager (PM) prior to the commencement of the service(s) required hereunder.
  3. Compile and analyze collected data. All data will be made available to PATH in specified format as per each individual task order.
  4. Field work will be collected as directed by PATH.
  5. Submit deliverables (reports and presentations) to PATH in Draft format for review and comment. Incorporate PATH comments as required, and resubmit as Final.
- 2) Page 1, Section II. “Scope of Work”, move “Specific categories may include, but are not limited to:” down to start its own paragraph.

- 3) Page 2, Section III. "Description of Consultant's Tasks", delete TASK A in its entirety, and renumber each subsequent task accordingly.

The following questions were received from RFP recipient(s). The questions and corresponding Authority answers are provided for your information and use, as appropriate.

- 1) *Are Proposers allowed to propose on a single task, or do they need to propose on all tasks under Section III. of the Attachment A?*

**Answer:** Proposers may propose on one or more of the tasks outlined under Section III. of the Attachment A.

- 2) *In Attachment A, under Task C. "Activity Counts and Facility Operations Studies" (per change above, now Task B.), Item 1. "Facility Operations Studies", is it envisioned that passenger flow, vertical circulation element, platform analysis, etc. will be performed primarily through static based excel worksheets, or through a pedestrian microsimulation model? Is there a preferred pedestrian microsimulation model platform?*

**Answer:** Tools and methodologies may be determined on specific Task Order Requests (TORs)

- 3) *In Attachment A, under Task D. "Transportation Planning/ Operations Support Studies" (per change above, now Task C.), does the Authority envision the operations analysis being performed using static models or HCM methodologies, or dynamic models? Is there a preferred methodology of model for this analysis?*

**Answer:** Tools and methodologies may be determined on specific TORs

- 4) *Is the stated MBE/WBE goal requirement applicable on an individual Task Order basis?*

**Answer:** Yes.

**Please note the date for receipt of proposals for the subject RFP has changed to 2:00 P.M. on March 16, 2017.**

If you have any questions, please contact Mr. Thomas Barlotta, Senior Procurement Support Specialist, at [TBarlotta@panynj.gov](mailto:TBarlotta@panynj.gov).

Sincerely,

David Gutiérrez, CPPO  
Assistant Director  
Procurement Department