

July 9, 2018

SUBJECT: REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL THIRD PARTY VERIFICATION OF GREENHOUSE GAS EMISSION INVENTORY AS REQUESTED ON A "CALL-IN" BASIS DURING 2019-2022 (RFP #52719) - ADDENDUM #1

Dear Sir or Madam:

The following questions were received from RFP recipient(s). The questions and the corresponding Authority answers are provided for your information and use, as appropriate.

Question #1: Can you confirm that during the term of the subject RFP (2019-2022), verification services will be expected for the previous years' Greenhouse Gas Inventory (i.e. emission years EY2018, EY2019, EY2020)?

Answer #1: Yes.

Question #2: By what date will the Authority CDP/ACA Greenhouse Gas Inventory preparation be complete and ready to begin the verification process?

Answer #2: Approximately by the end of January 2019.

Question #3: By what date each year is the Authority targeting to complete the verification process and receive the verification statement?

Answer #3: By the end of May 2019.

Question #4: Could you please provide clarification or a reference to the "Climate Disclosure Verification Standards (per CDP) as identified in Attachment A, Section II: Scope of Work?

Answer #4: Please visit the following link for more information:
<https://www.cdp.net/ja/guidance/verification>.

Question #5: Attachment A, Section III, Letter A, item 3 states the following: “Prepare detailed technical reports and distribute to various parties. Work with the Authority’s Office of Corporate Communications to gain permissions for public release of information.” What are the expected contents of these technical reports?

Answer #5: We are looking for the verifier to issue a Verification Report and Verification Statement.

The date for receipt of proposals for the subject RFP remains 2:00 P.M. on July 13, 2018.

If you have any questions, please contact Ms. Courtney R. Eddington, Senior Contract Specialist, at ceddington@panynj.gov.

Sincerely,

David Gutiérrez
Assistant Director
Procurement Department