

November 9, 2018

SUBJECT: REQUEST FOR PROPOSALS FOR INDEFINITE QUANTITY CONTRACTS (IQCs) FOR THE PERFORMANCE OF EXPERT PROFESSIONAL ENGINEERING/ARCHITECTURAL SERVICES ON AN “AS-NEEDED” BASIS FOR MULTI-DISCIPLINE FEDERALLY FUNDED PROJECTS (CIVIL/ GEOTECHNICAL/ STRUCTURAL LEAD) DURING 2019 THROUGH 2022 – RFP NO. 53255 - ADDENDUM # 1

Dear Sir or Madam,

The Port Authority of New York and New Jersey (the Authority) hereby amends the subject Request for Proposal (RFP), dated October 24, 2018.

- 1) Delete the Attachment E – Staffing Plan template and replace with new Staffing Plan template, dated 11/06/2018.
- 2) In Section I – Proposer Requirements – delete requirement A and replace with new requirement A below.
 - A. Firms shall have a minimum of ten (10) years’ experience, at the time of proposal submission in providing professional Civil, Structural, and Geotechnical Design services for a variety of transportation and infrastructure projects within the New York/New Jersey metro area for all stages of project from planning through design and construction for federally funded projects.
- 3) The following questions were received from a Request for Proposals (RFP) recipients(s). The questions and the corresponding Authority answers are provided for your information and use, as appropriate.

Question 1: In review of RFP 53255, we note that it contains a description of DBE/MBE/WBE requirements (Section M, page 7). The RFP indicates participation goals of MBE 20%, WBE 10% & DBE 25%. The RFP requires submission of associated forms that identify firms to perform this work and the extent of their involvement. With the actual services to be performed yet to be determined (future Task Orders will identify the work required), how can we currently identify MBE/WBE/DBE firms and the extent of their involvement?

Answer 1: The participation goals are not cumulative.

Refer to page 2, Items i, ii and iii of the RFP letter for the potential type of services required.

Question 2: In the scope of work in Attachment A, PANYNJ has highlighted the lead disciplines and stated “...with other Engineering/Architectural disciplines as support as required.” Are you looking for a presentation of every discipline that could be required in these projects, i.e., MEP?

Answer 2: No, since these are “call-in” multi-discipline services, the above statement is noted to make proposers aware that at some point during the term of the Agreement you may need to submit resumes for disciplines outside of the those identified as “lead”.

If you have any questions, please contact Ms. Joann Spirito, Manager – Federal Procurement & Compliance at JSpirito@panynj.gov

Sincerely,

Joann Spirito
Manager, Federal Procurement & Compliance
Procurement Department