

**THE PORT AUTHORITY OF NY & NJ**

**PROCUREMENT DEPARTMENT  
4 WORLD TRADE CENTER (4 WTC)  
150 GREENWICH STREET, 21ST FLOOR  
NEW YORK, NY 10007**

10/29/2018

ADDENDUM # 1

To prospective Proposer(s) on RFP #55043 for Request for Information to Provide Business Intelligence and Risk-Based Third Party Due Diligence

**Due back on 11/8/2018, no later than 02:00PM**

**I. PROPOSER'S QUESTIONS AND ANSWERS**

The following information is available in response to questions submitted by prospective Proposers. The responses should not be deemed to answer all questions, which have been submitted by Proposers to the Port Authority. It addresses only those questions, which the Port Authority has deemed to require additional information and/or clarification. The fact that information has not been supplied with respect to any questions asked by Proposers does not mean or imply, nor should it be deemed to mean or imply, any meaning, construction, or implication with respect to the terms.

The Port Authority makes no representations, warranties or guarantees that the information contained herein is accurate, complete or timely or that such information accurately represents the conditions that would be encountered during the performance of the Contract. The furnishing of such information by the Port Authority shall not create or be deemed to create any obligation or liability upon it for any reason whatsoever and each Proposer, by submitting its Proposal, expressly agrees that it has not relied upon the foregoing information, and that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever. Accordingly, nothing contained herein and no representation, statement or promise, of the Port Authority, its Commissioners, officers, agents, representatives, or employees, oral or in writing, shall impair or limit the effect of the warranties of the Proposer required by this Proposal or Contract and the Proposer agrees that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever.

The Questions and Answers numbering sequence will be continued sequentially in any forthcoming Addenda that may be issued.

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<b>Question # 1</b>	The RFI notes that the Port Authority uses various technology and services for due diligence currently. Are these products and services provided by a vendor(s)? If so, could I inquire the vendor name and number of any contracts in place?
<b>Answer # 1</b>	This information is not available. Vendors should describe their product/service as it relates to the needs outlined in the RFI.
<b>Question # 2</b>	Is this an urgent need for the Port Authority? Would a potential procurement be expected for the near future if it does move beyond this RFI?
<b>Answer # 2</b>	At this time, the Port Authority of NY & NJ is seeking information on technology, products and systems related to business partner intelligence and risk-based third party due diligence.
<b>Question # 3</b>	Has funding been secured at this point? Will it be available in the current FY 2019?
<b>Answer # 3</b>	This information is not available.
<b>Question # 4</b>	Can you provide an approximate number of people and entities (companies and individuals) who will be the subject of third-party due diligence annually?
<b>Answer # 4</b>	The Port Authority anticipates, but does not guarantee, that approximately 1,200-2,400 entities will be the subject of third-party due diligence annually. The number of associates and principals related to those entities will depend on the entities themselves. Respondents should provide information about their product/service and associated pricing at various tiers, if applicable.
<b>Question # 5</b>	Do you anticipate all of these will be U.S.-based companies and individuals?
<b>Answer #5</b>	While we anticipate that the majority of the entities and individuals will be U.S. based, a portion is likely to be international. Respondents should provide information about their product/service capabilities related to both international and domestic firms and associated pricing at various tiers/options.
<b>Question # 6</b>	If the third party due diligence of companies and individuals will include those from other countries, can you provide an approximate percentage of work that will be foreign-based?
<b>Answer # 6</b>	The percentage is not calculable at this time.
<b>Question # 7</b>	As per question 10 in Section 4, how many names do you anticipate monitoring during the course of the year?
<b>Answer # 7</b>	The Port Authority may, at any time, have active contracts or agreements with several thousand firms. Respondents should provide information about their product/service and associated pricing at various tiers.
<b>Question #8</b>	Page 2, Section 4, Question 2. Does this refer to any government contract that the firm has or just government contracts where we are performing a similar scope of work to the RFI?

<b>Answer # 8</b>	Similar scope of work to the RFI.
<b>Question # 9</b>	Page 3, Section 5, Subsection D. Is there a limit to the number of clients you want us to provide? Or should we provide our full client list?
<b>Answer # 9</b>	The client list should be limited to those entities for which you are providing services similar to those in the RFI.

This communication should be initialed by you and annexed to your Proposal upon submission.

In case any Proposer fails to conform to these instructions, its Proposal will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ

KRYSTINA PAPASAVVAS,  
CONTRACT SPECIALIST  
PROCUREMENT DEPARTMENT

PROPOSER'S FIRM NAME: \_\_\_\_\_

INITIALED: \_\_\_\_\_

DATE: \_\_\_\_\_

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO  
KRYSTINA PAPASAVVAS, AT (212) 435-4607 or at [kpapasavvas@panynj.gov](mailto:kpapasavvas@panynj.gov).