

March 15, 2019

**SUBJECT: REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE FEDERALLY FUNDED SUPERSTORM SANDY RELATED REPAIR AND RESILIENCY PROJECTS AT THE HOLLAND TUNNEL ON AN “AS NEEDED” BASIS DURING 2019 THROUGH 2026 (RFP #55724) – ADDENDUM #1**

Dear Sir or Madam:

The following questions were received from RFP recipient(s). The questions and the corresponding Authority answers are provided for your information and use, as appropriate.

**Question #1:** In order to accurately complete Attachment E: Staffing Analysis, will the Authority provide a schedule/duration of the project, as well as work hours? If this Agreement requires staff augmentation “as-needed”, how would it be possible to complete the Staffing Analysis?

**Answer #1:** The Agreement is expected to be five (5) years in duration. Assume the bulk of the Consultant’s team needed will work Monday through Friday, during the regular working hours. There will be the need for some inspectors to work nights on a continual basis, as well as overtime/weekends, as needed.

**Question #2:** In the Attachment A, a description of the Consultant tasks includes Constructability Review, Construction Staging, Schedule Development, and other tasks suited for a full Construction Management Consultant team with high-level, experienced staff. However, the staff criteria listed in the RFP Letter, Section I: Proposer Requirements, seems to indicate this is more of an inspection support project, with required staff augmentation on an as-needed” basis. Please elaborate upon what is expected of the Consultant’s team.

**Answer #2:** The tasks are “as-needed,” as delegated by the Authority’s Resident Engineer assigned to the Agreement. The resulting Agreement is not meant for the Consultant to be the sole lead entity for this endeavor. Inspectors, Schedulers and Assistant Resident Engineers may be asked to assist in this effort. Most of the classifications in the industry are capable of performing these services.

**Please note the date for receipt of proposals for the subject RFP remains 2:00 P.M. on April 9, 2019.**

If you have any questions, please contact Ms. Courtney R. Eddington, Solicitation Manager, at [ceddington@panynj.gov](mailto:ceddington@panynj.gov).

Sincerely,

David Gutiérrez  
Assistant Director  
Procurement Department