July 12, 2019

SUBJECT: REQUEST FOR PROPOSALS FOR PERFORMANCE OF PROFESSIONAL CLAIMS ADMINISTRATION SERVICES FOR THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY SELF-INSURED WORKERS’ COMPENSATION PROGRAM DURING 2019 - 2022 (RFP#58035)– ADDENDUM #1

Dear Sir or Madam:

The following questions were received from RFP recipients. The questions and the corresponding Authority answers are provided for your information and use, as appropriate.

**Question #1**: Who is the Port Authority’s current Third Party Administrator (TPA)?

*Answer #1*: The current TPA is York-RMPG.

**Question #2**: What were the claim counts for the past five (5) years (both opened and closed)?

*Answer #2*:  
- 2014 – 50 Open, 50 Closed  
- 2015 – 87 Open, 758 Closed  
- 2016 – 109 Open, 822 Closed  
- 2017 – 212 Open, 866 Closed  
- 2018 – 212 Open, 837 Closed

**Question #3**: Do you maintain a separate contract for, or is there a separate RFP for Managed Care services?

*Answer #3*: There is a separate Vendor for Nurse Case Management.

**Question #4**: Please confirm if the MCO contract is based on a percentage of savings pricing or flat fee model?

*Answer #4*: It is based on percentage of savings.

**Question #5**: Confirm the number of cases referred to Nurse Case Management in 2017 and 2018, and the number of cases currently open.

*Answer #5*: 2107: 14; 2018: 6; 6 are still open.
**Question #6:** In Appendix C, the Authority provided a list of all current open claims as of 12/31/18. Can you please provide additional information regarding how many of those open claims are New York (NY) jurisdiction claims and how many are New Jersey (NJ) Jurisdiction claims? Can you also confirm the number of open claims for each State that are Indemnity claims vs. Medical-Only (MO) claims?

*Answer #6:* 1232 open claims
- 311 NY
- 921 NJ
- 234 MO claims
- 230 NJ
- 4 NY
- 998 Indemnity claims
- 691 NJ
- 307 NY

**Question #7:** Can you provide the total amount paid toward medical bills on the Workers' Compensation program in each of the past three years?

*Answer #7:* Only the past two years are available. 2017: $6,899,377.54  2018: $7,155,760.42

**Question #8:** In Attachment A, section III, Task D, number 4, there is a requirement that closed files be kept for three years and then returned to the Authority. Does the Authority require that paper files be maintained, or are electronic claim files sufficient?

*Answer #8:* The selected Consultant must maintain both, paper and electronic files.

**Question #9:** What systems is the Authority currently using for the data feed?

*Answer #9:* The Authority uses the current TPA’s system.

**Question #10:** Some claims are listed separately. Will these be priced differently, and will there be any new claims?

*Answer #10:* No, they will not and yes, there is the potential for new claims.

*Please Note:* The date for receipt of proposals for the subject RFP remains 2:00 P.M. on July 25, 2019.

If you have any questions, please contact Ms. Jessica Smith at JLSmith@panynj.gov.

Sincerely,

David Gutiérrez
Assistant Director
Procurement Department