

THE PORT AUTHORITY OF NY & NJ

PROCUREMENT DEPARTMENT
2 MONTGOMERY STREET, 3RD FL.
JERSEY CITY, NJ 07302

3/25/2013

ADDENDUM # 2

To prospective Proposer(s) on RFP # 30744 for Unarmed, Uniformed Security Guard Services at John F. Kennedy International Airport (JFK), LaGuardia Airport (LGA), Newark Liberty International Airport (EWR), Stewart International Airport (SWF) and Teterboro Airport (TEB)

Due back on 4/4/2013, no later than 2:00PM

I. CHANGES/MODIFICATIONS

The following changes/modifications are hereby made to the solicitation documents:

- A. On Page 14, the third bullet point under “Overall Experience of Firm, Technical Expertise and Financial Capability”, **Delete:** “expertise of the Proposer and its senior management team.” and **Replace with:** “expertise of the Proposer and its management team.”
- B. On Page 22, in the section titled “Overall Experience of Firm, Technical Experience and Financial Capability”, the second paragraph of subsection a), **Delete:** “The Proposer shall submit a listing of all Unarmed, Uniformed Security Guard Services Contracts that were performed by or are currently being performed by the Proposer within the last five (5) years.”
Replace with: “Proposer shall submit a listing of Unarmed, Uniformed Guard Services Contracts. The list should include all contracts similar to the services required herein that were performed by or are currently being performed by the Proposer within the last five (5) years. If the Proposer includes a list that does not contain all responsive contracts, the Proposer shall state that the list has been filtered in the Proposal and shall set forth the criteria by which the list was filtered.”
- C. On Page 22, under subsection b.), **Delete:** “submit experience of Proposer’s senior management team” and **Replace with:** “submit experience of Proposer’s management team”.
- D. On Page 22, in the section titled “Overall Experience of Firm, Technical Experience and Financial Capability”, at the end of the first paragraph of subsection b), **Delete:** “including, but not limited to:” and **Replace with:** “including, where applicable or appropriate:”

PS11A11

E. On Page 25 and Page 26, **Replace:**

the number for paragraph “1.” with the letter “d”
the number for paragraph “2.” with the letter “e”
the number for paragraph “3.” with the letter “f”
the number for paragraph “4.” with the letter “g”
the number for paragraph “5.” with the letter “h”
the number for paragraph “6.” with the letter “i”
the number for paragraph “7.” with the letter “j”
the number for paragraph “8.” with the letter “k”
the number for paragraph “9.” with the letter “l”
the number for paragraph “10.” with the letter “m”
the number for paragraph “11.” with the letter “n”
the number for paragraph “12.” with the letter “o”
the number for paragraph “13.” with the letter “p”
the number for paragraph “14.” with the letter “q”
the number for paragraph “15.” with the letter “r”

F. On Page 33, **Delete:** “B.” in its entirety.

Replace with:

B.1 The term “CSO” shall mean the Port Authority of New York and New Jersey’s Chief Security Officer.”

B.2 The term “Airport Manager”, “Manager”, “General Manager” shall mean the CSO’s duly authorized representative at the particular airport where the services are being performed (John F. Kennedy International Airport, LaGuardia Airport, Newark Liberty International Airport, Teterboro Airport or Stewart International Airport).”

G. On Page 56, **Insert** an asterisk (“*”) after “Minimum Direct Salary”.

H. On Page 63, Section 16 entitled “Agency Authority”, **Delete:** entirely and **Replace with:** “The Port Authority of New & New Jersey’s Chief Security Officer (CSO) shall have the overall responsibility for all aspects of this Contract. The Contractor shall take direction from and perform the Contract to the satisfaction of the Port Authority. The duly authorized representative of the CSO at each of the Port Authority Airports enumerated in this Contract, shall have the overall responsibility for managing the operational aspects of this Contract and make the determination with respect to requests for waivers under this Contract. Waiver requests must be submitted in writing.”

I. On Page 100, **Delete** the first sentence of paragraph C. in Section 29 “Tours of Duty. **Insert:** “No guard shall be on duty for more than eight (8) hours of coverage for any single post within a 24-hour period, except in the case of an emergency situation, nor shall any guard be scheduled for more than (40) hours of duty per week.”

J. On Page 105, in the last paragraph on the page, **Delete:** “who do not meet the requirements of paragraph “B” above,” and **Replace with:** “who do not meet the requirements of paragraph “A” and its subsections above, in this Section 31.”

- K. On Page 107, in Section 32 entitled “Personnel Folders”, in the first sentence **Delete:** “set forth in Section 32” and **Replace with:** “set forth in Section 31”.
- L. On Page 119, in the first sentence of Section 40, entitled “Transitioning Services at Start/Termination of the Contract”, **Insert:** “approved” after the words “Port Authority”.
- M. New Annual Calculation Forms for the following positions: Operations Assistant and Assistant Office Manager.
- N. **Delete** in its entirety the Monthly Management Fee Calculation Forms for EWR, LGA and JFK and **Replace it with** the attachment with annotated revision date of 3/25/2013
- O. COPIES OF SITE VISITS SIGN-IN SHEETS FOR EWR, LGA & JFK
- P. EXAMPLE OF GUARD POST FOR TEB AND SWF

II. PROPOSER'S QUESTIONS AND ANSWERS

The following information is available in response to questions submitted by prospective Proposers. The responses should not be deemed to answer all questions, which have been submitted by Proposers to the Port Authority. It addresses only those questions, which the Port Authority has deemed to require additional information and/or clarification. The fact that information has not been supplied with respect to any questions asked by a Proposers does not mean or imply, nor should it be deemed to mean or imply, any meaning, construction, or implication with respect to the terms.

The Port Authority makes no representations, warranties or guarantees that the information contained herein is accurate, complete or timely or that such information accurately represents the conditions that would be encountered during the performance of the Contract. The furnishing of such information by the Port Authority shall not create or be deemed to create any obligation or liability upon it for any reason whatsoever and each Proposer, by submitting its Proposal, expressly agrees that it has not relied upon the foregoing information, and that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever. Accordingly, nothing contained herein and no representation, statement or promise, of the Port Authority, its Commissioners, officers, agents, representatives, or employees, oral or in writing, shall impair or limit the effect of the warranties of the Bidder required by this Proposal or Contract and the Proposer agrees that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever.

The Questions and Answers numbering sequence will be continued sequentially in any forthcoming Addenda that may be issued.

Question # 1	RFP Reference page 3 <i>Attachment B – Part II Contract Specific Terms & Conditions</i> . Please clarify that the attachment should be listed on the Table of Contents (page 3) as <i>Attachment B – Part I Contract Specific Terms & Conditions</i> .
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<i>Answer # 1</i>	Refer to Addendum #1 dated March 12, 2013, item B. in the Changes/Modifications section.
<i>Question # 2</i>	Please describe the Port Authority’s position on retention in its evaluation of incumbent contractor performance in this area. Please also identify the Port Authority’s preferred length of employee retention time (in months) given historical knowledge.
<i>Answer # 2</i>	Firms should propose based upon information and requirements set forth in the RFP, and Proposals will be evaluated in accordance with the criteria set forth in Paragraph 5 entitled “Evaluation Criteria and Ranking” in Section 1 entitled “Information For Proposers on this Request for Proposals”.
<i>Question # 3</i>	Please provide the quantity of security staff at each airport (JFK, LGA, EWR) that the Port Authority required the incumbent Contractor to remove from the site regardless of reason in calendar Year 2012.
<i>Answer # 3</i>	Firms should propose based upon requirements set forth in this RFP, and will be evaluated in accordance with the criteria set forth in Paragraph 5 entitled “Evaluation Criteria and Ranking” in Section 1, entitled “Information For Proposers on this Request for Proposals”.
<i>Question # 4</i>	<p>Page 22, paragraph F. 2. a. The Port Authority requires that the Proposer submit a listing of all current unarmed, uniformed, and Security Guard Services Contracts within the last five years.</p> <ol style="list-style-type: none"> a. Please confirm that the Port Authority expects the Proposer to create a list of contracts using all three categories identified (unarmed, uniformed, Guard Services Contracts). b. Please clarify an acceptable quantity of references in each category (unarmed, uniformed, and Security Guard Services Contracts). c. Please indicate if the Port Authority can establish parameters for such a listing, e.g., in terms of scope and relevance to this RFP, to allow for the submission of a manageable amount of information.
<i>Answer # 4</i>	See Changes/Modifications Item B in this Addendum.

<i>Question # 5</i>	Page 22-23, Section F. 2. b. The Port Authority requires the Proposer to submit experience of its senior management team in managing similar employee management programs, and it provides a list of specific areas.
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	<ul style="list-style-type: none"> a. Please provide a definition to “senior management team;” i.e., position title; function, corporate, regional. b. Please confirm that the Port Authority expects the Proposer to submit the experience level in each of the 16 items listed for each individual senior management team member. If this is not what the Port Authority desires, please clarify how the Proposal should interpret this section.
<i>Answer # 5</i>	See Changes/Modifications Items A and C in this Addendum. The Proposer shall interpret and define “management team” in the context of its firm, structure and respond with appropriate titles. With respect to the experience sought, see Changes/Modifications Item D in this Addendum.
<i>Question # 6</i>	<p>Page 119, Section 40. Transitioning Services at Start/Termination of the Contract. The Contractor is required to follow a Port Authority transition plan, when applicable, to ensure an orderly transition at the commencement.</p> <ul style="list-style-type: none"> a. Please provide the Port Authority’s transition plan. b. Is it the intent of the Port Authority to adopt and/or finalize the proposer’s end of term transition plan, or will the Port Authority and outgoing Contractor develop an agreed upon end of the term transition plan at some point during the term of the contract?
<i>Answer # 6</i>	See Changes/Modifications Item L in this Addendum. Please see also page 24, a) 4, and Section 40., entitled “Transitioning Services at Start/Termination of the Contract.”
<i>Question # 7</i>	Please indicate if the “Estimated Annual Hours” that appear on Attachment C-Cost Proposal Forms related to each airport are actual, proposed, or being used to ensure all Offeror’s submit a price using the same quantity of annual labor hours.

<i>Answer # 7</i>	See the Cost Proposal Forms. The quantities set forth in the Cost Proposal Forms are estimated only for the purpose of Proposal comparison. The Port Authority makes no representations as to what the actual quantities may be. The Contractor's compensation will be computed based solely on the actual services provided.
<i>Question # 8</i>	It is noted that the annual labor hours that appear for each airport on Attachment C-Cost Proposal Forms do not correspond to the quantity of individuals identified in Section 30 (Schedule of Guard Service), page 101-102.
<i>Answer # 8</i>	Posts and post hours are subject to change, and may vary during the course of the Contract.
<i>Question # 9</i>	Page 7 of the RFP, Section 1.E., provides that "Consistent with environmentally preferable procurement practices, the Port Authority requests all documents submitted to be in a form that can be easily recycled (i.e., no plastic covers or binding) and to provide only supporting literature which directly relates to the Proposal being submitted." Would the Authority ("the Authority") be opposed to offerors using three-ring binders made from recycled materials to submit proposals?
<i>Answer # 9</i>	The Port Authority will accept three-ring binders made from recycled materials.
<i>Question # 10</i>	<p>Page 16 of the RFP, Section 6 provides, "All M/WBE subcontractors listed on the M/WBE Participation Plan must be certified by the Port Authority in order for the Contractor to receive credit toward the M/WBE goals set forth in this Contract."</p> <p>a. Do the minority and woman-owned business enterprises listed by offerors in Attachment G need to be certified by the Authority at the time of proposal submission or at the time of start of service under the contract?</p> <p>b. Instead of proposing only M/WBE businesses certified by The Port Authority, in order to provide a greater opportunity for more M/WBE businesses, would the Authority consider its M/WBE subcontracting goals met if offerors propose M/WBE businesses that are properly certified by other organizations?</p>

Answer # 10	<p>a. If not already certified by the Port Authority, the proposed M/WBE subcontractor’s M/WBE application must be received by the Port Authority’s Office of Business Diversity and Civil Rights (OBDCR) by the Proposal Due Date. It should be noted, however, that if the applying firm is found not eligible for M/WBE certification, the selected contractor is still responsible for the subcontracting goals proposed.</p> <p>b. The Port Authority will not consider certifications by other organizations to meet the M/WBE subcontracting goals.</p>
Question # 11	<p>Page 22 of the RFP, Section 8.f.2.a asks for a listing of all of the offeror’s contracts performed over the last 5 years. Do offerors also need to provide these contract references for any proposed subcontractors?</p>
Answer # 11	<p>The Proposer is not required to submit references for subcontractors at the time of Proposal submission. The Port Authority may subsequently request references for proposed subcontractors at any time.</p>
Question # 12	<p>Page 22 of the RFP, Section F.2.b provides in relevant part, “The Proposer shall submit experience of Proposer’s senior management team in managing similar employee management programs, including, but not limited to:”</p> <p>Will the Authority please clarify whether this specification references the offeror’s senior corporate management team or the proposed senior management team for the Port Authority security contract?</p>
Answer # 12	<p>This section was changed in this Addendum, Changes/Modifications Item A. This now refers to the Proposer’s management team. Experience of “managerial and supervisory personnel employed by the firm <u>who are to be exclusively dedicated to the Contract</u>” is sought on page 24, Section F.3. b).</p>
Question # 13	<p>Will the Authority please explain what “Employee references” represents - are “employee references” considered background checks of some other form of reference?</p>
Answer # 13	<p>See Changes/Modifications Item D in this Addendum. Proposer shall interpret “Employee references” and respond accordingly, where appropriate.</p>

Question # 14	Page 24 of the RFP, Section 8.F.3.b.4, provides that “The resumes of the individuals who are being recommended for [the managerial and supervisory personnel] positions should be included in the submission.” Would the Authority please confirm whether the positions listed on page 56 – ‘ii. Minimum Direct Salary’ – are considered to be the managerial and supervisory personnel positions referenced for which resumes are requested?
Answer # 14	Yes.
Question # 15	If there are additional positions for which resumes are requested with offeror proposals, aside from those positions provided in numbers 1-8 on page 56 of the RFP, what are those additional positions?
Answer # 15	Proposer should include any other managerial and supervisory positions it deems appropriate, based upon the services required herein.
Question# 16	Will the Authority please confirm the current contract’s wage, health and supplemental benefits so that offerors may ensure that the requested plan and certification is complete?
Answer # 16	The wage and benefit requirements for the Contract that is the subject of this solicitation are set forth in the RFP: See Contract Specific Terms and Conditions, Page 54, Section 12 entitled “Wages, Health, and Supplemental Benefits”.
Question # 17	Are there any minimum salaries or other direct benefits for these positions mandated by the Authority?
Answer # 17	Refer to page 57 of the RFP, first paragraph denoted by an asterisk (“*”).
Question # 18	Pages 25-26 of the RFP, Items 1 – 15 listed after Section 8.F.3.c.3 seem to be fragmented from the Port Authority’s outline. Could the Authority please clarify whether items 1 – 15 on pages 25-26 should fall below Section 8.F.3.c.3, if they are standalone subsections of Section “F. Proposal”, or if they are part of a different section?
Answer # 18	See Changes/Modifications Item E in this Addendum.

Question # 19	Pricing Schedules, Attachment C. Would the Port Authority please identify how many vehicles are currently being provided at each airport by the incumbent, as during the site visits, there appear to be more vehicles than are specified in the solicitation?
Answer # 19	Firms should propose based upon requirements set forth in this RFP, and will be evaluated in accordance with the criteria set forth in Paragraph 5 entitled "Evaluation Criteria and Ranking" in the Section entitled "Information For Proposers on this Request for Proposals".
Question # 20	Page 42 of the RFP, Section 6.B.9, states that the "Contractor understands that it will not be separately reimbursed for the cost of the Operations Assistant, Assistant Office Manager, Officer Manager, Human Resource Manager...unless those costs are shown on the pricing forms any such costs are considered covered by the Management fees." The Schedule of Guard Service on page 101-102 lists an Operations Assistant at JFK, LGA, and EWR, however this position is not listed in the Cost Proposal Forms (Attachment C) for JFK, LGA, and EWR. In addition, the Operations Assistant is not listed in the monthly Management Fee Calculation (Attachment F) for the airports. Could the Authority please provide a rationale for why the Operations Assistant position was excluded from the Cost Proposal Form and monthly Management Fee Calculation? Will the Authority please clarify whether the costs associated with the Operations Assistant should be identified in Attachment F or if the costs should be rolled into the bill rates of the other labor categories?
Answer # 20	The Pricing Sheets were revised. The Operations Assistant should be included on the Monthly Management Fee calculation. See Changes/Modifications Item M and N in this Addendum.
Question # 21	Page 46 of the RFP, Section 10, outlines the inclusion of a Liquidated Damages provision within the contract, which is further identified throughout sections A through K. Will the Authority please provide how many incidents have occurred within the last four years for each category and at each of the five sites which have warranted the referenced liquidated damages? Will the Authority please provide what types of infractions these were?

<i>Answer # 21</i>	The requirements, specifications and liquidated damages provisions in the current contracts are not identical to those in the present RFP.
<i>Question # 22</i>	Will the Authority please clarify whether the same penalty structures are in place under the current contract? Page 51 of the RFP, section K specifically provides that a 200% assessment shall be imposed for any infractions exceeding the stated amount during the term of the contract and inclusive of all option periods and extensions. Will the Authority please clarify if this penalty is imposed for all specific sections?
<i>Answer # 22</i>	The requirements, specifications and liquidated damages provisions in the current contracts are not identical to those in RFP #30744. The provisions set forth in Section 10, entitled "Liquidated Damages" are not penalties. The Manager has the right to determine if liquidated damages will be assessed and imposed.
<i>Question # 23</i>	Page 57 of the RFP, section 12.D.3 provides "The Cost of Health Benefits shall be as set forth in the Calculation of Average Hourly Rate Form and accepted by the Authority, with an exact numerical (dollar) requirement for Health Benefits." Would the Authority please provide the age, gender, home zip code and family size of the incumbent employees currently utilizing the Health Benefits plan so that offerors can accurately estimate Health Benefit costs?
<i>Answer # 23</i>	The Port Authority does not possess the information requested.
<i>Question# 24</i>	Do employees under the current contract have the option to opt out of the health benefits program if the employee and/or their family is already covered by another health benefits provider?
<i>Answer # 24</i>	The wage and benefit requirements for RFP #30744 are set forth in the RFP: Contract Specific Terms and Conditions, Section 12, "Wages, Health, and Supplemental Benefits".

Question# 25	Page 100 of the RFP, Section 29.B provides “For the purpose of computing the required Average Hourly Wage and Supplemental Benefits, meal and relief period hours will not be considered hours worked; however, wages paid for such periods will be considered in such computation.” Will the Authority please clarify whether guards will be compensated for both the 20 minute break and the 30 minute meal period?
Answer # 25	The method and manner in which the Contractor compensates its employees is a Contractor’s business decision. Proposer(s) attention is called to the RFP: Contract Specific Terms and Conditions, Section 12, “Wages, Health, and Supplemental Benefits” and Standard Contract Terms and Conditions, Section 9, entitled “Harmony.”
Question # 26	Page 100 of the RFP, Section 29.C, provides that “No guard shall be on duty for more than 8 hours of post coverage within a 24 hour period....” however the following subsection, D, provides that “No guard shall be on duty for more than 12 hours of post coverage within a 24 hour period.” Will the Authority please clarify what is the maximum amount of hours a guard may consecutively work?
Answer # 26	See Changes/Modifications Item I in this Addendum.
Question# 27	Page 105 of the RFP, bottom of page, provides that “...who do not meet the requirements of paragraph ‘B’” There does not appear to be a Paragraph B. Will the Authority please clarify what paragraph is referenced here?
Answer # 27	See Changes/Modifications Item J in this Addendum.
Question # 28	Page 105 of the RFP, Section 31.A.12 provides “The drug-screening test shall be conducted by an independent firm other than the Contractor, who shall be approved by the Port Authority.” Will the Authority please clarify what the process is for obtaining its approval of an independent firm for these purposes? Would such an independent firm need to be approved before the proposal is submitted or simply before testing is to be provided? Will the Authority please provide the contact information for any currently approved drug screening vendors with the Authority?
Answer # 28	The Port Authority does not recommend testing facilities. The testing firm is not required to be approved prior to proposal submission.

Question # 29	Page 105 of the RFP, Section 12 (top of page) regarding drug tests, provides “The tests shall be administered by and at the sole cost and expense of the Contractor, at the commencement of the Contract, and prior to hiring new employees.” Page 105 of the RFP, number 13 regarding drug tests, provides “In each year of the Contract, all Contractor personnel...shall be randomly tested thereafter at least once per year in each year of the contract.” Will the Authority please clarify whether the intent of this provision is to conduct annual testing for 100% of the identified personnel within this section, or whether “randomly” refers to only a certain, ‘random’ percentage of the group as whole?
Answer # 29	Yes. All specified positions shall be randomly tested during each year of the term of the Contract.
Question # 30	Page 123 of the RFP, subsection B, provides “The Port Authority shall have the right...to elect to temporarily or permanently require the Contractor to provide all fuel needed to fuel the vehicles used in the operation of the Service.” If the Port Authority elects to have the Contractor purchase fuel, will the Authority please clarify how the cost will be repaid to the Contractor? In preparing the proposal response, the offeror will be unable to price an unknown amount based on an unknown action.
Answer # 30	See page 122, Section 45. entitled “Fueling”, subsection B., i. through iii.
Question # 31	Attachment C to the RFP provides estimated annual hours for full-time and part-time guards. May offerors propose their own recommended full-time/part-time allocation or are they required to adhere to the allocation of hours provided?
Answer # 31	The allocation of hours is an estimate, not a requirement.
Question # 32	Attachment C to the RFP, Total Estimated Contract Price Summary Sheet, provides a Background Screening Allotment fee of \$41,000.00 per year for all airports. Will the Authority please clarify if this \$41,000.00 fee includes the background costs associated with the requirements in Section 27, Security Requirements; Section 8.F.4, Contractor Identity Check/Background Screening Plan; and Section 49, Additional Background Screening Requirements? Will the Authority please clarify whether the Background Screening Allotment fee includes costs associated with Physical, Drug and Medical testing?

<i>Answer # 32</i>	The referenced fee shall only cover additional background screening, which may be requested under Section 49, entitled “Additional Background Screening Requirements”. The method and manner by which all other background screening, physical, drug and medical testing requirements of the RFP are incorporated into a Proposer’s pricing is a business decision, but shall be done in a manner consistent with the Cost Proposal Forms.
<i>Question# 33</i>	Answer #4 provided in Addendum #1 dated 3/12/13 provides that non-supervisory, non-confidential and non-clerical employees at JFK, LGA and EWR are currently governed by a collective bargaining agreement. Would employees working at SWF or TEB under this new contract be governed by collective bargaining agreements or have any other union representation? If so, who would be the parties to these CBAs?
<i>Answer # 33</i>	Proposers are advised to ascertain whether any labor organization (as defined in 29 U.S.C.§ 152) now represents (or is currently seeking to represent) employees who currently perform any aspect of the operations to be performed hereunder and their attention is directed to the Section of this RFP entitled “Harmony” included in the “Standard Contract Terms and Conditions” hereunder.
<i>Question # 34</i>	Is a performance bond and/or bid bond required for this contract?
<i>Answer # 34</i>	No performance and/or bid bonds are required for this procurement.
<i>Question # 35</i>	Have the Excel calculation forms been updated reflecting the changes/modifications made in Addendum 1 dated 3/12/2013 for RFP # 30744?
<i>Answer # 35</i>	Yes. A blank copy of the revised pricing sheets reflecting changes in Addendum 1 and 2 in Microsoft Excel format can be obtained by contacting the Procurement Representative on the cover page of this solicitation.
<i>Question # 36</i>	If financial statements from the previous year are not yet available, can the contractor provide a copy of the most current financial statement, i.e. from 2011?
<i>Answer # 36</i>	The Port will consider certified interim financial statements for 2012.
<i>Question # 37</i>	Can a WBE perform 17% of the work and will that satisfy both the MBE and WBE requirements?
<i>Answer # 37</i>	See RFP page 16, provision 6 entitled “M/WBE Subcontracting Provisions”. The Authority requirement is for the selected proposer to use “good faith” efforts to provide meaningful

	participation by Authority certified M/WBEs. The good faith participation requirements are 12% of the Contract price for MBE and 5% for WBE.
Question # 38	Can an MBE perform 17% and will that satisfy both requirements?
Answer # 38	See response to question #37.
Question # 39	If a large business is an MBE can they have a WBE subcontractor fulfill 17% of the work and be in compliance?
Answer # 39	See response to question 37.
Question # 40	If a large business is an MBE, must they have an MBE subcontractor?
Answer # 40	The Contractor awarded this Contract is required to comply with the M/WBE subcontracting provisions.
Question # 41	Can a large MBE joint venture with a small Port Authority approved WBE and fulfill all the goals?
Answer # 41	We encourage the participation of qualified, responsive, responsible and Authority certified MBEs and WBEs in this Contract.
Question # 42	Section 29, page 100, paragraphs C and D. These paragraphs seem to contradict each other. Would the Port Authority please clarify if the maximum amount of time an officer can normally be on duty is 8 or 12 hours?
Answer # 42	See response to question #26.
Question # 43	Section 31, page 104, paragraph A., item 12 outlines the requirements of the officers. Are these requirements the same as the current contract? And if not, would the Port Authority please identify which requirements are new?
Answer # 43	Firms should propose based upon requirements set forth in this RFP, and will be evaluated in accordance with the criteria set forth in Paragraph 5 entitled "Evaluation Criteria and Ranking" in the Section entitled "Information For Proposers on this Request for Proposals".

This communication should be initialed by you and annexed to your Proposal upon submission.

In case any Proposer fails to conform to these instructions, its Proposal will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ

DAVID GUTIERREZ, MANAGER
SPECIAL PURCHASING PROJECTS

PROPOSER'S FIRM NAME: _____

INITIALED: _____

DATE: _____

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO
LUKE BASSIS OR DAVID GUTIERREZ, WHO CAN BE REACHED AT
(201) 395-3440 OR (201) 395-3433 RESPECTIVELY or at LBASSIS@PANYNJ.GOV
OR DAVID.GUTIERREZ@PANYNJ.GOV.

Attachment E - Annual Salary Calculation Form

Company Name: _____

Date: _____

ANNUAL SALARY CALCULATION FORM
Uniformed, Unarmed Security Guard Services
Operations Assistant
 Year 1 (Aug. 1, 2013 to Jul. 31, 2014)

<u>Item #1: Minimum Direct Salary</u>	\$ _____	item 1
<u>Item #2: Health Benefits</u>	\$ _____	item 2
<u>Item #3: Supplemental Benefits</u> (Items Not Required By Law)		Number of Days Provided
Holiday Allowance	\$ _____	_____
Vacation Allowance	\$ _____	_____
Sick Time Allowance	\$ _____	_____
Pension	\$ _____	
Other Supplemental Benefits (Specify)	\$ _____	
Total (Item #3)	\$ _____	
<u>Item #4: Taxes and Insurance</u> (Item Required By Law)		
F.I.C.A.	\$ _____	
N.Y.S.U.I./N.J.S.U.I.	\$ _____	
F.U.I.	\$ _____	
Workers' Compensation	\$ _____	
General Liability Insurance	\$ _____	
Disability Insurance	\$ _____	
Other Taxes and Insurance (Specify)	\$ _____	
Total (Item #4)	\$ _____	
<u>Item #5: Additional Components</u> (If Applicable)		
Equipment	\$ _____	
Materials	\$ _____	
Supplies	\$ _____	
Other Components	\$ _____	
(Specify)	_____	
Total (Item #5)	\$ _____	
Total (Items #1, 2, 3, 4 & 5)	\$ _____	

Attachment E - Annual Salary Calculation Form

Company Name: _____

Date: _____

ANNUAL SALARY CALCULATION FORM
Uniformed, Unarmed Security Guard Services
Operations Assistant
 Year 2 (Aug. 1, 2014 to Jul. 31, 2015)

<u>Item #1: Minimum Direct Salary</u>	\$ _____	item 1
<u>Item #2: Health Benefits</u>	\$ _____	item 2
<u>Item #3: Supplemental Benefits</u> (Items Not Required By Law)		Number of Days Provided
Holiday Allowance	\$ _____	_____
Vacation Allowance	\$ _____	_____
Sick Time Allowance	\$ _____	_____
Pension	\$ _____	
Other Supplemental Benefits (Specify)	\$ _____	
Total (Item #3)	\$ _____	
<u>Item #4: Taxes and Insurance</u> (Item Required By Law)		
F.I.C.A.	\$ _____	
N.Y.S.U.I./N.J.S.U.I.	\$ _____	
F.U.I.	\$ _____	
Workers' Compensation	\$ _____	
General Liability Insurance	\$ _____	
Disability Insurance	\$ _____	
Other Taxes and Insurance (Specify)	\$ _____	
Total (Item #4)	\$ _____	
<u>Item #5: Additional Components</u> (If Applicable)		
Equipment	\$ _____	
Materials	\$ _____	
Supplies	\$ _____	
Other Components	\$ _____	
(Specify)	_____	
Total (Item #5)	\$ _____	
Total (Items #1, 2, 3, 4 & 5)	\$ _____	

Attachment E - Annual Salary Calculation Form

Company Name: _____

Date: _____

ANNUAL SALARY CALCULATION FORM
Uniformed, Unarmed Security Guard Services
Operations Assistant
 Year 3 (Aug. 1, 2015 to Jul. 31, 2016)

<u>Item #1: Minimum Direct Salary</u>	\$ _____	item 1
<u>Item #2: Health Benefits</u>	\$ _____	item 2
<u>Item #3: Supplemental Benefits</u> (Items Not Required By Law)		Number of Days Provided
Holiday Allowance	\$ _____	_____
Vacation Allowance	\$ _____	_____
Sick Time Allowance	\$ _____	_____
Pension	\$ _____	
Other Supplemental Benefits (Specify)	\$ _____	
Total (Item #3)	\$ _____	
<u>Item #4: Taxes and Insurance</u> (Item Required By Law)		
F.I.C.A.	\$ _____	
N.Y.S.U.I./N.J.S.U.I.	\$ _____	
F.U.I.	\$ _____	
Workers' Compensation	\$ _____	
General Liability Insurance	\$ _____	
Disability Insurance	\$ _____	
Other Taxes and Insurance (Specify)	\$ _____	
Total (Item #4)	\$ _____	
<u>Item #5: Additional Components</u> (If Applicable)		
Equipment	\$ _____	
Materials	\$ _____	
Supplies	\$ _____	
Other Components	\$ _____	
(Specify)	_____	
Total (Item #5)	\$ _____	
Total (Items #1, 2, 3, 4 & 5)	\$ _____	

Attachment E - Annual Salary Calculation Form

Company Name: _____

Date: _____

ANNUAL SALARY CALCULATION FORM
Uniformed, Unarmed Security Guard Services
Operations Assistant
 Year 4 (Aug. 1, 2016 to Jul. 31, 2017)

<u>Item #1: Minimum Direct Salary</u>	\$ _____	item 1
<u>Item #2: Health Benefits</u>	\$ _____	item 2
<u>Item #3: Supplemental Benefits</u> (Items Not Required By Law)		Number of Days Provided
Holiday Allowance	\$ _____	_____
Vacation Allowance	\$ _____	_____
Sick Time Allowance	\$ _____	_____
Pension	\$ _____	_____
Other Supplemental Benefits (Specify)	\$ _____	_____
Total (Item #3)	\$ _____	
<u>Item #4: Taxes and Insurance</u> (Item Required By Law)		
F.I.C.A.	\$ _____	
N.Y.S.U.I./N.J.S.U.I.	\$ _____	
F.U.I.	\$ _____	
Workers' Compensation	\$ _____	
General Liability Insurance	\$ _____	
Disability Insurance	\$ _____	
Other Taxes and Insurance (Specify)	\$ _____	
Total (Item #4)	\$ _____	
<u>Item #5: Additional Components</u> (If Applicable)		
Equipment	\$ _____	
Materials	\$ _____	
Supplies	\$ _____	
Other Components	\$ _____	
(Specify)	_____	
Total (Item #5)	\$ _____	
Total (Items #1, 2, 3, 4 & 5)	\$ _____	

Attachment E - Annual Salary Calculation Form

Company Name: _____

Date: _____

ANNUAL SALARY CALCULATION FORM
Uniformed, Unarmed Security Guard Services
Assistant Office Manager
 Year 2 (Aug. 1, 2014 to Jul. 31, 2015)

<u>Item #1: Minimum Direct Salary</u>	\$ _____	item 1
<u>Item #2: Health Benefits</u>	\$ _____	item 2
<u>Item #3: Supplemental Benefits</u> (Items Not Required By Law)		Number of Days Provided
Holiday Allowance	\$ _____	_____
Vacation Allowance	\$ _____	_____
Sick Time Allowance	\$ _____	_____
Pension	\$ _____	
Other Supplemental Benefits (Specify)	\$ _____	
Total (Item #3)	\$ _____	
<u>Item #4: Taxes and Insurance</u> (Item Required By Law)		
F.I.C.A.	\$ _____	
N.Y.S.U.I./N.J.S.U.I.	\$ _____	
F.U.I.	\$ _____	
Workers' Compensation	\$ _____	
General Liability Insurance	\$ _____	
Disability Insurance	\$ _____	
Other Taxes and Insurance (Specify)	\$ _____	
Total (Item #4)	\$ _____	
<u>Item #5: Additional Components</u> (If Applicable)		
SWAC	\$ _____	
Equipment	\$ _____	
Materials	\$ _____	
Supplies	\$ _____	
Other Components (Specify)	\$ _____	
Total (Item #5)	\$ _____	
Total (Items #1, 2, 3, 4 & 5)	\$ _____	

Attachment E - Annual Salary Calculation Form

Company Name: _____

Date: _____

ANNUAL SALARY CALCULATION FORM
Uniformed, Unarmed Security Guard Services
Assistant Office Manager
 Year 3 (Aug. 1, 2015 to Jul. 31, 2016)

<u>Item #1: Minimum Direct Salary</u>	\$ _____	item 1
<u>Item #2: Health Benefits</u>	\$ _____	item 2
<u>Item #3: Supplemental Benefits</u> (Items Not Required By Law)		Number of Days Provided
Holiday Allowance	\$ _____	_____
Vacation Allowance	\$ _____	_____
Sick Time Allowance	\$ _____	_____
Pension	\$ _____	
Other Supplemental Benefits (Specify)	\$ _____	
Total (Item #3)	\$ _____	
<u>Item #4: Taxes and Insurance</u> (Item Required By Law)		
F.I.C.A.	\$ _____	
N.Y.S.U.I./N.J.S.U.I.	\$ _____	
F.U.I.	\$ _____	
Workers' Compensation	\$ _____	
General Liability Insurance	\$ _____	
Disability Insurance	\$ _____	
Other Taxes and Insurance (Specify)	\$ _____	
Total (Item #4)	\$ _____	
<u>Item #5: Additional Components</u> (If Applicable)		
SWAC	\$ _____	
Equipment	\$ _____	
Materials	\$ _____	
Supplies	\$ _____	
Other Components (Specify)	\$ _____	
Total (Item #5)	\$ _____	
Total (Items #1, 2, 3, 4 & 5)	\$ _____	

Attachment E - Annual Salary Calculation Form

Company Name: _____

Date: _____

ANNUAL SALARY CALCULATION FORM
Uniformed, Unarmed Security Guard Services
Assistant Office Manager
 Year 4 (Aug. 1, 2016 to Jul. 31, 2017)

<u>Item #1: Minimum Direct Salary</u>	\$ _____	item 1
<u>Item #2: Health Benefits</u>	\$ _____	item 2
<u>Item #3: Supplemental Benefits</u> (Items Not Required By Law)		Number of Days Provided
Holiday Allowance	\$ _____	_____
Vacation Allowance	\$ _____	_____
Sick Time Allowance	\$ _____	_____
Pension	\$ _____	
Other Supplemental Benefits (Specify)	\$ _____	
Total (Item #3)	\$ _____	
<u>Item #4: Taxes and Insurance</u> (Item Required By Law)		
F.I.C.A.	\$ _____	
N.Y.S.U.I./N.J.S.U.I.	\$ _____	
F.U.I.	\$ _____	
Workers' Compensation	\$ _____	
General Liability Insurance	\$ _____	
Disability Insurance	\$ _____	
Other Taxes and Insurance (Specify)	\$ _____	
Total (Item #4)	\$ _____	
<u>Item #5: Additional Components</u> (If Applicable)		
SWAC	\$ _____	
Equipment	\$ _____	
Materials	\$ _____	
Supplies	\$ _____	
Other Components (Specify)	\$ _____	
Total (Item #5)	\$ _____	
Total (Items #1, 2, 3, 4 & 5)	\$ _____	

Attachment F - Monthly Management Fee Calculation Form

Revised 3/22/2013

Company Name: _____

Date: _____

MONTHLY MANAGEMENT FEE CALCULATION

Unarmed, Uniformed Security Guard Services

EWR - Year 1 (Aug. 1, 2013 to Jul. 31, 2014)

Salaried Positions:	Cost*	Proposed Minimum Salary**
1) Operations Assistant	\$ _____	\$ _____
2) Human Resources Manager	\$ _____	\$ _____
3) Human Resources Assistant	\$ _____	\$ _____
4) Assistant Office Manager	\$ _____	\$ _____
5) Office Manager	\$ _____	\$ _____
6) Assistant Project Manager	\$ _____	\$ _____
7) Project Manager	\$ _____	\$ _____
8) Identification Office Manager	\$ _____	\$ _____
9) Other Required Positions (Specify)	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
Insurance Cost (Excluding Health)	\$ _____	\$ _____
Office Furniture	\$ _____	
Telephone	\$ _____	
Office Machines	\$ _____	
Office Supplies	\$ _____	
Other (Specify)	\$ _____	
Total Annual Management Fee	\$ _____	
Total Monthly Management Fee	\$ _____	M1

(Total Annual Management Fee divided by 12 months - This amount should be transposed on to the Cost Proposal Form)

*The Cost for salaried employees should be a derivation of the amounts on the Calculation of Annual Salary Breakdown sheets.

**The Proposed Minimum Direct Salary must be at least the Minimum Direct Salary as required in the Wages Health and Supplemental benefits Section #12 of this Contract included herein. If not stated by the Port Authority, then the Contractor shall make its own determination and submit accordingly.

Attachment F - Monthly Management Fee Calculation Form

Revised 3/25/2013

Company Name: _____

Date: _____

MONTHLY MANAGEMENT FEE CALCULATION

Unarmed, Uniformed Security Guard Services

EWR - Year 2 (Aug. 1, 2014 to Jul. 31, 2015)

Salaried Positions:	Cost*	Proposed Minimum Salary**
1) Operations Assistant	\$ _____	\$ _____
2) Human Resources Manager	\$ _____	\$ _____
3) Human Resources Assistant	\$ _____	\$ _____
4) Assistant Office Manager	\$ _____	\$ _____
5) Office Manager	\$ _____	\$ _____
6) Assistant Project Manager	\$ _____	\$ _____
7) Project Manager	\$ _____	\$ _____
8) Identification Office Manager	\$ _____	\$ _____
9) Other Required Positions (Specify)	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
Insurance Cost (Excluding Health)	\$ _____	\$ _____
Office Furniture	\$ _____	
Telephone	\$ _____	
Office Machines	\$ _____	
Office Supplies	\$ _____	
Other (Specify)	\$ _____	
Total Annual Management Fee	\$ _____	
Total Monthly Management Fee	\$ _____	M2

(Total Annual Management Fee divided by 12 months - This amount should be transposed on to the Cost Proposal Form)

*The Cost for salaried employees should be a derivation of the amounts on the Calculation of Annual Salary Breakdown sheets.

**The Proposed Minimum Direct Salary must be at least the Minimum Direct Salary as required in the Wages Health and Supplemental benefits Section #12 of this Contract included herein. If not stated by the Port Authority, then the Contractor shall make its own determination and submit accordingly.

Attachment F - Monthly Management Fee Calculation Form

Revised 3/25/2013

Company Name: _____

Date: _____

MONTHLY MANAGEMENT FEE CALCULATION

Unarmed, Uniformed Security Guard Services

EWR - Year 3 (Aug. 1, 2015 to Jul. 31, 2016)

Salaried Positions:	Cost*	Proposed Minimum Salary**
1) Operations Assistant	\$ _____	\$ _____
2) Human Resources Manager	\$ _____	\$ _____
3) Human Resources Assistant	\$ _____	\$ _____
4) Assistant Office Manager	\$ _____	\$ _____
5) Office Manager	\$ _____	\$ _____
6) Assistant Project Manager	\$ _____	\$ _____
7) Project Manager	\$ _____	\$ _____
8) Identification Office Manager	\$ _____	\$ _____
9) Other Required Positions (Specify)	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
Insurance Cost (Excluding Health)	\$ _____	\$ _____
Office Furniture	\$ _____	
Telephone	\$ _____	
Office Machines	\$ _____	
Office Supplies	\$ _____	
Other (Specify)	\$ _____	
Total Annual Management Fee	\$ _____	
Total Monthly Management Fee	\$ _____	M3

(Total Annual Management Fee divided by 12 months - This amount should be transposed on to the Cost Proposal Form)

*The Cost for salaried employees should be a derivation of the amounts on the Calculation of Annual Salary Breakdown sheets.

**The Proposed Minimum Direct Salary must be at least the Minimum Direct Salary as required in the Wages Health and Supplemental benefits Section #12 of this Contract included herein. If not stated by the Port Authority, then the Contractor shall make its own determination and submit accordingly.

Attachment F - Monthly Management Fee Calculation Form

Revised 3/25/2013

Company Name: _____

Date: _____

MONTHLY MANAGEMENT FEE CALCULATION

Unarmed, Uniformed Security Guard Services

EWR - Year 4 (Aug. 1, 2016 to Jul. 31, 2017)

Salaried Positions:	Cost*	Proposed Minimum Salary**
1) Operations Assistant	\$ _____	\$ _____
2) Human Resources Manager	\$ _____	\$ _____
3) Human Resources Assistant	\$ _____	\$ _____
4) Assistant Office Manager	\$ _____	\$ _____
5) Office Manager	\$ _____	\$ _____
6) Assistant Project Manager	\$ _____	\$ _____
7) Project Manager	\$ _____	\$ _____
8) Identification Office Manager	\$ _____	\$ _____
9) Other Required Positions (Specify)	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
Insurance Cost (Excluding Health)	\$ _____	\$ _____
Office Furniture	\$ _____	
Telephone	\$ _____	
Office Machines	\$ _____	
Office Supplies	\$ _____	
Other (Specify)	\$ _____	
Total Annual Management Fee	\$ _____	
Total Monthly Management Fee	\$ _____	M4

(Total Annual Management Fee divided by 12 months - This amount should be transposed on to the Cost Proposal Form)

*The Cost for salaried employees should be a derivation of the amounts on the Calculation of Annual Salary Breakdown sheets.

**The Proposed Minimum Direct Salary must be at least the Minimum Direct Salary as required in the Wages Health and Supplemental benefits Section #12 of this Contract included herein. If not stated by the Port Authority, then the Contractor shall make its own determination and submit accordingly.

Attachment F - Monthly Management Fee Calculation Form

Revised 3/25/2013

Company Name: _____

Date: _____

MONTHLY MANAGEMENT FEE CALCULATION

Unarmed, Uniformed Security Guard Services

JFK - Year 1 (Aug. 1, 2013 to Jul. 31, 2014)

Salaried Positions:	Cost*	Proposed Minimum Salary**
1) Operations Assistant	\$ _____	\$ _____
2) Human Resources Manager	\$ _____	\$ _____
3) Human Resources Assistant	\$ _____	\$ _____
4) Assistant Office Manager	\$ _____	\$ _____
5) Office Manager	\$ _____	\$ _____
6) Assistant Project Manager	\$ _____	\$ _____
7) Project Manager	\$ _____	\$ _____
8) Identification Office Manager	\$ _____	\$ _____
9) Other Required Positions (Specify)	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
Insurance Cost (Excluding Health)	\$ _____	\$ _____
Office Furniture	\$ _____	
Telephone	\$ _____	
Office Machines	\$ _____	
Office Supplies	\$ _____	
Other (Specify)	\$ _____	
Total Annual Management Fee	\$ _____	
Total Monthly Management Fee	\$ _____	M1

(Total Annual Management Fee divided by 12 months - This amount should be transposed on to the Cost Proposal Form)

*The Cost for salaried employees should be a derivation of the amounts on the Calculation of Annual Salary Breakdown sheets.

**The Proposed Minimum Direct Salary must be at least the Minimum Direct Salary as required in the Wages Health and Supplemental benefits Section #12 of this Contract included herein. If not stated by the Port Authority, then the Contractor shall make its own determination and submit accordingly.

Attachment F - Monthly Management Fee Calculation Form

Revised 3/25/2013

Company Name: _____

Date: _____

MONTHLY MANAGEMENT FEE CALCULATION

Unarmed, Uniformed Security Guard Services

JFK - Year 2 (Aug. 1, 2014 to Jul. 31, 2015)

Salaried Positions:	Cost*	Proposed Minimum Salary**
1) Operations Assistant	\$ _____	\$ _____
2) Human Resources Manager	\$ _____	\$ _____
3) Human Resources Assistant	\$ _____	\$ _____
4) Assistant Office Manager	\$ _____	\$ _____
5) Office Manager	\$ _____	\$ _____
6) Assistant Project Manager	\$ _____	\$ _____
7) Project Manager	\$ _____	\$ _____
8) Identification Office Manager	\$ _____	\$ _____
9) Other Required Positions (Specify)	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
Insurance Cost (Excluding Health)	\$ _____	\$ _____
Office Furniture	\$ _____	
Telephone	\$ _____	
Office Machines	\$ _____	
Office Supplies	\$ _____	
Other (Specify)	\$ _____	
Total Annual Management Fee	\$ _____	
Total Monthly Management Fee	\$ _____	M2

(Total Annual Management Fee divided by 12 months - This amount should be transposed on to the Cost Proposal Form)

*The Cost for salaried employees should be a derivation of the amounts on the Calculation of Annual Salary Breakdown sheets.

**The Proposed Minimum Direct Salary must be at least the Minimum Direct Salary as required in the Wages Health and Supplemental benefits Section #12 of this Contract included herein. If not stated by the Port Authority, then the Contractor shall make its own determination and submit accordingly.

Attachment F - Monthly Management Fee Calculation Form

Revised 3/25/2013

Company Name: _____

Date: _____

MONTHLY MANAGEMENT FEE CALCULATION

Unarmed, Uniformed Security Guard Services

JFK - Year 3 (Aug. 1, 2015 to Jul. 31, 2016)

Salaried Positions:	Cost*	Proposed Minimum Salary**
1) Operations Assistant	\$ _____	\$ _____
2) Human Resources Manager	\$ _____	\$ _____
3) Human Resources Assistant	\$ _____	\$ _____
4) Assistant Office Manager	\$ _____	\$ _____
5) Office Manager	\$ _____	\$ _____
6) Assistant Project Manager	\$ _____	\$ _____
7) Project Manager	\$ _____	\$ _____
8) Identification Office Manager	\$ _____	\$ _____
9) Other Required Positions (Specify)	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
Insurance Cost (Excluding Health)	\$ _____	\$ _____
Office Furniture	\$ _____	
Telephone	\$ _____	
Office Machines	\$ _____	
Office Supplies	\$ _____	
Other (Specify)	\$ _____	
Total Annual Management Fee	\$ _____	
Total Monthly Management Fee	\$ _____	M3

(Total Annual Management Fee divided by 12 months - This amount should be transposed on to the Cost Proposal Form)

*The Cost for salaried employees should be a derivation of the amounts on the Calculation of Annual Salary Breakdown sheets.

**The Proposed Minimum Direct Salary must be at least the Minimum Direct Salary as required in the Wages Health and Supplemental benefits Section #12 of this Contract included herein. If not stated by the Port Authority, then the Contractor shall make its own determination and submit accordingly.

Attachment F - Monthly Management Fee Calculation Form

Revised 3/25/2013

Company Name: _____

Date: _____

MONTHLY MANAGEMENT FEE CALCULATION

Unarmed, Uniformed Security Guard Services

JFK - Year 4 (Aug. 1, 2016 to Jul. 31, 2017)

Salaried Positions:	Cost*	Proposed Minimum Salary**
1) Operations Assistant	\$ _____	\$ _____
2) Human Resources Manager	\$ _____	\$ _____
3) Human Resources Assistant	\$ _____	\$ _____
4) Assistant Office Manager	\$ _____	\$ _____
5) Office Manager	\$ _____	\$ _____
6) Assistant Project Manager	\$ _____	\$ _____
7) Project Manager	\$ _____	\$ _____
8) Identification Office Manager	\$ _____	\$ _____
9) Other Required Positions (Specify)	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
Insurance Cost (Excluding Health)	\$ _____	\$ _____
Office Furniture	\$ _____	
Telephone	\$ _____	
Office Machines	\$ _____	
Office Supplies	\$ _____	
Other (Specify)	\$ _____	
Total Annual Management Fee	\$ _____	
Total Monthly Management Fee	\$ _____	M4

(Total Annual Management Fee divided by 12 months - This amount should be transposed on to the Cost Proposal Form)

*The Cost for salaried employees should be a derivation of the amounts on the Calculation of Annual Salary Breakdown sheets.

**The Proposed Minimum Direct Salary must be at least the Minimum Direct Salary as required in the Wages Health and Supplemental benefits Section #12 of this Contract included herein. If not stated by the Port Authority, then the Contractor shall make its own determination and submit accordingly.

Attachment F - Monthly Management Fee Calculation Form

Revised 3/25/2013

Company Name: _____

Date: _____

MONTHLY MANAGEMENT FEE CALCULATION

Unarmed, Uniformed Security Guard Services

LGA - Year 1 (Aug. 1, 2013 to Jul. 31, 2014)

Salaried Positions:	Cost*	Proposed Minimum Salary**
1) Operations Assistant	\$ _____	\$ _____
2) Human Resources Manager	\$ _____	\$ _____
3) Human Resources Assistant	\$ _____	\$ _____
4) Assistant Office Manager	\$ _____	\$ _____
5) Office Manager	\$ _____	\$ _____
6) Assistant Project Manager	\$ _____	\$ _____
7) Project Manager	\$ _____	\$ _____
8) Identification Office Manager	\$ _____	\$ _____
9) Other Required Positions (Specify)	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
Insurance Cost (Excluding Health)	\$ _____	\$ _____
Office Furniture	\$ _____	
Telephone	\$ _____	
Office Machines	\$ _____	
Office Supplies	\$ _____	
Other (Specify)	\$ _____	
Total Annual Management Fee	\$ _____	
Total Monthly Management Fee	\$ _____	M1

(Total Annual Management Fee divided by 12 months - This amount should be transposed on to the Cost Proposal Form)

*The Cost for salaried employees should be a derivation of the amounts on the Calculation of Annual Salary Breakdown sheets.

**The Proposed Minimum Direct Salary must be at least the Minimum Direct Salary as required in the Wages Health and Supplemental benefits Section #12 of this Contract included herein. If not stated by the Port Authority, then the Contractor shall make its own determination and submit accordingly.

Attachment F - Monthly Management Fee Calculation Form

Revised 3/25/2013

Company Name: _____

Date: _____

MONTHLY MANAGEMENT FEE CALCULATION

Unarmed, Uniformed Security Guard Services

LGA - Year 2 (Aug. 1, 2014 to Jul. 31, 2015)

Salaried Positions:	Cost*	Proposed Minimum Salary**
1) Operations Assistant	\$ _____	\$ _____
2) Human Resources Manager	\$ _____	\$ _____
3) Human Resources Assistant	\$ _____	\$ _____
4) Assistant Office Manager	\$ _____	\$ _____
5) Office Manager	\$ _____	\$ _____
6) Assistant Project Manager	\$ _____	\$ _____
7) Project Manager	\$ _____	\$ _____
8) Identification Office Manager	\$ _____	\$ _____
9) Other Required Positions (Specify)	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
Insurance Cost (Excluding Health)	\$ _____	\$ _____
Office Furniture	\$ _____	
Telephone	\$ _____	
Office Machines	\$ _____	
Office Supplies	\$ _____	
Other (Specify)	\$ _____	
Total Annual Management Fee	\$ _____	
Total Monthly Management Fee	\$ _____	M2

(Total Annual Management Fee divided by 12 months - This amount should be transposed on to the Cost Proposal Form)

*The Cost for salaried employees should be a derivation of the amounts on the Calculation of Annual Salary Breakdown sheets.

**The Proposed Minimum Direct Salary must be at least the Minimum Direct Salary as required in the Wages Health and Supplemental benefits Section #12 of this Contract included herein. If not stated by the Port Authority, then the Contractor shall make its own determination and submit accordingly.

Attachment F - Monthly Management Fee Calculation Form

Revised 3/25/2013

Company Name: _____

Date: _____

MONTHLY MANAGEMENT FEE CALCULATION

Unarmed, Uniformed Security Guard Services

LGA - Year 3 (Aug. 1, 2015 to Jul. 31, 2016)

Salaried Positions:	Cost*	Proposed Minimum Salary**
1) Operations Assistant	\$ _____	\$ _____
2) Human Resources Manager	\$ _____	\$ _____
3) Human Resources Assistant	\$ _____	\$ _____
4) Assistant Office Manager	\$ _____	\$ _____
5) Office Manager	\$ _____	\$ _____
6) Assistant Project Manager	\$ _____	\$ _____
7) Project Manager	\$ _____	\$ _____
8) Identification Office Manager	\$ _____	\$ _____
9) Other Required Positions (Specify)	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
Insurance Cost (Excluding Health)	\$ _____	\$ _____
Office Furniture	\$ _____	
Telephone	\$ _____	
Office Machines	\$ _____	
Office Supplies	\$ _____	
Other (Specify)	\$ _____	
Total Annual Management Fee	\$ _____	
Total Monthly Management Fee	\$ _____	M3

(Total Annual Management Fee divided by 12 months - This amount should be transposed on to the Cost Proposal Form)

*The Cost for salaried employees should be a derivation of the amounts on the Calculation of Annual Salary Breakdown sheets.

**The Proposed Minimum Direct Salary must be at least the Minimum Direct Salary as required in the Wages Health and Supplemental benefits Section #12 of this Contract included herein. If not stated by the Port Authority, then the Contractor shall make its own determination and submit accordingly.

Attachment F - Monthly Management Fee Calculation Form

Revised 3/25/2013

Company Name: _____

Date: _____

MONTHLY MANAGEMENT FEE CALCULATION

Unarmed, Uniformed Security Guard Services

LGA - Year 4 (Aug. 1, 2016 to Jul. 31, 2017)

Salaried Positions:	Cost*	Proposed Minimum Salary**
1) Operations Assistant	\$ _____	\$ _____
2) Human Resources Manager	\$ _____	\$ _____
3) Human Resources Assistant	\$ _____	\$ _____
4) Assistant Office Manager	\$ _____	\$ _____
5) Office Manager	\$ _____	\$ _____
6) Assistant Project Manager	\$ _____	\$ _____
7) Project Manager	\$ _____	\$ _____
8) Identification Office Manager	\$ _____	\$ _____
9) Other Required Positions (Specify)	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
Insurance Cost (Excluding Health)	\$ _____	\$ _____
Office Furniture	\$ _____	
Telephone	\$ _____	
Office Machines	\$ _____	
Office Supplies	\$ _____	
Other (Specify)	\$ _____	
Total Annual Management Fee	\$ _____	
Total Monthly Management Fee	\$ _____	M4

(Total Annual Management Fee divided by 12 months - This amount should be transposed on to the Cost Proposal Form)

*The Cost for salaried employees should be a derivation of the amounts on the Calculation of Annual Salary Breakdown sheets.

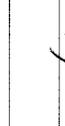
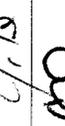
**The Proposed Minimum Direct Salary must be at least the Minimum Direct Salary as required in the Wages Health and Supplemental benefits Section #12 of this Contract included herein. If not stated by the Port Authority, then the Contractor shall make its own determination and submit accordingly.

Unarmed, Uniformed Security Guard Services at John F. Kennedy International (JFK), LaGuardia (LGA), Newark Liberty International (EWR), Stewart International (SWF) and Teterboro (TEB) Airports

RFP # 30744

EWR Site Visit Sign-in Sheet

Monday, March 18, 2013 - 10:00am

#	Last Name	First Name	Initials	Company Name	Contact Number	E-mail
1	Altizio	Ignazio		Air Serv	w: 908-994-1353, c: 973-420-8307	ialtizio@airservcorp.com
2	Anderes	Victor		Global Elite Group	w: 516-414-0487, c: 516-507-8812	vanderes@globaleliteinc.com
3	Barbera	Louis		Command Security Corporation/Aviation Safeguards	w: 908-810-9700, c: 917-749-7684	lbarbera@commandsecurity.com
4	Bass	Jerry		Modern Facilities Services	w and c: none	jbass1@live.com
5	Bonventre	Leonard		Global Elite Group	w: 516-414-0487, c: 516-445-8593	lbonventre@globaleliteinc.com
6	Brown	Cuncho		Excel Guard	w: 212-239-8086, c: 917-254-5979	cbrown@excelsecure.com
7	Capponi	Carl		Universal Protection Service	w: 212-916-8859, c: 347-386-6126	carl.capponi@universalpro.com
8	Chesney	John		Command Security Corporation/Aviation Safeguards	w: 212-943-0500, c: 917-280-1444	jchesney@commandsecurity.com
9	Christiansen	Peter		Protection Plus Security Corp.	w: 212-356-7419, c: 917-584-2268	peterbls@aol.com
10	Clark	Kevin		Elite Investigations	w: 212-594-2008, c: 347-203-0780	kclark@eliteinvestigation.com
11	Colbert	Hiawatha		Former Military Security Group LLC	w: 917-831-4606, c: 917-873-9456	hcolbert@fmsgllc.com
12	Colbert	Reginald		Former Military Security Group LLC	w: 917-831-4605, c: 917-912-6762	ceo@fmsgllc.com
13	Daphna	Yehuda		ISS Action Inc.	w: 718-656-0936, c: 646-372-7082	ydaphna@issaction.com
14	Daniels	Shakeerah		Eagle Detective Agency	w: 973-761-4900, c: none	shakeerah@eaglelda.com
15	Dixon	Zoyna		Andrews International	w: 646-233-4622, c: 917-319-7833	zdixon@andrewsinternational.com
16	Doolittle	Adam		Inter-Con Security Systems, Inc.	w: 571-384-7051, c: 703-587-4632	adoolittle@icsecurity.com
17	Elavia	Kurus		Gateway Group One	w: 973-274-3404, c: 973-699-0096	kjelavia@gatewaygroupone.com
18	Falco	Gregory		ABM Security Services, Inc.	w: 212-497-0623, c: 646-872-1958	gregory.falco@abm.com
19	Falco	Joseph		G4S Secure Solutions (USA), Inc.	w: 212-921-4600, c: 917-580-1414	Joseph.Falco@usa.g4s.com jos.falco@usa.g4s.com
20	Fleming	John		Brosnan Risk Consultants	w: 845-624-6571, c: 914-447-7330	j.fleming@brosnanrisk.com
21	Fuller	Tracy		AlliedBarton, Security Services, LLC	w: 866-825-0725, c: 404-307-5961	tracy.fuller@alliedbarton.com
22	Goodson	Dominique		Eagle Detective Agency	w: 973-761-4900, c: none	dominique@eaglelda.com
23	Harnett	Edmund		Brosnan Risk Consultants	w: 845-625-6571, c: 917-559-5877	e.harnett@brosnanrisk.com
24	Lifrieri	Richard		Quality Protection Services	w: 646-520-4829, c: 646-203-3760	rlifrieri@qps.co

Unarmed, Uniformed Security Guard Services at John F. Kennedy International (JFK), LaGuardia (LGA), Newark Liberty International (EWR), Stewart International (SWF) and Teterboro (TEB) Airports

RFP # 30744

JFK Site Visit Sign-in Sheet

Tuesday, March 19, 2013 - 1:30pm

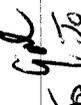
#	Last Name	First Name	Initials	Company Name	Contact Number	E-mail
44	Robson	Gerard		FJC	w: 516-462-0918, c: 718-244-1269	grobson@fjsecurity.com
45	Rosa	Richard		Summit Security Services, Inc	w: 718-995-5210, c: 347-672-6144	rrosa@summitsecurity.com
46	Sacchetti	Stephen		AlliedBarton, Security Services, LLC	w: 212-328-0209, c: 484-213-7004	stephen.sacchetti@alliedbarton.com
47	Sanborn	Alden		Protection Strategies Inc.	w: 703-553-0561, c: 410-703-6515	asanborn@protectionsi.com
48	Sciara	Ana		Gateway Group One	w: 973-274-3423, c: 973-715-5827	asciara@gatewaygroupone.com
49	Scribani	Santo		ABM Security Services, Inc.	w: 212-497-0654, c: 646-660-3132	santo.scriban@abm.com
50	Shea	Joseph		Inter-Con Security Systems, Inc.	w: 212-415-4173, c: 571-334-0359	sheajoe@state.gov
51	Tripp	Wayne		Elite Investigations	w: 212-594-2008, c: 917-623-6589	wtripp@eliteinvestigation.com
52	Trontas	Chris		SPI Security	w: 212-338-0800	chris@spisecurityservices.com
53	Voce	Mike		Protection Strategies Inc.	w: 703-553-0561, c: 702-241-4948	mvoce@protectionsi.com
54	Wills	Richard		Excel Guard	w: 212-239-8086, c: 917-560-1644	rwills@excelsecure.com
55	Wilson	Jessica		American Guard Services, Inc.	w: 305-373-7111, c: 305-790-2147	jwilson@americanguardservices.com
56	Valle	Rafael		PAC Security	6885-821-8827	
57	Saleem	Rashid		McRoberts	646-552-9940	
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Unarmed, Uniformed Security Guard Services at John F. Kennedy International (JFK), LaGuardia (LGA), Newark Liberty International (EWR), Stewart International (SWF) and Teterboro (TEB) Airports

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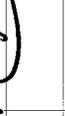
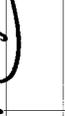
#	Last Name	First Name	Initials	Company Name	Contact Number	E-mail
22	Festa	Frank		FJC	w: 718-244-1400, c: 516-351-6756	ffesta@fjsecurity.com
23	Fleming	John		Brosnan Risk Consultants	w: 845-624-6571, c: 914-447-7330	j.fleming@brosnanrisk.com
24	Frazier	Joshua		Aegis Protective Services	w: 973-782-6876	security@aegisprotective.com
25	Fuller	Tracy		AlliedBarton, Security Services, LLC	w: 866-825-0725, c: 404-307-5961	tracy.fuller@alliedbarton.com
26	Gonzalez	Jesse		Elite Investigations	w: 212-594-2008, c: 917-692-4049	igonzalez@eliteinvestigation.com
27	Halpin	Frank		McRoberts Protective Agency	w: 917-299-5363	frank.halpin@mcroberts1876.com
28	Harnett	Edmund		Brosnan Risk Consultants	w: 845-625-6571, c: 917-559-5877	e.harnett@brosnanrisk.com
29	Jensen	Thomas		SPI Security	w: 215-338-0800	tom@spisecurityservices.com
30	Johnson	Kevin		G4S Secure Solutions (USA), Inc.	w: 561-691-6522, c: 561-371-4870	kevin.johnson@usa.g4s.com
31	Lifrieri	Richard		Quality Protection Services	w: 646-520-4829, c: 646-203-3760	rlifrieri@qps.co
32	Lofaro	Matthew		APG Security	w: 401-519-6781, c: 908-565-3591	mlofaro@apgsecurity.com
33	Long	Thomas		Securiguard Incorporated	w: 718-995-9580, c: 646-373-9745	thomas.long@securiguardinc.com
34	MacVicar	Thomas		Air Serv	w: 718-917-8810, c: 646-234-8157	tmacvicar@airservcorp.com
35	Mateo	Joe		US Security Associates Inc.	w and c: 703-856-6819	jmateo@ussecuritvassociates.com
36	Muldonney	Joe		AJ Squared Security	w: 908-364-4335	unknown
37	Newman Dapha	Hanna		ISS Action Inc.	w: none, c: 917-626-2504	hnewmand@issaction.com
38	O'Leary	George		Protection Plus Security Corp.	w: 212-356-7410, c: 561-843-3038	goleary@ppscinc.com
39	Olobor	Joe		Adonai Security Services Inc	w: 646-996-2656	pastorjoloobor@aol.com
40	Penner	Ashley		US Security Associates Inc.	w and c: 646-285-5618	apenner@ussecuritvassociates.com
41	Pennetti	Giuseppe		Modern Facilities Services	w: 973-703-3519, c: none	jpennetti@modernclean.com
42	Pryce	John		Securiguard Incorporated	w: 718-995-9580, c: 917-593-0188	john.pryce@securiguardinc.com
43	Riggio	Mark		APG Security	w: 732-553-1520, c: 646-208-2600	mriggio@apgsecurity.com

Unarmed, Uniformed Security Guard Services at John F. Kennedy International (JFK), LaGuardia (LGA), Newark Liberty International (EWR), Stewart International (SWF) and Teterboro (TEB) Airports

RFP # 30744

JFK Site Visit Sign-in Sheet

Tuesday, March 19, 2013 - 1:30pm

#	Last Name	First Name	Initials	Company Name	Contact Number	E-mail
1	Amoroso	Richard		G4S Secure Solutions (USA), Inc.	w: 212-921-4600, c: 561-568-1623	richard.amoroso@usa.g4s.com
2	Anders	Victor		Global Elite Group	w: 516-414-0487, c: 516-507-8812	vanderes@globaleliteinc.com
3	Basile	James		Andrews International	w: 718-518-8055, c: 917-939-3164	ibasile@andrewsinternational.com
4	Bass	Jerry		Modern Facilities Services	w and c: none	jbass1@live.com
5	Bernardo	Frank		Air Serv	w: 718-917-6494, c: 718-593-7094	fbernardo@airservcorp.com
6	Bharrat	Deonarine		Command Security Corporation/Aviation Safeguards	w: 212-943-0500, c: 917-653-7560	cbharrat@commandsecurity.com
7	Bonventre	Leonard		Global Elite Group	w: 516-414-0487, c: 516-445-8593	lbonventre@globaleliteinc.com
8	Boyle	John		American Guard Services, Inc.	w: 321-784-1893, c: 321-501-9699	jboyle@americanguardservices.com
9	Brown	Cuncho		Excel Guard	w: 212-239-8086, c: 917-254-5979	cbrown@excelsecure.com
10	Byrne	Christopher		Summit Security Services, Inc	w: 516-240-2426, c: 516-770-9332	cbyrne@summitsecurity.com
11	Capponi	Carl		Universal Protection Service	w: 212-916-8859, c: 347-386-6126	carl.capponi@universalpro.com
12	Chesney	John		Command Security Corporation/Aviation Safeguards	w: 212-943-0500, c: 917-280-1444	jchesney@commandsecurity.com
13	Christiansen	Peter		Protection Plus Security Corp.	w: 212-356-7419, c: 917-584-2268	peterbls@aol.com
14	Colbert	Hiawatha		Former Military Security Group LLC	w: 917-831-4606, c: 917-873-9456	hcolbert@fmsgllc.com
15	Colbert	Reginald		Former Military Security Group LLC	w: 917-831-4605, c: 917-912-6762	cco@fmsgllc.com
16	Daphna	Yehuda		ISS Action Inc.	w: 718-656-0936, c: 646-372-7082	ydaphna@issaction.com
17	Dixon	Zoyna		Andrews International	w: 646-233-4622, c: 917-319-7833	zdixon@andrewsinternational.com
18	Doolittle	Adam		Inter-Con Security Systems, Inc.	w: 571-384-7051, c: 703-587-4632	adoolittle@icssecurity.com
19	Duffy	Charles		Quality Protection Services	w: 212-883-0009, c: 646-250-8353	charles.duffy@qps.co
20	Elavia	Kurus		Gateway Group One	w: 973-274-3404, c: 973-699-0096	kjelavia@gatewaygroupone.com
21	Falco	Gregory		ABM Security Services, Inc.	w: 212-497-0623, c: 646-872-1958	gregory.falco@abm.com

Unarmed, Uniformed Security Guard Services at John F. Kennedy International (JFK), LaGuardia (LGA), Newark Liberty International (EWR), Stewart International (SWF) and Teterboro (TEB) Airports

RFP # 30744

LGA Site Visit Sign-in Sheet
Tuesday, March 19, 2013 - 9:30am

#	Last Name	First Name	Initials	Company Name	Contact Number	E-mail
50	Trontas	Chris		SPI Security	w: 212-338-0800	chris@spisecurityservices.com
51	Womble	Vanessa	(VW)	Command Security Corporation/Aviation Safeguards	w: 718-458-2521, c: 718-551-6475	vwomble@aviationsafeguards.com
52	Voce	Mike	LV	Protection Strategies Inc.	w: 703-553-0561, c: 702-241-4948	invoice@protectionsi.com
53	Wills	Richard	RW	Excel Guard	w: 212-239-8086, c: 917-560-1644	rwills@excelsecure.com
54	Wilson	Jessica		American Guard Services, Inc.	w: 305-373-7111, c: 305-790-2147	jwilson@americanguardservices.com
55	Woods	John	JW	Elite Investigations	w: 212-594-2008, c: 917-468-0098	jwoods@eliteinvestigation.com
56	VALLE	Rafael	RV	PEC Security	818-428-8827	
57	KALLE	John	JK	McRoberts Protection	212-425-2500	John.Kalle@McRoberts.com
58	OMOGUN	GEORGE	O.O	CHOICE SECURITY	718-270-8887	CHOICE GUARDIAN YARD
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Unarmed, Uniformed Security Guard Services at John F. Kennedy International (JFK), LaGuardia (LGA), Newark Liberty International (EWR), Stewart International (SWF) and Teterboro (TEB) Airports

RFP # 30744

LGA Site Visit Sign-in Sheet
Tuesday, March 19, 2013 - 9:30am

#	Last Name	First Name	Initials	Company Name	Contact Number	E-mail
26	Halpin	Frank		McRoberts Protective Agency	w: 917-299-5363	frank.halpin@microberts1876.com
27	Harnett	Edmund		Brosnan Risk Consultants	w: 845-625-6571, c: 917-559-5877	e.harnett@brosnanrisk.com
28	Haverstick	Richard		Air Serv	w: 718-505-4750, c: 908-209-0777	rhaverstick@airservcorp.com
29	Jensen	Thomas		SPI Security	w: 215-338-0800	tom@spisecurityservices.com
30	Kolacinski	Kim		FJC	w: 718-424-7438, c: 516-325-8338	kkolacinski@fjsecurity.com
31	Lifrieri	Richard		Quality Protection Services	w: 646-520-4829, c: 646-203-3760	rlifrieri@qps.co
32	Lissaur	Michael		US Security Associates Inc.	w and c: 917-658-6471	milissaur@ussecurtyassociates.com
33	Lofaro	Matthew		APG Security	w: 401-519-6781, c: 908-565-3591	mlofaro@apgsecurity.com
34	Long	Thomas		Securiguard Incorporated	w: 718-995-9580, c: 646-373-9745	thomas.long@securiguardinc.com
35	MacVicar	Thomas		Air Serv	w: 718-917-8810, c: 646-234-8157	tmacvicar@airservcorp.com
36	Mateo	Joe		US Security Associates Inc.	w and c: 703-856-6819	jmateo@ussecurtyassociates.com
37	Muldonney	Joe		AJ Squared Security	w: 908-364-4335	unknown
38	Newman Dapha	Hanna		ISS Action Inc.	w: none, c: 917-626-2504	hnewmand@issaction.com
39	O'Leary	George		Protection Plus Security Corp.	w: 212-356-7410, c: 561-843-3038	goleary@ppseinc.com
40	Olobor	Joe		Adonai Security Services Inc	w: 646-996-2656	pastorjoloobor@aol.com
41	Pennetti	Giuseppe		Modern Facilities Services	w: 973-703-3519, c: none	jpennetti@modernclean.com
42	Pryce	John		Securiguard Incorporated	w: 718-995-9580, c: 917-593-0188	john.pryce@securiguardinc.com
43	Riggio	Mark		APG Security	w: 732-553-1520, c: 646-208-2600	mriggio@apgsecurity.com
44	Rosa	Richard		Summit Security Services, Inc	w: 718-995-5210, c: 347-672-6144	rrosa@summitsecurity.com
45	Sacchetti	Stephen		AlliedBarton, Security Services, LLC	w: 212-328-0209, c: 484-213-7004	stephen.sacchetti@alliedbarton.com
46	Sanborn	Alden		Protection Strategies Inc.	w: 703-553-0561, c: 410-703-6515	asanborn@protectionsi.com
47	Sciara	Ana		Gateway Group One	w: 973-274-3423, c: 973-715-5827	asciara@gatewaygroupone.com
48	Scribani	Santo		ABM Security Services, Inc.	w: 212-497-0654, c: 646-660-3132	santo.scriban@abm.com
49	Shea	Joseph		Inter-Con Security Systems, Inc.	w: 212-415-4173, c: 571-334-0359	sheatoc@state.gov

Unarmed, Uniformed Security Guard Services at John F. Kennedy International (JFK), LaGuardia (LGA), Newark Liberty International (EWR), Stewart International (SWF) and Teterboro (TEB) Airports

RFP # 30744

EWR Site Visit Sign-in Sheet
Monday, March 18, 2013 - 10:00am

#	Last Name	First Name	Initials	Company Name	Contact Number	E-mail
49	HALLIN	MARK	B	McDonald's Protective Agency	917-295-5363 (E)	MARK.HALLIN@McDonalds.com
50	RIGGIO	MARK	MM	APG SECURITY	732-553-1520	MRIGGIO@APGSECURITY.COM
51	LA FANO	MITT	N	APG SECURITY	732-553-1520	MLAFANO@APGSECURITY.COM
52	Jensen	Thomas	TD	SPI security	215 338-0800	Tom@SPIsecurityservices.com
53	Trantas	CHRIS	CT	SPI security	215 338-0800	chris@SPIsecurityservices.com
54	DASOLI	JOSEPH	JD	GLOBAL SECURITY	516-393-3530	JDASOLI@GLOBAL ELITE INC.COM
55	Frazier	Joshua	JF	Aegis Protective Services	973-782-6876	Security@aegisprotective.com
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Unarmed, Uniformed Security Guard Services at John F. Kennedy International (JFK), LaGuardia (LGA), Newark Liberty International (EWR), Stewart International (SWF) and Teterboro (TEB) Airports

RFP # 30744

EWR Site Visit Sign-in Sheet

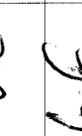
Monday, March 18, 2013 - 10:00am

#	Last Name	First Name	Initials	Company Name	Contact Number	E-mail
25	Lissaur	Michael	<i>TL</i>	US Security Associates Inc.	w and c: 917-658-6471	mlissaur@ussecurityassociates.com
26	Long	Thomas	<i>TL</i>	Securiguard Incorporated	w: 718-995-9580, c: 646-373-9745	thomas.long@securiguardinc.com
27	Lynch	Kevin	<i>KL</i>	Summit Security Services, Inc	w: 646-786-8727, c: 516-924-0795	klynch@summitsecurity.com
28	MacVicar	Thomas	<i>TM</i>	Air Serv	w: 718-917-8810, c: 646-234-8157	tmacvicar@airservcorp.com
29	Mateo	Joe	<i>JM</i>	US Security Associates Inc.	w and c: 703-856-6819	jmateo@ussecurityassociates.com
30	Moran	Michael	<i>MM</i>	Protection Plus Security Corp.	w: 212-356-7400, c: 609-784-9795	mmoran@ppscinc.com
31	Moscardini	Thomas	<i>TM</i>	<i>PJC</i>	w: 201-386-0530 x3105, c: 917-577-7414	tmoscardini@fjsecurity.com
32	Newman Dapha	Hanna	<i>HN</i>	ISS Action Inc.	w: none, c: 917-626-2504	hnewmand@issaction.com
33	Osorio	Ulises	<i>U-O</i>	FJC	w: 973-624-7148, c: 516-406-0421	uosorio@fjsecurity.com
34	Pennetti	Giuseppe	<i>GP</i>	Modern Facilities Services	w: 973-703-3519, c: none	jpennetti@modemc.lean.com
35	Pryce	John	<i>JP</i>	Securiguard Incorporated	w: 718-995-9580, c: 917-593-0188	john.pryce@securiguardinc.com
36	Rodrigues	Antonio	<i>AR</i>	Andrews International	w: 973-430-9075, c: 973-296-7200	arodrigues@andrewsinternational.com
37	Rosa	Richard	<i>RR</i>	Summit Security Services, Inc	w: 718-995-5210, c: 347-672-6144	rrosa@summitsecurity.com
38	Sacchetti	Stephen	<i>SS</i>	AlliedBarton, Security Services, LLC	w: 212-328-0209, c: 484-213-7004	stephen.sacchetti@alliedbarton.com
39	Sanborn	Alden	<i>AS</i>	Protection Strategies Inc.	w: 703-553-0561, c: 410-703-6515	asanborn@protectionsi.com
40	Scitara	Ana	<i>AS</i>	Gateway Group One	w: 973-274-3423, c: 973-715-5827	ascitara@gatewaygroupone.com
41	Scribani	Santo	<i>SS</i>	ABM Security Services, Inc.	w: 212-497-0654, c: 646-660-3132	santo.scriban@abm.com
42	Shea	Joseph	<i>JS</i>	Inter-Con Security Systems, Inc.	w: 212-415-4173, c: 571-334-0359	sheajoc@state.gov
43	Stanzilis	Michael	<i>MS</i>	G4S Secure Solutions (USA), Inc.	w: 908-497-5500, c: 908-514-9851	michael.stanzilis@usa.g4s.com
44	Voce	Mike	<i>MV</i>	Protection Strategies Inc.	w: 703-553-0561, c: 702-241-4948	mvoce@protectionsi.com
45	Williams	Larry	<i>RL</i>	Elite Investigations	w: 212-594-2008, c: 917-731-1030	lwilliams@eliteinvestigation.com
46	Wills	Richard	<i>RW</i>	Excel Guard	w: 212-239-8086, c: 917-560-1644	rwills@excelsecure.com
47	Duffy	Charles	<i>CD</i>	Quality Protection	212-FFJ0009, 250-8353 <i>676</i>	charles.duffy@qps.co
48	Muldowney	Joe	<i>JM</i>	<i>AS Squared Security</i>	<i>908-364-4335</i>	<i>SMuldowney@AS2Security</i>

Unarmed, Uniformed Security Guard Services at John F. Kennedy International (JFK), LaGuardia (LGA), Newark Liberty International (EWR), Stewart International (SWF) and Teterboro (TEB) Airports

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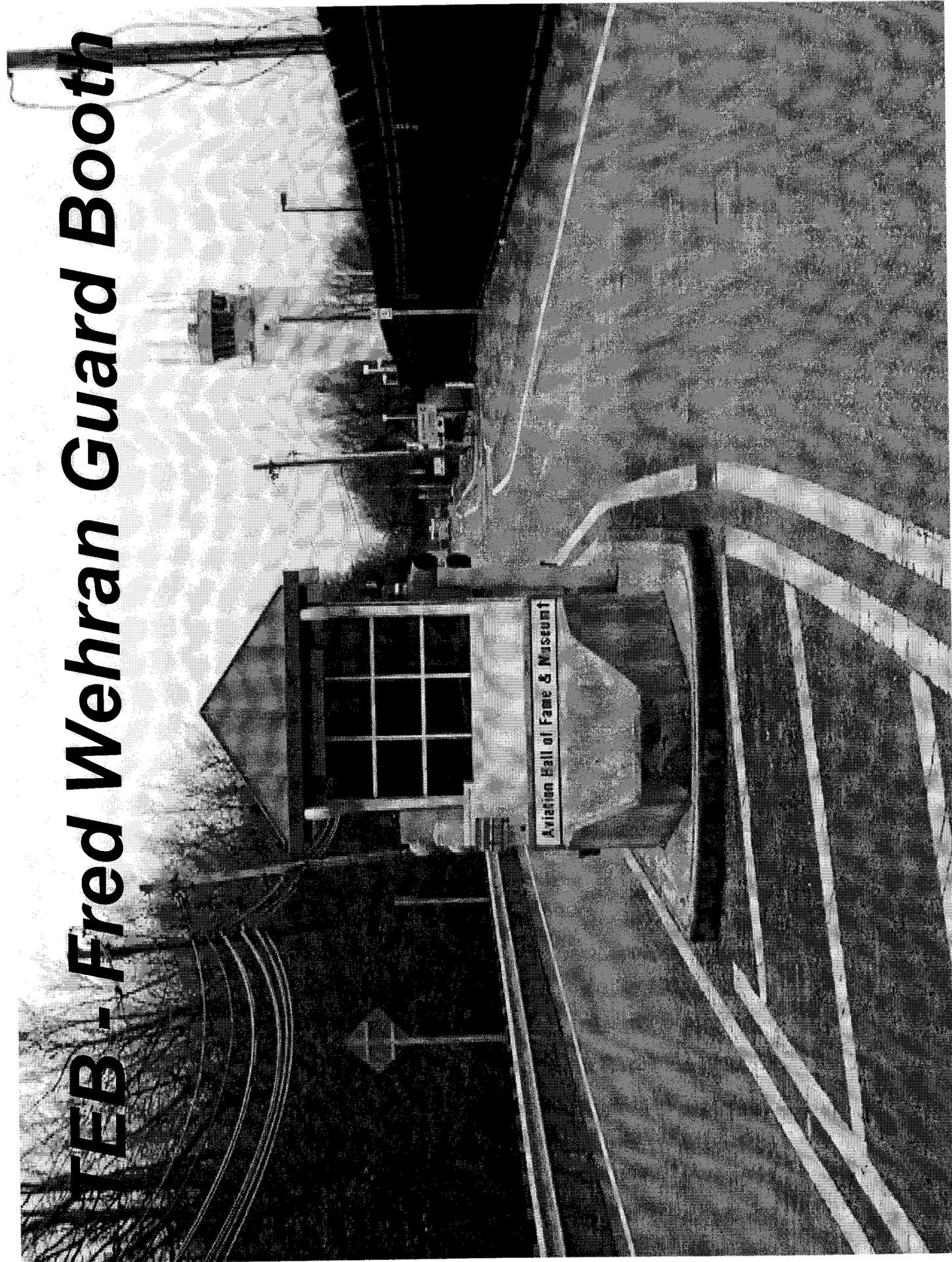
#	Last Name	First Name	Initials	Company Name	Contact Number	E-mail
1	Amoroso	Richard		G4S Secure Solutions (USA), Inc.	w: 212-921-4600, c: 561-568-1623	richard.amoroso@usa.g4s.com
2	Anderes	Victor		Global Elite Group	w: 516-414-0487, c: 516-507-8812	vanderes@globaleliteinc.com
3	Basile	James		Andrews International	w: 718-518-8055, c: 917-939-3164	jbassile@andrewsinternational.com
4	Bass	Jerry		Modern Facilities Services	w and c: none	jbass1@live.com
5	Bonventre	Leonard		Global Elite Group	w: 516-414-0487, c: 516-445-8593	lbonventre@globaleliteinc.com
6	Boyle	John		American Guard Services, Inc.	w: 321-784-1893, c: 321-501-9699	jboyle@americanguardservices.com
7	Brown	Cuncho	CB	Excel Guard	w: 212-239-8086, c: 917-254-5979	cbrown@excelsecure.com
8	Byrne	Christopher		Summit Security Services, Inc	w: 516-240-2426, c: 516-770-9332	cbyrne@summitsecurity.com
9	Capponi	Carl		Universal Protection Service	w: 212-916-8859, c: 347-386-6126	carl.capponi@universalpro.com
10	Chesney	John		Command Security Corporation/Aviation Safeguards	w: 212-943-0500, c: 917-280-1444	jchesney@commandsecurity.com
11	Christiansen	Peter		Protection Plus Security Corp.	w: 212-356-7419, c: 917-584-2268	peterbls@aol.com
12	Colbert	Hiawatha		Former Military Security Group LLC	w: 917-831-4606, c: 917-873-9456	hcolbert@fmsgllc.com
13	Colbert	Reginald		Former Military Security Group LLC	w: 917-831-4605, c: 917-912-6762	ceo@fmsgllc.com
14	Daphna	Yehuda		ISS Action Inc.	w: 718-656-0936, c: 646-372-7082	ydaphna@issaction.com
15	Dixon	Zoyna		Andrews International	w: 646-233-4622, c: 917-319-7833	zdixon@andrewsinternational.com
16	Doolittle	Adam		Inter-Con Security Systems, Inc.	w: 571-384-7051, c: 703-587-4632	adoolittle@icesecurity.com
17	Duffy	Charles	CD	Quality Protection Services	w: 212-883-0009, c: 646-250-8353	charles.duffy@qps.co
18	Elavia	Kurus		Gateway Group One	w: 973-274-3404, c: 973-699-0096	kjelavia@gatewaygroupone.com
19	Falco	Gregory		ABM Security Services, Inc.	w: 212-497-0623, c: 646-872-1958	gregory.falco@abm.com
20	Falco	Joseph		G4S Secure Solutions (USA), Inc.	w: 212-921-4600, c: 917-580-1414	joseph.falco@usa.g4s.com
21	Festa	Frank		FIC	w: 718-244-1400, c: 516-351-6756	ffesta@fjesecurity.com
22	Fleming	John		Brosnan Risk Consultants	w: 845-624-6571, c: 914-447-7330	j.fleming@brosnanrisk.com
23	Frazier	Joshua		Aegis Protective Services	w: 973-782-6876	security@aegisprotective.com
24	Fuller	Tracy		AlliedBarton, Security Services, LLC	w: 866-825-0725, c: 404-307-5961	tracy.fuller@alliedbarton.com
25	Grossberger	Ken		Elite Investigations	w: 212-594-2008, c: 917-939-5608	kgrossberger@eliteinvestigation.com

Teterboro (TEB) and Stewart International (SWF) Airport

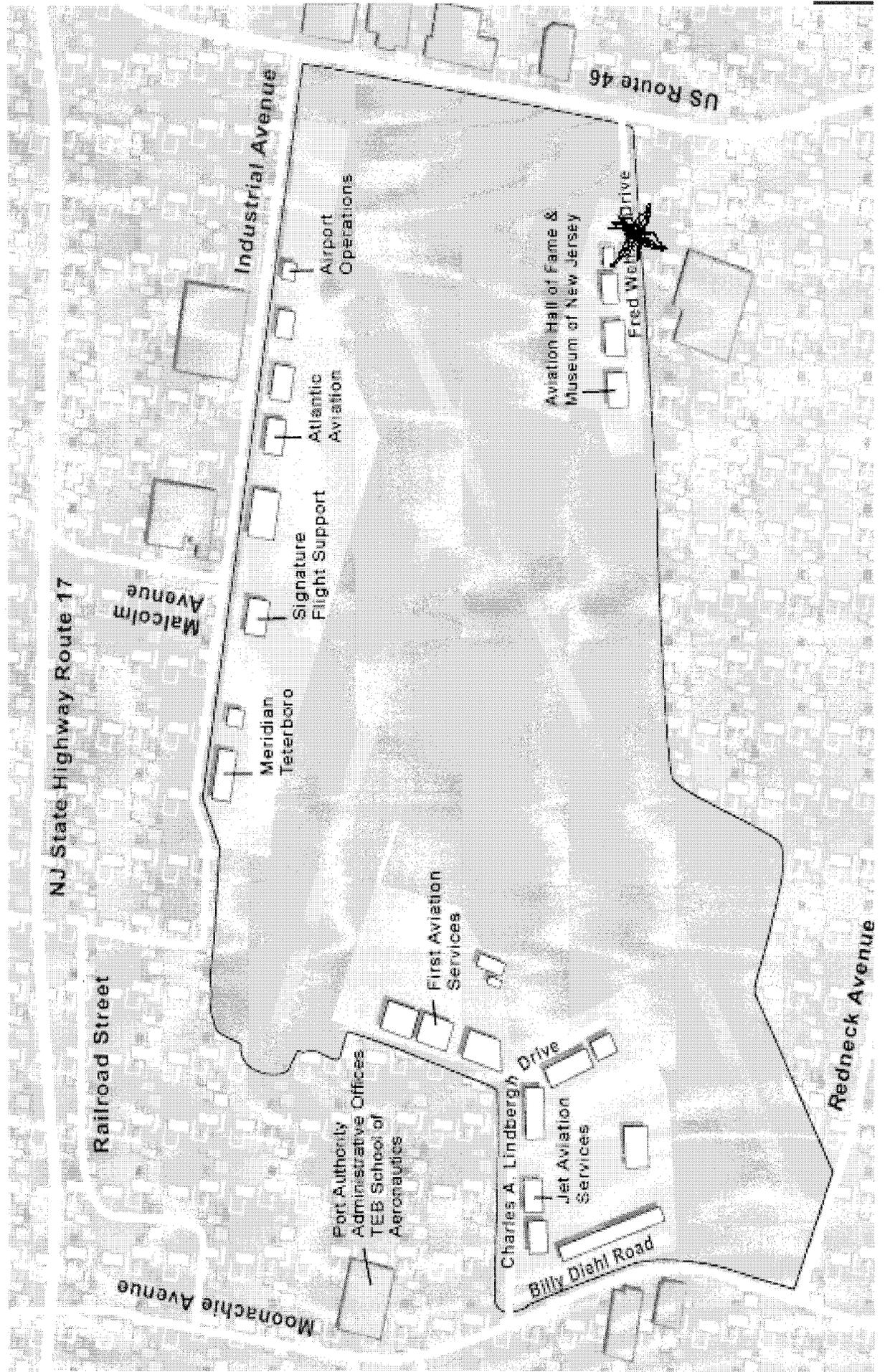
Guard Posts

Updated 3/15/13

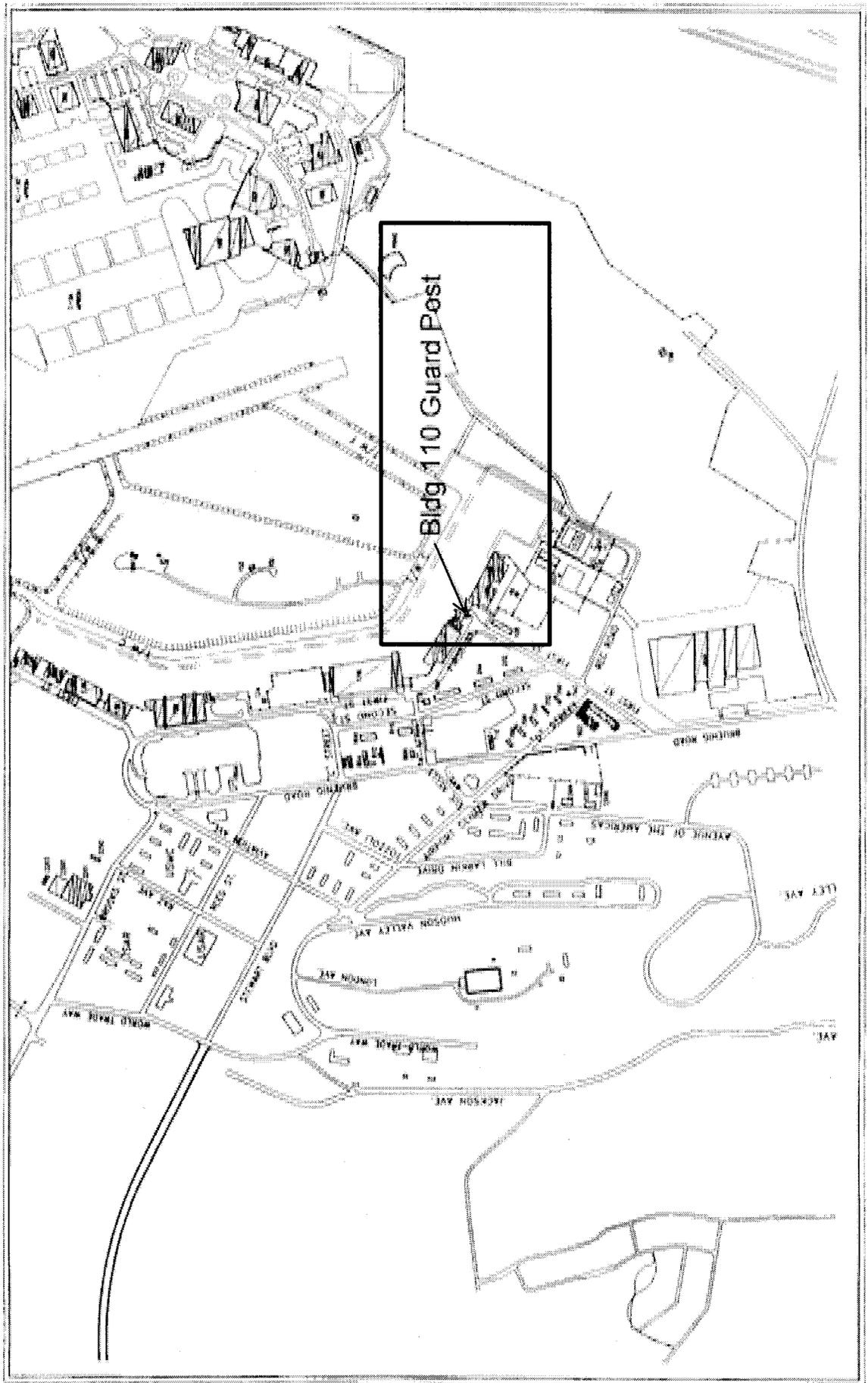
FEB - Fred Wehran Guard Booth

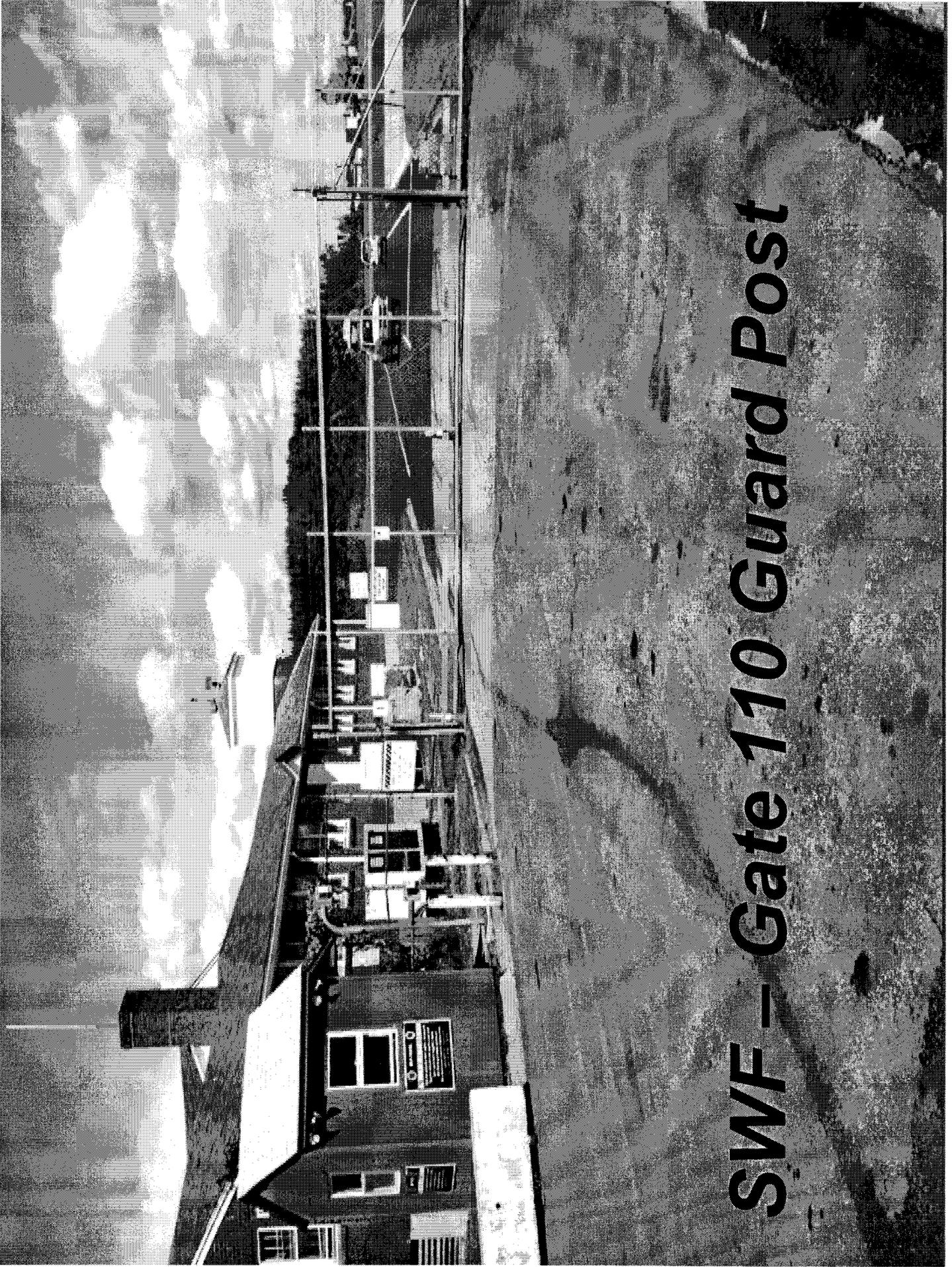


TEB Map



SWF Map





SWF – Gate 110 Guard Post