

September 17, 2013

SUBJECT: REQUEST FOR PROPOSALS FOR PERFORMANCE OF EXPERT PROFESSIONAL AIRPORT CONSULTING SERVICES AS REQUESTED ON A “CALL-IN” BASIS DURING 2014 (RFP #34618) - ADDENDUM #2

Dear Sir or Madam:

The following questions were received from RFP recipients. The questions and corresponding Authority answers are provided for your information and use, as appropriate:

- 1) Please clarify the MBE requirements for this proposal. As it is a call-in contract, should we submit MBE firms on our team with our original proposal, or, per the standard agreement, do we just have to state that we will use good faith efforts to subcontract to MBE firms?

Response: As stated in the RFP Letter on page 3, subparagraph G, you are being asked to provide a description of efforts to be made by your firm to meet the Authority’s MBE/WBE goals, as well the Disadvantaged Business Enterprise goals (for federally-funded projects). A statement affirming your firm’s commitment to meeting said goals, as appropriate, as specific tasks are identified will suffice.

- 2) In the Attachment A, page 3, Item D (Financial and Business Analyses of Capital Projects) includes a list of scope areas that include “Financial Advisory Services” (#4). Does the Authority envision that such services would be those normally provided by 'Financial Advisory' firms, or would such services be broader in scope to include general financial analyses, financial feasibility services, planning for capital funding issues, etc.?

Response: Performance of such services are not limited to Financial Advisory firms. The types of services requested may include but are not limited to general financial analyses, feasibility studies, etc.

The due date for receipt of proposals has been extended to 2:00 P.M., September 23, 2013.

If you have any questions, please contact Ms. Mary Lou Rivera, Principal Contract Specialist, at mlrivera@panynj.gov.

Sincerely,

Tim Volonakis
Assistant Director
Procurement Department