

# THE PORT AUTHORITY OF NY & NJ

PROCUREMENT DEPARTMENT  
2 MONTGOMERY STREET, 3<sup>RD</sup> FL.  
JERSEY CITY, NJ 07302

9/27/2013

## ADDENDUM # 2

To prospective Proposer(s) on RFP # 34835 for Unarmed, Uniformed Security Guard Services at the George Washington Bridge, New Jersey Marine Terminals, New York Marine Terminals, New Jersey Office Facilities and Properties, New York Leased Office Facilities and Properties, the Staten Island Bridges, the Port Authority Trans-Hudson Corporation, and the World Trade Center Site

Due back on 10/17/2013, no later than 2:00PM

### The following changes/modifications are hereby made to the solicitation documents:

- 1. INFORMATION FOR PROPOSERS, Paragraph H.- Pre-Proposal Meeting(s)/Site Inspection(s), Page 7, First Sentence, **delete:** “two (2)” and **Insert:** “three (3)”.
- 1. INFORMATION FOR PROPOSERS, Paragraph H.- Pre-Proposal Meeting(s)/Site Inspection(s), After paragraph 2, **insert:** “3. The third Pre-Proposal Meeting /Site Inspection is scheduled to be held at the World Trade Center Site, on Friday, October 4, 2013 at 1:30 p.m. Please RSVP your attendance by contacting Ms. Anita London at email: [alondon@panynj.gov](mailto:alondon@panynj.gov) at least 48 hours prior to the site visit. Attendance for this site visit is limited to two (2) representatives per firm.

Attachment B –Contract Terms and Conditions, Part I – Contract specific Terms and Conditions:

- Section 38 - New York Leased Properties Position Requirements, Page 67, Paragraph A - NYLP Security Agents, item 5, **delete:** “Section 51” and **insert:** “**Section 49**”.
- Section 38 - New York Leased Properties Position Requirements, Page 67, **insert** at the end of the section:

B - NYLP Tour Supervisor

1. Only fully trained contractor personnel approved by the Manager may perform the function of Tour Supervisor.
2. All requirements outlined Section 49 – Tours of Duty apply to Tour Supervisors.
3. Shall have a well-groomed, neat clean appearance without display of excessive ornamentation including visible body piercing or extra long fingernails while on post. No earrings allowed.
4. Tour supervisors shall wear either black or navy blue socks (unless documented medical issued require otherwise).
5. All uniformed NYLP Tour Supervisors shall be in uniform as described in Exhibit 2, Uniform Specifications, paragraph D.,
6. Be certified by the New York City Fire Department as a Fire Watch.
7. Tour Supervisors shall not use personal cell phones/wireless devices and/or communication devices while on post except as approved b the Manager.
8. Must be on their posts at all times.

- Section 40 - New Jersey Properties Position Requirements, Page 69, at the beginning of the section **insert:** “A. NJP Security Agents”.
- Section 40 - New Jersey Properties Position Requirements, Page 69, **delete:** “a)” and insert: “1.”, **delete:** “b)” and **insert:** “2.”
- Section 40 - New Jersey Properties Position Requirements, Page 69, after item 2, **insert:**
  3. NJP Security Agents shall wear either black or navy blue socks (unless documented medical issues require otherwise).
  4. Shall not use personal cell/wireless telephone and/or communication devices while on post except as approved by the Superintendent.
  5. All requirements outlined in the Section of the Proposal entitled "Tours of Duty" apply to NJP Security Agents.
  6. Relief personnel are required for this position.
  7. Must be on their posts at all times.
- Section 40 - New Jersey Properties Position Requirements, Page 69, at the end of the section, **insert:**
  - B. NJP Tour Supervisor
    1. Only fully trained contractor personnel approved by the Manager may perform the function of Tour Supervisor.
    2. All requirements outlined in the Section of the Proposal entitled "Tours of Duty" apply to Tour Supervisors.
    3. Tour Supervisors shall be well-groomed, neat and clean appearance without display of excessive ornamentation including visible body piercing or extra long fingernails while on post. No earrings allowed.
    4. Tour Supervisors shall wear either black or navy blue socks (unless documented medical issues require otherwise).
    5. Tour Supervisors shall dress in the prescribed uniform at all times while on duty.
    6. Tour Supervisors shall not use personal cell/wireless telephone and/or communication devices while on post except as approved by the Manager.
    7. Must be on their posts at all times.

Please use the following link to access Attachments C, D, E and F: [Cost Proposal Forms](#).

This communication should be initialed by you and annexed to your Proposal upon submission. In case any Proposer fails to conform to these instructions, its Proposal will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ

DAVID GUTIERREZ, MANAGER  
SPECIAL PURCHASING PROJECTS

PROPOSER'S FIRM NAME: \_\_\_\_\_

INITIALED: \_\_\_\_\_ DATE: \_\_\_\_\_

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO LUKE BASSIS OR DAVID GUTIERREZ, WHO CAN BE REACHED AT (201) 395-3440 OR (201) 395-3433 RESPECTIVELY, or at [LBassis@panynj.gov](mailto:LBassis@panynj.gov) OR [David.Gutierrez@panynj.gov](mailto:David.Gutierrez@panynj.gov).