THE PORT AUTHORITY OF NY & NJ

PROCUREMENT DEPARTMENT
4 WORLD TRADE CENTER
150 GREENWICH STREET, 21ST FLOOR
NEW YORK, NY 10007

1/12/2017

ADDENDUM # 2

To prospective Bidders on Bid # 48352 - On-Site Operations of The Port Authority of New York And New Jersey Records Center at John F. Kennedy International Airport – Three-Year Contract

Due back on 1/24/2017, no later than 11:00 A.M.

BIDDERS' QUESTIONS AND ANSWERS

The following information is available in response to questions submitted by prospective Bidders. The responses should not be deemed to answer all questions which have been submitted by Bidders to the Port Authority. It addresses only those questions which the Port Authority has deemed to require additional information and/or clarification. The fact that information has not been supplied with respect to particular questions asked by Bidders does not mean or imply, nor should it be deemed to mean or imply, any meaning, construction, or implication with respect to the terms.

The Port Authority makes no representations, warranties or guarantees that the information contained herein is accurate, complete or timely or that such information accurately represents the conditions that would be encountered during the performance of the Contract. The furnishing of such information by the Port Authority shall not create or be deemed to create any obligation or liability upon it for any reason whatsoever and each Bidder, by submitting its Bid, expressly agrees that it has not relied upon the foregoing information and that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever. Accordingly, nothing contained herein and no representation, statement or promise, of the Port Authority, its Commissioners, officers, agents, representatives, or employees, oral or in writing, shall impair or limit the effect of the warranties of the Bidder required by this Bid or Contract and the Bidder agrees that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever.

The Questions and Answers numbering sequence will be continued sequentially in any forthcoming Addenda that may be issued.

Question #4	Can a copy of the sign-in sheet from the facility inspection be issued?
Answer #4	See attached.

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Question #5	Can you provide the pricing sheets from the current contract?
Answer #5	See attached.
Question #6	What is the size of Building #142?
Answer #6	Building #142 is 35,000 square feet.
Question #7	Are the current Contractor's employees required to be retained by the awardee company?
Answer #7	Please see Part II, Section 11, entitled "Bidder's Additional Submittal Requirements".
Question #8	If the winning bidder hires the current Contractor's employees at their current salaries, does that mean that if they were to receive a salary increase between now and the end of the current contract, we would have to match whatever the salary is at that time? If so, would it be possible to lock-in their current salary to negate any increase which may occur between now and the end of the current contract?
Answer #8	Please see Part II, Section 11, entitled "Bidder's Additional Submittal Requirements".
Question #9	Are the health benefits from the current Contract transferable to the awarded Contract?
Answer #9	Please see Part V, Section 3, entitled "Wages, Health and Supplemental Benefits".
Question #10	Can payroll records for the current Contractor's employees under this Contract be provided?
Answer #10	See attached.

This communication should be initialed by you and annexed to your Bid upon submission.

In case any Bidder fails to conform to these instructions, its Bid will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ

SELENE ORTEGA, MANAGER
COMMODITIES AND SERVICES DIVISION

BIDDER'S FIRM NAME: _____

INITIALED: _____

DATE: _____

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO MARGARET D'EMIC, WHO CAN BE REACHED AT (212) 435-4609 or at mdemic@panynj.gov.

PS11Al

THE PORT AUTHORITY OF NY&NJ
Pre-Bid Meeting/Facility Inspection

Title: - On-Site Operations of The Port Authority of New York And New Jersey Records Center at John F. Kennedy International Airport – Three-Year Contract

Bid # 48352

Meeting Location: John F. Kennedy International Airport, Building 142, 130th Place and Bergen Road, Jamaica, NY

Date: 1/09/17 Time: 10 A.M.

Sign-In Sheet

Name	Company	Phone No.	Email Address
Dennis Gonzalez	GGI Brokerage	212-490-7706	Dennis@GGIBROKERAGE.COM
Viviana Campos	GGI Brokerage	212-490-7706	viviana@ggibrokerage.com
Rose A. Russo	WBE/DBE PANYNJ GRB ENVIRONMENTAL	212 564-8640	rrusso@grbenv.com
David Blaze	Canon Business Process Services	212-502-1473	dblaze@cbps.canon.com
James Ruocchio	CRS	732-814-4473	jaruocchio@crds-inc.com
James Ruocchio	CRS	609-828-1107	JIM.RUOCCHIO@GMAIL.COM
Jack Caulk	MCS	267-800-8492	Jack.Caulk@themcsgroup.com

Name	Company	Phone No.	Email Address
Bill Kelly	CAMBRIDGE	212-425-7799	bkelly@ CAMBRIDGESERVICES.C
James Blackwell	CNW Cleaning	718-789-9035	HCampb4582@AOL.com MRblackwell59@AOL.com
Pamela Mendoza	PANYNJ	20121623	pmendoz@panj.gov
Mayone Crump	PANYNJ	201 216-2350	m Crump@PANYNJ.gov
Bernardo Perez	PANYNJ	(718) 244-3617	BPerez@PanyNJ.GOV
Gregory Ellis	CNW	917-371-9055	GSE44@OPTONLINE.NET
Shawn McAnally	MCS	215 498 7838	Shawn.McAnally@themcsgroup.com
Lawrence Wien	The Millennium Group	212-785-0497	lwien@tmgofficeservices.com

PROCUREMENT BUYER: Margaret DEmic (212) 435-4609

mdemic@panynj.gov

Pricing Sheet

YEAR ONE

DESCRIPTION	TOTAL ESTIMATED ONE (1) YEAR HOURS		HOURLY PRICE		TOTAL ESTIMATED PRICE YEAR ONE
A.) Regular Working Hours Managing Records Center Specialist (1)	2080	x	$ 25.23	=	$ 52,478.40
B.) Overtime Working Hours Managing Records Center Specialist (1)	156	x	$ 29.95	=	$ 4,672.20
C.) Regular Working Hours Lead Records Center Specialists (1)	2080	x	$ 22.44	=	$ 46,675.20
D.) Overtime Working Hours Lead Records Center Specialists (1)	156	x	$ 26.03	=	$ 4,060.68
E.) Regular Working Hours Records Center Specialists (1)	2080	x	$ 19.44	=	$ 40,435.20
F.) Overtime Working Hours Records Center Specialists (1)	156	x	$ 21.80	=	$ 3,400.80

ESTIMATED ANNUAL CONTRACT PRICE (YEAR ONE): $151,722.48 (1)
(Sum of Items A, B, C, D, E & F)

YEAR TWO

DESCRIPTION	TOTAL ESTIMATED ONE (1) YEAR HOURS		HOURLY PRICE		TOTAL ESTIMATED PRICE YEAR TWO
A.) Regular Working Hours Managing Records Center Specialist (1)	2080	x	$ 25.79	=	$ 53,643.20
B.) Overtime Working Hours Managing Records Center Specialist (1)	156	x	$ 30.72	=	$ 4,792.32
C.) Regular Working Hours Lead Records Center Specialists (1)	2080	x	$ 22.99	=	$ 47,819.20
D.) Overtime Working Hours Lead Records Center Specialists (1)	156	x	$ 26.83	=	$ 4,185.48
E.) Regular Working Hours Records Center Specialists (1)	2080	x	$ 19.91	=	$ 41,412.80
F.) Overtime Working Hours Records Center Specialists (1)	156	x	$ 22.50	=	$ 3,510.00

ESTIMATED ANNUAL CONTRACT PRICE (YEAR TWO): $ 155,363.00 (2)
(Sum of Items A, B, C, D, E & F)

YEAR THREE

DESCRIPTION	TOTAL ESTIMATED ONE (1) YEAR HOURS		HOURLY PRICE		TOTAL ESTIMATED PRICE YEAR THREE
A.) Regular Working Hours Managing Records Center Specialist (1)	2080	x	$ 26.35	=	$ 54,808.00
B.) Overtime Working Hours Managing Records Center Specialist (1)	156	x	$ 31.52	=	$ 4,917.12
C.) Regular Working Hours Lead Records Center Specialists (1)	2080	x	$ 23.57	=	$ 49,025.60
D.) Overtime Working Hours Lead Records Center Specialists (1)	156	x	$ 27.62	=	$ 4,308.72
E.) Regular Working Hours Records Center Specialists (1)	2080	x	$ 20.38	=	$ 42,390.40
F.) Overtime Working Hours Records Center Specialists (1)	156	x	$ 23.17	=	$ 3,614.52

ESTIMATED ANNUAL CONTRACT PRICE (YEAR THREE): $ 159,064.36 (3)
(Sum of Items A, B, C, D, E & F)

TOTAL ESTIMATED THREE (3) YEAR CONTRACT PRICE:

$ 466,149.84
(add (1) + (2) + (3)

PROCUREMENT
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INSTRUCTIONS FOR CALCULATION OF AVERAGE HOURLY RATE FORM

Attached are the "Calculation of Average Hourly Rate" forms for the enumerated positions under this Contract, for each year of the Base Term. A separate form is required for each employee category. The Bidder shall use these forms in support of the Wages, Health and Supplemental Benefits Clause required under this Contract. When completing this form, please refer to the definitions located in the aforementioned clause.

A Bidder's entries in these forms for Item#1, Item#2 and Item #3 shall become requirements if the bid is accepted by the Port Authority and the Bidder must maintain the averages quoted at all times.

Nothing in the forms shall modify the requirements of the clause entitled, "Wages, Health and Supplemental Benefits" or the terms and conditions of the subject Contract.

BIDDER NAME: TUCS Cleaning Service BID NUMBER 22592

YEAR ONE: Managing Records Center Specialist

ON-SITE OPERATIONS OF THE PORT AUTHORITY RECORDS CENTER AT JFK

MINIMUM WAGE: $15.35

FULL-TIME EMPLOYEES FORM

ITEM# 1

AVERAGE HOURLY DIRECT WAGES	$ 15.35
NUMBER OF EMPLOYEES	ONE

ITEM #2

AVERAGE HEALTH BENEFITS	
HEALTH	$ 3.01

ITEM #3

AVERAGE SUPPLEMENTAL BENEFITS (ITEMS NOT REQUIRED BY LAW)		NUMBER OF DAYS PROVIDED
HOLIDAY ALLOWANCE	$ 0.649	11
VACATION ALLOWANCE	$ 0.590	10
SICK TIME ALLOWANCE	$ 0.295	5
PENSION	$ —	
WELFARE	$ — (SA)	
OTHER SUPPLEMENTAL BENEFITS	$ —	
SPECIFY		
SUB TOTAL (ITEMS # 1, 2 & 3)	$ 19.90	sub total 1, 2 & 3

ITEM #4

AVERAGE TAXES AND INSURANCE (ITEM REQUIRED BY LAW)

F.I.C.A.	$ 1.524
N.Y.S.U.I./ N.J.S.U.I.	$ 0.384
F.U.I.	$ 0.384
WORKERS' COMPENSATION	$ 0.477
GENERAL LIABILITY INSURANCE	$ 0.847
DISABILITY INSURANCE	$ 0.064
OTHER TAXES AND INSURANCE	$ — (SA)
SPECIFY	

ITEM #5

AVERAGE ADDITIONAL COMPONENTS (IF APPLICABLE)	
VEHICLE/MTCE/FUEL	$ —
UNIFORMS	$ —
EQUIPMENT	$ —
MATERIALS	$ —
SUPPLIES	$ —
RELIEF	$ —
ROLL CALL	$ —
OTHER COMPONENTS NOT SPECIFIED ABOVE	$ —
SPECIFY	
AVERAGE GENERAL ADMINISTRATIVE COSTS, OVERHEAD AND PROFIT	$ 1.65
TOTAL (ITEMS # 1, 2, 3, 4 & 5)	$ 25.23

PART IV – SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)

BIDDER NAME: TUCS Cleaning Service BID NUMBER 22592

YEAR ONE: Lead Records Center Specialist

ON-SITE OPERATIONS OF THE PORT AUTHORITY RECORDS CENTER AT JFK

MINIMUM WAGE: $13.35

FULL-TIME EMPLOYEES FORM

ITEM# 1

AVERAGE HOURLY DIRECT WAGES $ 13.35

NUMBER OF EMPLOYEES one.

ITEM #2

AVERAGE HEALTH BENEFITS

HEALTH $ 3.01

ITEM #3

AVERAGE SUPPLEMENTAL BENEFITS (ITEMS NOT REQUIRED BY LAW)

		NUMBER OF DAYS PROVIDED
HOLIDAY ALLOWANCE	$ 0.565	11
VACATION ALLOWANCE	$ 0.513	10
SICK TIME ALLOWANCE	$ 0.257	5
PENSION	$ —	
WELFARE	$ —	
OTHER SUPPLEMENTAL BENEFITS	$ —	
SPECIFY		

SUB TOTAL (ITEMS # 1, 2 & 3) $ 17.70 sub total 1, 2 & 3

ITEM #4

AVERAGE TAXES AND INSURANCE (ITEM REQUIRED BY LAW)

F.I.C.A.	$ 1.355
N.Y.S.U.I./ N.J.S.U.I.	$ .341
F.U.I.	$ .341
WORKERS' COMPENSATION	$ .425
GENERAL LIABILITY INSURANCE	$ .753
DISABILITY INSURANCE	$ .057
OTHER TAXES AND INSURANCE	$ —
SPECIFY	

ITEM #5

AVERAGE ADDITIONAL COMPONENTS (IF APPLICABLE)

VEHICLE/MTCE/FUEL	$ —
UNIFORMS	$ —
EQUIPMENT	$ —
MATERIALS	$ —
SUPPLIES	$ —
RELIEF	$ —
ROLL CALL	$ —
OTHER COMPONENTS NOT SPECIFIED ABOVE	$ —
SPECIFY	

AVERAGE GENERAL ADMINISTRATIVE COSTS, OVERHEAD AND PROFIT $ 1.47

TOTAL (ITEMS # 1, 2, 3, 4 & 5) $ 22.44

PART IV – SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)

Rev. 2/12/10 (PA/PATH)

BIDDER NAME: TUCS Cleaning Service BID NUMBER 22592

YEAR ONE: Records Center Specialist

ON-SITE OPERATIONS OF THE PORT AUTHORITY RECORDS CENTER AT JFK

MINIMUM WAGE: $11.20

FULL-TIME EMPLOYEES FORM

ITEM# 1

AVERAGE HOURLY DIRECT WAGES	$ 11.20
NUMBER OF EMPLOYEES	one

ITEM #2

AVERAGE HEALTH BENEFITS	
HEALTH	$ 3.01

ITEM #3

AVERAGE SUPPLEMENTAL BENEFITS (ITEMS NOT REQUIRED BY LAW)		NUMBER OF DAYS PROVIDED
HOLIDAY ALLOWANCE	$ 0.474	11
VACATION ALLOWANCE	$ 0.431	10
SICK TIME ALLOWANCE	$ 0.215	5
PENSION	$ —	
WELFARE	$ —	
OTHER SUPPLEMENTAL BENEFITS	$ —	
SPECIFY		
SUB TOTAL (ITEMS # 1, 2 & 3)	$ 15.33	sub total 1, 2 & 3

ITEM #4

AVERAGE TAXES AND INSURANCE (ITEM REQUIRED BY LAW)	
F.I.C.A.	$ 1.174
N.Y.S.U.I./ N.J.S.U.I.	$ 0.296
F.U.I.	$ 0.296
WORKERS' COMPENSATION	$ 0.368
GENERAL LIABILITY INSURANCE	$ 0.653
DISABILITY INSURANCE	$ 0.049
OTHER TAXES AND INSURANCE	$ —
SPECIFY	

ITEM #5

AVERAGE ADDITIONAL COMPONENTS (IF APPLICABLE)	
VEHICLE/MTCE/FUEL	$ —
UNIFORMS	$ —
EQUIPMENT	$ —
MATERIALS	$ —
SUPPLIES	$ —
RELIEF	$ —
ROLL CALL	$ —
OTHER COMPONENTS NOT SPECIFIED ABOVES	—
SPECIFY	

AVERAGE GENERAL ADMINISTRATIVE COSTS, OVERHEAD AND PROFIT	$ 1.27
TOTAL (ITEMS # 1, 2, 3, 4 & 5)	$ 19.44

PART IV – SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)

BIDDER NAME: TUCS Cleaning Service BID NUMBER 22592

YEAR TWO: Managing Records Center Specialist

ON-SITE OPERATIONS OF THE PORT AUTHORITY RECORDS CENTER AT JFK

MINIMUM WAGE: $15.75

FULL-TIME EMPLOYEES FORM

ITEM# 1

AVERAGE HOURLY DIRECT WAGES $ 15.75

NUMBER OF EMPLOYEES one

ITEM #2

AVERAGE HEALTH BENEFITS

HEALTH $ 3.01

ITEM #3

AVERAGE SUPPLEMENTAL BENEFITS (ITEMS NOT REQUIRED BY LAW)

		NUMBER OF DAYS PROVIDED
HOLIDAY ALLOWANCE	$ 0.666	11
VACATION ALLOWANCE	$ 0.606	10
SICK TIME ALLOWANCE	$ 0.303	5
PENSION	$ —	
WELFARE	$ —	
OTHER SUPPLEMENTAL BENEFITS	$ —	
SPECIFY		

SUB TOTAL (ITEMS # 1, 2 & 3) $ 20.34 sub total 1, 2 & 3

ITEM #4

AVERAGE TAXES AND INSURANCE (ITEM REQUIRED BY LAW)

F.I.C.A.	$ 1.557
N.Y.S.U.I./ N.J.S.U.I.	$ 0.392
F.U.I.	$ 0.392
WORKERS' COMPENSATION	$ 0.488
GENERAL LIABILITY INSURANCE	$ 0.866
DISABILITY INSURANCE	$ 0.065
OTHER TAXES AND INSURANCE	$ —
SPECIFY	

ITEM #5

AVERAGE ADDITIONAL COMPONENTS (IF APPLICABLE)

VEHICLE/MTCE/FUEL	$ —
UNIFORMS	$ —
EQUIPMENT	$ —
MATERIALS	$ —
SUPPLIES	$ —
RELIEF	$ —
ROLL CALL	$ —
OTHER COMPONENTS NOT SPECIFIED ABOVE	$ —
SPECIFY	

AVERAGE GENERAL ADMINISTRATIVE COSTS, OVERHEAD AND PROFIT $ 1.69

TOTAL (ITEMS # 1, 2, 3, 4 & 5) $ 25.79

PART IV – SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)

BIDDER NAME: TUCS Cleaning Service BID NUMBER 22592

YEAR TWO Lead Records Center Specialist

ON-SITE OPERATIONS OF THE PORT AUTHORITY RECORDS CENTER AT JFK

MINIMUM WAGE: $13.75

FULL-TIME EMPLOYEES FORM

ITEM# 1

AVERAGE HOURLY DIRECT WAGES $ 13.75

NUMBER OF EMPLOYEES one

ITEM #2

AVERAGE HEALTH BENEFITS

HEALTH $ 3.01

ITEM #3

AVERAGE SUPPLEMENTAL BENEFITS (ITEMS NOT REQUIRED BY LAW)

		NUMBER OF DAYS PROVIDED
HOLIDAY ALLOWANCE	$ 0.582	11
VACATION ALLOWANCE	$ 0.529	10
SICK TIME ALLOWANCE	$ 0.264	5
PENSION	$ —	
WELFARE	$ —	
OTHER SUPPLEMENTAL BENEFITS	$ —	
SPECIFY		

SUB TOTAL (ITEMS # 1, 2 & 3) $ 18.14 sub total 1, 2 & 3

ITEM #4

AVERAGE TAXES AND INSURANCE (ITEM REQUIRED BY LAW)

F.I.C.A.	$ 1.389
N.Y.S.U.I./ N.J.S.U.I.	$ 0.350
F.U.I.	$ 0.350
WORKERS' COMPENSATION	$ 0.435
GENERAL LIABILITY INSURANCE	$ 0.772
DISABILITY INSURANCE	$ 0.058
OTHER TAXES AND INSURANCE	$ —
SPECIFY	

ITEM #5

AVERAGE ADDITIONAL COMPONENTS (IF APPLICABLE)

VEHICLE/MTCE/FUEL	$ —
UNIFORMS	$ —
EQUIPMENT	$ —
MATERIALS	$ —
SUPPLIES	$ —
RELIEF	$ —
ROLL CALL	$ —
OTHER COMPONENTS NOT SPECIFIED ABOVE	$ —
SPECIFY	

AVERAGE GENERAL ADMINISTRATIVE COSTS, OVERHEAD AND PROFIT $ 1.50

TOTAL (ITEMS # 1, 2, 3, 4 & 5) $ 22.99

PART IV – SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)

BIDDER NAME: TUCS Cleaning Service BID NUMBER 22592

YEAR TWO: Records Center Specialist

ON-SITE OPERATIONS OF THE PORT AUTHORITY RECORDS CENTER AT JFK

MINIMUM WAGE: $11.54

FULL-TIME EMPLOYEES FORM

ITEM# 1

AVERAGE HOURLY DIRECT WAGES $ 11.54

NUMBER OF EMPLOYEES one

ITEM #2

AVERAGE HEALTH BENEFITS

HEALTH $ 3.01

ITEM #3

AVERAGE SUPPLEMENTAL BENEFITS (ITEMS NOT REQUIRED BY LAW)

		NUMBER OF DAYS PROVIDED
HOLIDAY ALLOWANCE	$ 0.488	11
VACATION ALLOWANCE	$ 0.444	10
SICK TIME ALLOWANCE	$ 0.222	5
PENSION	$ —	
WELFARE	$ —	
OTHER SUPPLEMENTAL BENEFITS	$ —	
SPECIFY		

SUB TOTAL (ITEMS # 1, 2 & 3) $ 15.70 sub total 1, 2 & 3

ITEM #4

AVERAGE TAXES AND INSURANCE (ITEM REQUIRED BY LAW)

F.I.C.A.	$ 1.203
N.Y.S.U.I./ N.J.S.U.I.	$ 0.303
F.U.I.	$ 0.303
WORKERS' COMPENSATION	$ 0.377
GENERAL LIABILITY INSURANCE	$ 0.669
DISABILITY INSURANCE	$ 0.050
OTHER TAXES AND INSURANCE	$ —
SPECIFY	

ITEM #5

AVERAGE ADDITIONAL COMPONENTS (IF APPLICABLE)

VEHICLE/MTCE/FUEL	$ —
UNIFORMS	$ —
EQUIPMENT	$ —
MATERIALS	$ —
SUPPLIES	$ —
RELIEF	$ —
ROLL CALL	$ —
OTHER COMPONENTS NOT SPECIFIED ABOVE	$ —
SPECIFY	

AVERAGE GENERAL ADMINISTRATIVE COSTS, OVERHEAD AND PROFIT $ 1.30

TOTAL (ITEMS # 1, 2, 3, 4 & 5) $ 19.91

PART IV – SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)

BIDDER NAME: TUCS Cleaning Service BID NUMBER 22592

YEAR THREE: Managing Records Center Specialist

ON-SITE OPERATIONS OF THE PORT AUTHORITY RECORDS CENTER AT JFK

MINIMUM WAGE: $16.16

FULL-TIME EMPLOYEES FORM

ITEM# 1

AVERAGE HOURLY DIRECT WAGES	$ 16.16
NUMBER OF EMPLOYEES	one

ITEM #2

AVERAGE HEALTH BENEFITS	
HEALTH	$ 3.01

ITEM #3

AVERAGE SUPPLEMENTAL BENEFITS (ITEMS NOT REQUIRED BY LAW)		NUMBER OF DAYS PROVIDED
HOLIDAY ALLOWANCE	$ 0.684	11
VACATION ALLOWANCE	$ 0.622	10
SICK TIME ALLOWANCE	$ 0.311	5
PENSION	$ —	
WELFARE	$ —	
OTHER SUPPLEMENTAL BENEFITS	$ —	
SPECIFY		
SUB TOTAL (ITEMS # 1, 2 & 3)	$ 20.79	sub total 1, 2 & 3

ITEM #4

AVERAGE TAXES AND INSURANCE (ITEM REQUIRED BY LAW)

F.I.C.A.	$ 1.592
N.Y.S.U.I./ N.J.S.U.I.	$ 0.401
F.U.I.	$ 0.401
WORKERS' COMPENSATION	$ 0.499
GENERAL LIABILITY INSURANCE	$ 0.885
DISABILITY INSURANCE	$ 0.067
OTHER TAXES AND INSURANCE	$ —
SPECIFY	

ITEM #5

AVERAGE ADDITIONAL COMPONENTS (IF APPLICABLE)	
VEHICLE/MTCE/FUEL	$ —
UNIFORMS	$ —
EQUIPMENT	$ —
MATERIALS	$ —
SUPPLIES	$ —
RELIEF	$ —
ROLL CALL	$ —
OTHER COMPONENTS NOT SPECIFIED ABOVE$	—
SPECIFY	

AVERAGE GENERAL ADMINISTRATIVE COSTS, OVERHEAD AND PROFIT	$ 1.72
TOTAL (ITEMS # 1, 2, 3, 4 & 5)	$ 26.35

BIDDER NAME: TUCS Cleaning Service BID NUMBER 22592

YEAR THREE: Lead Records Center Specialist

ON-SITE OPERATIONS OF THE PORT AUTHORITY RECORDS CENTER AT JFK

MINIMUM WAGE: $14.16

FULL-TIME EMPLOYEES FORM

ITEM# 1

AVERAGE HOURLY DIRECT WAGES $ 14.16

NUMBER OF EMPLOYEES one

ITEM #2

AVERAGE HEALTH BENEFITS

HEALTH $ 3.01

ITEM #3

AVERAGE SUPPLEMENTAL BENEFITS (ITEMS NOT REQUIRED BY LAW)

		NUMBER OF DAYS PROVIDED
HOLIDAY ALLOWANCE	$ 0.599	11
VACATION ALLOWANCE	$ 0.545	10
SICK TIME ALLOWANCE	$ 0.272	5
PENSION	$ –	
WELFARE	$ –	
OTHER SUPPLEMENTAL BENEFITS	$ –	
SPECIFY _____		

SUB TOTAL (ITEMS # 1, 2 & 3) $ 18.59 sub total 1, 2 & 3

ITEM #4

AVERAGE TAXES AND INSURANCE (ITEM REQUIRED BY LAW)

F.I.C.A.	$ 1.423
N.Y.S.U.I./ N.J.S.U.I.	$ 0.358
F.U.I.	$ 0.358
WORKERS' COMPENSATION	$ 0.446
GENERAL LIABILITY INSURANCE	$ 0.791
DISABILITY INSURANCE	$ 0.059
OTHER TAXES AND INSURANCE	$ –
SPECIFY _____	

ITEM #5

AVERAGE ADDITIONAL COMPONENTS

(IF APPLICABLE)

VEHICLE/MTCE/FUEL	$ –
UNIFORMS	$ –
EQUIPMENT	$ –
MATERIALS	$ –
SUPPLIES	$ –
RELIEF	$ –
ROLL CALL	$ –
OTHER COMPONENTS NOT SPECIFIED ABOVE$	–
SPECIFY _____	

AVERAGE GENERAL ADMINISTRATIVE COSTS, OVERHEAD AND PROFIT $ 1.54

TOTAL (ITEMS # 1, 2, 3, 4 & 5) $ 23.57

PART IV – SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)

BIDDER NAME: TUCS Cleaning Service BID NUMBER 22592

YEAR THREE: Records Center Specialist

ON-SITE OPERATIONS OF THE PORT AUTHORITY RECORDS CENTER AT JFK

MINIMUM WAGE: $11.88

FULL-TIME EMPLOYEES FORM

ITEM# 1

AVERAGE HOURLY DIRECT WAGES $ 11.88

NUMBER OF EMPLOYEES one

ITEM #2

AVERAGE HEALTH BENEFITS

HEALTH $ 3.01

ITEM #3

AVERAGE SUPPLEMENTAL BENEFITS (ITEMS NOT REQUIRED BY LAW)

		NUMBER OF DAYS PROVIDED
HOLIDAY ALLOWANCE	$ 0.563	11
VACATION ALLOWANCE	$ 0.457	10
SICK TIME ALLOWANCE	$ 0.228	5
PENSION	$ —	
WELFARE	$ —	
OTHER SUPPLEMENTAL BENEFITS	$ —	
SPECIFY		

SUB TOTAL (ITEMS # 1, 2 & 3) $ 16.08 sub total 1, 2 & 3

ITEM #4

AVERAGE TAXES AND INSURANCE (ITEM REQUIRED BY LAW)

F.I.C.A.	$ 1.231
N.Y.S.U.I./ N.J.S.U.I.	$ 0.310
F.U.I.	$ 0.310
WORKERS' COMPENSATION	$ 0.386
GENERAL LIABILITY INSURANCE	$ 0.685
DISABILITY INSURANCE	$ 0.051
OTHER TAXES AND INSURANCE	$ —
SPECIFY	

ITEM #5

AVERAGE ADDITIONAL COMPONENTS

(IF APPLICABLE)

VEHICLE/MTCE/FUEL	$ —
UNIFORMS	$ —
EQUIPMENT	$ —
MATERIALS	$ —
SUPPLIES	$ —
RELIEF	$ —
ROLL CALL	$ —
OTHER COMPONENTS NOT SPECIFIED ABOVE	$ —
SPECIFY	

AVERAGE GENERAL ADMINISTRATIVE COSTS, OVERHEAD AND PROFIT $ 1.33

TOTAL (ITEMS # 1, 2, 3, 4 & 5) $ 20.38 68

PART IV – SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)

Rev. 2/12/10 (PA/PATH)

EMPLOYEE NAME / EMP ID S S NO.	RATE	HOURS	GROSS EARNINGS	FEDERAL EIC	OASDI MEDICARE	STATE SDI	LOCAL OTHER	TAXES DEDUCTS	NET PAY CHECK NO
		24.00	289.68	28.04	17.96	20.89	0.00	71.69	0.00
3032 XXX-XX-XXXX	12/15/2016			0.00	4.20	0.60	0.00	217.99	DIRDEP
E V VACATION	12.070	24.00	289.68			D C1 CHECKING 1		217.99	
		40.00	482.80	57.01	29.93	30.87	0.00	125.41	0.00
3032 XXX-XX-XXXX	12/15/2016			0.00	7.00	0.60	0.00	357.39	DIRDEP
E 1 HOURLY	12.070	40.00	482.80			D C1 CHECKING 1		357.39	
		40.00	482.80	57.01	29.93	30.87	0.00	125.41	0.00
3032 XXX-XX-XXXX	12/22/2016			0.00	7.00	0.60	0.00	357.39	DIRDEP
E 1 HOURLY	12.070	40.00	482.80			D C1 CHECKING 1		357.39	
		39.75	479.78	56.56	29.75	30.70	0.00	124.57	0.00
3032 XXX-XX-XXXX	12/29/2016			0.00	6.96	0.60	0.00	355.21	DIRDEP
E 1 HOURLY	12.070	39.75	479.78			D C1 CHECKING 1		355.21	
		143.75	1735.06	198.62	107.57	113.33	0.00	447.08	0.00
EMPLOYEE TOTALS 3032			1735.06	0.00	25.16	2.40	0.00	1287.98	
E 1 HOURLY		119.75	1445.38			D C1 CHECKING 1		1287.98	
E V VACATION		24.00	289.68						

EMPLOYEE NAME / EMP ID S S NO.	RATE	HOURS	GROSS EARNINGS	FEDERAL EIC	OASDI MEDICARE	STATE SDI	LOCAL OTHER	TAXES DEDUCTS	NET PAY CHECK NO
		40.00	656.80	56.02	40.72	26.09	17.27	150.22	0.00
775 XXX-XX-XXXX	12/15/2016			0.00	9.52	0.60	0.00	506.58	DIRDEP
E 1 HOURLY	16.420	32.00	525.44			D C1 CHECKING 1		506.58	
E V VACATION	16.420	8.00	131.36						
		40.00	656.80	56.02	40.72	26.09	17.27	150.22	0.00
775 XXX-XX-XXXX	12/22/2016			0.00	9.52	0.60	0.00	506.58	DIRDEP
E 1 HOURLY	16.420	40.00	656.80			D C1 CHECKING 1		506.58	
		40.00	656.80	56.02	40.72	26.09	17.27	150.27	0.00
775 XXX-XX-XXXX	12/29/2016			0.00	9.57	0.60	0.00	506.53	DIRDEP
E 1 HOURLY	16.420	32.00	525.44			D C1 CHECKING 1		506.53	
E V VACATION	16.420	8.00	131.36						
		120.00	1970.40	168.06	122.16	78.27	51.81	450.71	0.00
EMPLOYEE TOTALS 775				0.00	28.61	1.80	0.00	1519.69	
E 1 HOURLY		104.00	1707.68			D C1 CHECKING 1		1519.69	
E V VACATION		16.00	262.72						