

May 19, 2017

SUBJECT: REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES FOR THE DELTA AIRFIELD RECONFIGURATION PROGRAM AT LAGUARDIA AIRPORT AS REQUESTED ON AN “AS-NEEDED” BASIS DURING 2017 THROUGH 2026 (RFP# 49333) – ADDENDUM #2

Dear Sir or Madam:

The Port Authority of New York and New Jersey hereby amends the subject Request for Proposals (RFP), dated May 8, 2017, as follows:

In the RFP Letter:

1. On page seven (7), Section III. Submission Requirements, under Item K., delete the second paragraph its entirety:

“Provide a staffing and cost analysis for each task to be performed as identified in Attachment A using the Excel spreadsheet in the following link: Attachment G – (Staffing & Cost Analysis Sheet). Staff analysis should provide a breakdown for each discipline identifying hours of work per task, reimbursable direct costs, actual hourly pay rate, and multiplier/billing rate.”

2. On page ten (10), change the letter “M” to “P” for the “Background Qualifications Questionnaire” section.

The following are questions from Request for Proposal (RFP) recipients. The questions and the corresponding Authority answers are provided for your information and use, as appropriate.

Question#1: If a prime consultant does not meet all of the “Proposer Requirements” as spelled out in Section I of the RFP Letter, is it necessary for the prime consultant to form a joint venture to meet the “Proposer Requirements” under this RFP?

Answer#1: As per the RFP Letter on page 3 of Section I Proposer Requirements, “If a single entity proposer cannot demonstrate that it meets all of the referenced qualifications, then the single entity proposer may, with others, form a joint venture and request that the joint venture be deemed to be the Proposer (i.e. members of the joint venture may meet the qualification requirement collectively).”

Question#2: In Attachment A, Section III, Task C, you discuss the updating of computer databases such as WINTRAK in Item 3. Can you provide additional information on this program?

Answer#2: Wintrak is a Port Authority proprietary reporting program used by the Construction Management Division to track progress (percent complete) and project cost. Training on this software will be provided after the selected Consultant is on site. The proposers should show

experience in construction management reporting in regards to schedule and cost regardless of the program used.

Please note: The due date of this RFP remains May 30, 2017.

If you have any questions, please contact Ms. Monika Radkowska at mradkowska@panynj.gov.

Sincerely,

David Gutiérrez, CPPO
Assistant Director
Procurement Department