

April 5, 2013

SUBJECT: REQUEST FOR PROPOSALS FOR PERFORMANCE OF EXPERT PROFESSIONAL PLANNING, ARCHITECTURAL, AND ENGINEERING SERVICES TO PREPARE A MIDTOWN BUS MASTER PLAN ON AN “AS-NEEDED” BASIS (RFP #32797– ADDENDUM #3)

Dear Sir or Madam:

The Port Authority of New York & New Jersey hereby amends the subject Request for Proposal (RFP) letter, dated March 25, 2013, as follows:

In the RFP letter, Page 3, II. Proposal Format Requirements, Paragraph C., fifth line, replace “fifteen” with “fourteen”.

The following questions were received from RFP recipient(s). The Authority provided the corresponding answers:

1. Please clarify the Proposer requirements and how they relate to the Submission Requirements, Paragraph E.

The Consultant must meet all of the Proposer Requirements identified in Section I of the RFP letter. If proposing as a joint venture, at least one of the entities must meet requirements A, B, and C in their entirety. If the Consultant proposing is including subconsultants as part of its “team”, the prime Consultant must meet requirements A, B, and C in their entirety.

Under firm experience, in Submission Requirements (Section III, Paragraph E), the proposer’s team, including subconsultants must demonstrate successful completion of planning and design services for at least three office and at least three residential high-rise projects in urban settings.

2. Section III of the RFP letter states that documents listed in Attachment A, Section VII, subsection A, are considered ‘Proprietary Information’ and will only be made available upon completion of an NDA. However, Section VII (p. 54 of 56) of Attachment A states that documents in “A” form part of this Agreement and that documents in “B” are considered proprietary information and will be released only to the selected consultant. Please clarify whether or not an NDA is required at this stage, whether necessary to view documents in VII.A, or for any other reason.

Only documents identified in Section VII, “Information Provided by the Authority,” paragraph “A” of the Attachment A are available for Proposers to review. Therefore, as stated in Section III of the RFP letter, Proposers are required to submit completed NDA(s).

3. Attachment A. Section I., Documents A-E (p. 1-2 of 56) are not the same as those listed as being available in the Reading Room (p. 55). Will documents A-E be made available?

No, only those documents listed in Section VII, A., will be available for Proposers to review.

4. Attachment A. Section III.L.1.a. (p. 16 of 56) refers to the “2010 PABT Occupancy & Egress Analysis”. Is that available?

See response #3.

5. Attachment A. Section III.M.2.a. (p. 20 of 56) refers to “the PABT South Wing Comprehensive Physical Assessment Pre-Stage I Report and PABT MCEP, attached.” Where is it attached?

It is available in the reading room as a Section VII, A. document.

6. Attachment A. Section III.M.3.j. (p. 22 of 56) refers to facility work rules. Is that information available?

Facility work rules will be made available to the selected Consultant as appropriate.

7. Attachment A. Section VII.A.5. (p. 55 of 56) refers to “Exhibit A” as being available in the Reading Room. What does Exhibit A show?

Exhibit A is attached to the RFP documents. See Page 65.

8. Please provide more information on level of architectural detail anticipated for the various phases of the project. For final concepts, are we anticipating schematic level of detail or a percentage of schematic level? If so, what percentage of schematic detail is anticipated at each alternatives and concept development phase of project?

The Alternatives shall be considered preliminary planning studies. Concepts are Alternatives that are further developed and shall be considered schematic planning.

9. For the North Wing Overbuild Package, Attachment A, Section III, subparagraph M.3.n. 2), for future developer procurement, RFP asks team to develop architectural drawings for all impacted levels. What level of detail is anticipated for the architectural drawings? (Pre-Schematics, Schematics, Design Development, or Construction Documents?)

The task indicated is considered an Alternative. The Alternatives shall be considered preliminary planning studies.

The date for receipt of proposals for the subject RFP is extended to **2:00 P.M. on April 29, 2013.**

If you have any questions, please contact Ms. Tracy Tiernan at ttiernan@panynj.gov.

Sincerely yours,

Tim Volonakis
Assistant Director
Procurement Department