

June 25, 2015

SUBJECT: REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF AN EXPERT PROFESSIONAL MINORITY, WOMEN-OWNED, AND AIRPORT CONCESSIONS/DISADVANTAGED BUSINESS ENTERPRISES DISPARITY STUDY (RFP 42075) - ADDENDUM # 3

Dear Sir or Madam:

The following questions are from an RFP recipient(s). The questions and the corresponding Authority answers are provided for your information and use, as appropriate.

Question #1: Attachment A, Section I (Background) indicates, “The Authority now seeks to conduct a new disparity study to assess MWBE and AC/DBE participation in contracts awarded during 2010 through 2014.” However, Attachment A, Section II (Scope of Work) indicates, “...analyzing data to M/WDBE participation in contracts awarded...for construction, goods and services, and architectural and engineering services...” Please confirm whether concessions and car rentals will be analyzed for this study. If it will be included for this study, are all concessions, car rentals, and retail activity included, such as from the Airport concessions and retail as well as the Port Authority Bus Terminal, Journal Square Transportation Center?

Answer: Airport Concessions and car rentals are to be included in the study. Concessions/retail activity located at the Port Authority Bus Terminal and Journal Square Transportation Center are not included.

Question #2: Please explain the format of the concessions and retail data, such as Excel format. Is the format of the data the same for the entire study period? Are these data decentralized (such as housed in different departments or terminals) or centralized (maintained by one department or system)? Are data available for the following fields (for the entire study period)?

- a. Concession or Retail Location (such as John F. Kennedy International Airport, LaGuardia Airport, Port Authority Bus Terminal)
- b. Concessionaire Name
- c. Vendor Name (if different than Concessionaire Name)
- d. Vendor Type (such as joint venture, concessionaire, rental car)
- e. Category (such as food & beverage, services, newsstands & gift)
- f. Certification Type
- g. Race/Ethnicity
- h. Gender
- i. Gross Revenues

- j. Vendor Location (such as city, state)
- k. Vendor Contact Information (such as phone, email, contact person)

Answer: The data from various locations are captured and maintained in a central location with our Aviation Department. The Excel format of the concessions and retail data is available for the entire study period.

Question #3: Does the Authority maintain data on firms that have submitted a response to a proposal or submitted interest on concessions and/or retail opportunities?

Answer: The data is maintained for Port Authority operated facilities (i.e., Terminals A and B at Newark International Airport).

Question #4: Please confirm the race/ethnicity and gender are maintained for firms listed in the Engineering Department's online Directory of Qualified MWSDBE Construction Contractors.

Answer: Race/ethnicity and gender identifications are not available from the Directory of Qualified MWSDBE Construction Contractors. However, we can match qualified firms against our main.

Question #5: Does the prime data have an indicator for awards/transactions associated with the Authority's "Call-In" programs and services?

Answer: Prime award data is available for Construction, Goods and Services, and Architectural and Engineering Services but there are no indicators for call-in contracts along with that data.

Question #6: Are there unique identifiers (such as vendor ID, Tax ID) for firms in the various data sources that can be linked among the various types of data such as pre-qualified architecture and engineer services list, prime construction, architecture and engineering services, goods and services, registered vendor data, certification directory, directory of qualified MWSDBE construction contractors, subcontract data?

Answer: Yes.

The due date of this RFP remains June 29, 2015 at 2:00 P.M.

If you have any questions, please contact Ms. Susie Tom at stom@panynj.gov.

Sincerely,

David Gutiérrez, CPPO
Manager, Construction Projects
Procurement Department