

THE PORT AUTHORITY OF NY & NJ
PROCUREMENT DEPARTMENT
4 WORLD TRADE CENTER
150 GREENWICH STREET, 21ST FL.
NEW YORK, NY 10007

5/18/2017

ADDENDUM # 3

To prospective Bidder(s) on Bid # 49508 to Operate, Maintain and Repair the Baggage Handling System (BHS); Install and Maintain the Baggage Reconciliation System at the Newark Liberty International Airport (EWR).

Bid Now Due On 5/31/2017, no later than 11:00 AM
Originally due back 5/24/2017

I. CHANGES/MODIFICATIONS

- A. Part II, Contract Specific Information for Bidders, section 14 entitled “Attached Documents”, delete in its entirety “Exhibit 1” and replace with “Exhibit 1 – Revised, Addendum # 3.”
- B. In Part V, Specifications, section 2, entitled “Work Required by the Specifications,” delete paragraph D in its entirety and replace with the following:

“D. COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM (CMMS)

- a. The Contractor shall have a CMMS approved by the Manager, to create, manage, track and store information on all work, work orders, tests, incidents, repairs, parts and supply inventory and all other work pertaining to or associated with this Contract. The Contractor shall provide a Manager accepted CMMS for this Baggage Handling System Contract within sixty (60) days from the start of the Contract. The CMMS shall experience no more than forty-eight (48) hours of down time in a calendar month.

Contractor shall be responsible to maintain said system to ensure it is functioning properly and shall provide web-based access to the Manager and a minimum of four (4) other users to the system during the term of this Contract to view, print, and save information on all work, work orders, test, incidents, repairs, and all other work pertaining to or associated with this Contract. Immediately upon

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completion or cancellation of this Contract, complete CMMS data shall be provided to the Manager electronically.

The Port Authority shall own all rights to all data within the CMMS database. The Contractor shall be prohibited from utilizing the CMMS, its database, or its data for any purposes other than for Port Authority business. If the Contractor has multiple work sites on a CMMS, the CMMS must be designed in a way that only EWR data is visible.

Within five (5) business days after the Manager confirms receipt and acceptance of the complete CMMS data, Contractor shall remove all Port Authority CMMS data from its systems, computers, servers or other locations where it is stored and shall destroy all copies, in whatever form, of such Port Authority CMMS data. The Contractor shall certify such removal and destruction if requested by the Manager.

The system shall be used to track onsite inventory and parts usage under this Contract.

The system shall utilize storage methods that permit access via standard web browsers from any location.

- b. The Manager reserves the right to add or delete features to the CMMS navigational page and to request additional features to the CMMS at no additional cost to the Port Authority.

The CMMS must have, at a minimum, the following components:

Ability to create routine, non-routine maintenance and corrective work orders including all daily, weekly, monthly, quarterly, bi-annual and annual maintenance reports as well as all inspections and safety reports.

Ability to track all work order history, including cost of materials, parts used, and amount of labor hours used for assigned work. System shall be asset based and correlate all such information on a per asset basis.

Ability to track parts inventory in real time.

Ability for automatic e-mail generation from field generated work orders.

Ability to install software updates and data transfers at no additional cost to the Port Authority.

Software must be compatible with the Port Authority's implementation of Maximo, an IBM Asset Management CMMS, such that the Contractor's CMMS data can be accepted and imported into the Authority's CMMS.

The Manager shall have sole authority on approving a CMMS under this Contract. The Manager strongly suggests using the existing CMMS which is currently Maximo.

The Contractor shall transfer historical data from the existing CMMS into its new CMMS at no additional cost to the Port Authority. Cost for CMMS shall be included in the per hour cost of labor in the Pricing Sheets, and shall be not compensated for separately. Storage of data shall be consistent with all appropriate Authority standards and guidelines, including those regarding data, assets, and security requirements."

- C. In Part V, Specifications, section 4, entitled "Non-Routine and Emergencies, Corrective, Routine Work and Project Work", paragraph d, delete in its entirety and replace with the following, "Project Work is not guaranteed work to be performed and is defined for this Contract as the complete rebuild of inbound carousels with the exception of the racetrack."
- D. In Part V, Attachment B, Section 3 entitled "Database integration with existing PANYNJ AODB:", after the first sentence insert the following sentence, "The Contractor is required to provide the data in the format of CSV and/or XML for use in reporting tools and dashboards."
- E. In Part V, Attachment B, Section 10 entitled "Ramp and bag room scanners:" after the first sentence insert the following sentence, "The cellular service must include a data plan. Cellular fees are the responsibility of the Contractor."
- F. In Part V, Attachment B, Section 3, entitled, "Database integration with existing PANYNJ AODB:" at the end of the section add the following sentences, "The required method of communication from the BRS to the AODB would be through a VPN. The Port Authority firewall supports static routing."

II. BIDDER'S QUESTIONS AND ANSWERS

The following information is available in response to questions submitted by prospective Bidders. The responses should not be deemed to answer all questions, which have been submitted by Bidders to the Port Authority. It

addresses only those questions, which the Port Authority has deemed to require additional information and/or clarification. The fact that information has not been supplied with respect to any questions asked by a Bidders does not mean or imply, nor should it be deemed to mean or imply, any meaning, construction, or implication with respect to the terms.

The Port Authority makes no representations, warranties or guarantees that the information contained herein is accurate, complete or timely or that such information accurately represents the conditions that would be encountered during the performance of the Contract. The furnishing of such information by the Port Authority shall not create or be deemed to create any obligation or liability upon it for any reason whatsoever and each Bidder, by submitting its Bid, expressly agrees that it has not relied upon the foregoing information, and that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever. Accordingly, nothing contained herein and no representation, statement or promise, of the Port Authority, its Commissioners, officers, agents, representatives, or employees, oral or in writing, shall impair or limit the effect of the warranties of the Bidder required by this Bid or Contract and the Bidder agrees that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever.

Q1. Where should questions by prospective Bidders concerning Work to be performed or the terms and conditions of the Contract be sent?

A1. Refer to Part I, Standard Information for Bidders, section 7, "Bidder's Questions."

Q2. Part II, Contract Specific Information for Bidders, section 14, "Attached Documents", Exhibit 1, are these all the titles required in the current contract?

A2. Yes, see CHANGES/MODIFICATIONS, item A, herein.

Q3. What are the Minimum Hourly Wages?

A3. See Part V, Specifications, section 3, Wages, Health and Supplemental Benefits. Nothing in that section shall be construed to constitute a representation or guarantee by the Port Authority that the Contractor or its subcontractors can obtain employees for the amounts hereinbefore described.

Q4. The current payroll records of employees assigned to the current Contract are attached as Exhibit 1. What if there is an increase in these wages prior to the Bid due date?

A4. The Port Authority is aware that the incumbent may increase these wages prior to the Bid Due Date. Nothing in that section shall be construed to constitute a representation or guarantee by the Port Authority that the

Contractor or its subcontractors can obtain employees for the amounts hereinbefore described.

The Bidders are encouraged to take into account the retention of the existing work force and the prospect of paying wages higher than the minimum when preparing their bid.

- Q5. Can you please clarify why the Part IV, Pricing Sheets list of job titles differ from the list of job titles in the Part V, page 8, Minimum Hourly Wages section and yet different again in Part V, pages 16-17, section 6, Management and Supervision & Staffing Requirements?
- A5. The list of job titles in Part IV, Pricing Sheets and in Part V, pages 16-17, section 6, Management and Supervision & Staffing Requirements contains all labor categories that are required to perform this Contract. The list of job titles in Part V, page 8, Minimum Hourly Wages section are those job titles that have a mandated Minimum Hourly Wage (see Part V, Specifications, section 3, Wages, Health and Supplemental Benefits, paragraph C, at bottom of page 7) and the Bidder must submit completed Calculation of Hourly Rate forms included in Part IV, Pricing Sheets.
- Q6. Will the Port Authority provide phone and fax service hook-ups?
- A6. The Contractor is responsible to install their own phone and fax lines.
- Q7. Where can the Contractor set up a first-aid station for its workforce?
- A7. The Contractor's Safety/Risk department should determine where these stations need to be located and obtain Manager approval.
- Q8. Part V, page 32, Attachment B, Section 1, "Connectivity to all participating airlines", please clarify/list the airlines that would be using the BRS.
- A8. The airlines listed herein are subject to change: Air China, Air India, Austrian, Aer Lingus, Allegiant, Avianca, British Airways / Open Skies, Cathay Pacific, Delta, El Al, Elite Airways, Emirates Airlines, Ethiopian Airlines, Icelandair, La Compagnie, Lot Polish, Lufthansa, Norwegian Air, Porter, SAS, Spirit, Swiss.
- Q9. Part V, page 33, Attachment B, Section 10, "Ramp and bag room scanners", please clarify how many different ground handler companies would be using the BRS.
- A9. Currently there are four (4) different companies, but this number may increase or decrease during the Contract period.
- Q10. Part V, page 33, Attachment B, Section 10, "Ramp and bag room scanners", please clarify if the supply of the 50 hand scanners (Part V, page 15, section D) is to be provided by the Contractor or supplied by Port Authority.
- A10. Contractor will supply. See Part V, page 15, "Equipment".

Q11. Part V, page 33, Attachment B, Section 10, “Ramp and bag room scanners”, the spec requires the hand scanner to support both wifi and cellular. However, in Part V, Specifications, Part V, page 15, Equipment, paragraph “D”, the recommended handscanner for the BRS is the Motorola MC9200 or approved Port Authority equal. This scanner does not support cellular. Please clarify the requirement for wifi and cellular support. If cellular is required, please clarify if the cellular service fees are the responsibility of the Contractor.

A11. Handscanners must support at a minimum both wifi and cellular. The following handscanners are a non-exhaustive list of acceptable examples: Honeywell CT50, Panasonic FZ-N1, Zebra TC75, MC67. See CHANGES/MODIFICATIONS item “E” herein for further requirements.

Q12. Part V, page 33, Attachment B, Section 10, “Ramp and bag room scanners”, please clarify if the wifi network for the handscanners exists?

A12. The wifi network partially exists.

Q13. Part V, page 32, Attachment B, Section 4, “Access to BRS via Common Use Workstation”, which browsers are currently supported within common use environment?

A13. To the best of the Port Authority’s knowledge, the following browsers are supported: Internet Explorer 8.0, Chrome 17.0 and Firefox v31.

Q14. Is there network access from the common use workstations to the external internet?

A14. Yes.

Q15. Who is the contact for modification requests to the CUPPS airline menu’s?

A15. The common use site administrator.

Q16. Will the scope of work to modify the CUPPS environment be included in this Bid if there is any required?

A16. No. However, the Contractor is solely responsible that the BRS meets the IATA standard as noted in Part V, page 34, Attachment B, Section 13, “Compliance with IATA 753.”

Q17. Part V, page 32, Attachment B, Section 3, Database integration with existing PANYNJ AODB, could you provide more details on the interface to the PANYNJ AODB?

A17. See CHANGES/MODIFICATIONS, item “D” herein.

Q18. Part V, page 32, Attachment B, Section 3, Database integration with existing PANYNJ AODB, is there a specific communication protocol that needs to be utilized for this interface?

A18. See CHANGES/MODIFICATIONS, item “F” herein.

Q19. Part V, page 32, Attachment B, Section 3, Database integration with existing PANYNJ AODB, with regards to the PANYNJ Information Technology security standards, does the existing PANYNJ firewall support dynamic or static routing?

A19. See CHANGES/MODIFICATIONS, item “F” herein.

Q20. Regarding Part III, Section 4. Price Adjustment, please confirm that all dates included are correct? It appears the Price Index months are different for each year.

A20. It is correct as stated in the Bid.

Q21. Regarding Part III Section 5. (a) vii., has a ninety (90) day implementation schedule been discussed and agreed upon with the airlines and a BRS vendor? If so, which ones?

A21. See Part V, Specifications, section 2, entitled, “Work Required by the Specifications”, paragraph “H”.

Q22. Regarding Part IV, Year 2: Total Cost to Rebuild One (1) Carousel and Year 3: Total Cost to Rebuild One (1) Carousel, what is the actual scope and parts required to be included in the cost section B.17 and C.17?

A22. See CHANGES/MODIFICATIONS, item “C” herein.

Q23. Regarding Part IV Calculation of Hourly Rate Forms, there are no forms for the Site Manager and Ops Manager. Are forms required for them?

A23. No.

Q24. Regarding Part V, page 6, item 7, “Health Benefits”, is the Contractor required to pay 100% of the Employees Health Benefits and their families?

A24. See Part V, page 8, paragraph D.

This communication should be initialed by you and annexed to your Bid upon submission.

In case any Bidder fails to conform to these instructions, its Bid will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ
Selene Ortega, Manager
Commodities and Service Division

BIDDER'S FIRM NAME: _____

INITIALED: _____

DATE: _____

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO
Richard Grehl, WHO CAN BE REACHED AT (212) 435-4633 or at rgrehl@panynj.gov.

Staff Number	Position / Job	Hourly Rate
1	Belt Maintainer	\$18.42
2	Belt Maintainer	\$17.28
3	Belt Maintainer	\$18.13
4	Belt Maintainer	\$11.72
5	Belt Maintainer	\$18.87
6	Belt Maintainer	\$12.75
7	Belt Maintainer	\$13.89
8	Belt Maintainer	\$12.44
9	Belt Maintainer	\$12.94
10	Belt Maintainer	\$13.13
11	Belt Maintainer	\$13.06
12	Belt Maintainer	\$12.81
13	Belt Maintainer	\$12.19
14	Belt Maintainer	\$12.59
15	Belt Maintainer	\$12.56
16	Belt Maintainer	\$12.71
17	Belt Maintainer	\$12.56
18	Belt Maintainer	\$12.62
19	Belt Maintainer	\$12.68
20	Belt Maintainer	\$12.52
21	Belt Maintainer	\$12.01
22	Belt Maintainer	\$12.01
23	Belt Maintainer	\$11.90
24	Belt Maintainer	\$11.72
25	Belt Maintainer	\$11.72
26	Belt Maintainer	\$11.72
27	Belt Maintainer	\$11.72
28	Belt Maintainer	\$11.72
29	Belt Mechanic	\$23.93
30	Belt Mechanic	\$24.71
31	Belt Mechanic	\$19.15
32	Belt Mechanic	\$19.44
33	Belt Mechanic	\$21.52
34	Belt Mechanic	\$20.00
35	Belt Mechanic	\$22.46
36	Belt Mechanic	\$23.42
37	Belt Mechanic	\$18.73
38	Belt Mechanic	\$18.14
39	Belt Mechanic	\$19.63
40	Belt Mechanic	\$18.32
41	Belt Mechanic	\$18.32
42	Belt Mechanic	\$18.05
43	Belt Mechanic	\$17.61
44	Belt Mechanic	\$17.61
45	Belt Mechanic	\$19.54
46	Belt Mechanic	\$19.78
47	Belt Mechanic	\$20.12
48	Belt Mechanic	\$21.55
49	Belt Mechanic	\$20.46
50	Belt Mechanic	\$19.39
51	Belt Mechanic	\$21.49
52	Belt Mechanic	\$20.32
53	Belt Mechanic	\$19.06
54	Belt Mechanic	\$18.97
55	Supervisor	\$28.65
56	Supervisor	\$30.85
57	Supervisor	\$31.00
58	Supervisor	\$30.86
59	Systems Engineer	\$28.89
60	Systems Engineer	\$27.56
61	Systems Engineer	\$28.54
62	Systems Engineer	\$26.69
63	Manager	\$35.55
64	General Site Manager	\$44.52