

July 19, 2018

**SUBJECT: REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL RESILIENCE AND SUSTAINABLE DESIGN SERVICES (SBE) AS REQUESTED ON A “CALL-IN” BASIS DURING 2019-2022 (RFP# 53305) - ADDENDUM #4**

Dear Sir or Madam:

The Port Authority of New York and New Jersey hereby offers to amend the subject Request for Proposals (RFP), dated June 28, 2018, as follows:

**In the RFP Letter:**

A. On page 1, after the second paragraph which ends with “of the subject services”, skip a line and insert the following:

**I. PROPOSER REQUIREMENTS:**

*The Authority will only consider proposals from firms able to demonstrate compliance with the following requirements:*

- A. *Firm must be certified as a Small Business Enterprise (SBE) by the Port Authority of New York and New Jersey prior to the RFP due date.*
- B. *Successful collaboration, as lead or as a member of a team, on multidisciplinary building, infrastructure, and landscape design and construction projects of varying scales and degrees of complexity within the past five (5) years, including at least:*
  1. *Three (3) non-residential building, infrastructure and/or landscape design projects designed to achieve exceptionally sustainable outcomes, which may include LEED and/or Envision certification. (“Infrastructure” may include design of airfield or roadway pavements, bridges, marine/coastal structures, trackwork, earthwork (site civil), drainage, and/or utilities.);*
  2. *Three (3) non-residential building, infrastructure and/or landscape design projects located in a current or projected future FEMA coastal AE or VE Zone, which adhere to and preferably exceed local codes and national standards for flood resistant design and construction.*
- C. *Firm must provide at least one or more of the following categories of design professionals and supporting disciplines at various levels of experience (senior through junior), especially with demonstrated expertise in the integration of sustainability and/or resilience into non-residential building, infrastructure, and/or landscape design projects:*
  1. *Professional Architects. Current LEED AP BD+C and/or ID+C accreditation preferred.*
  2. *Professional Landscape Architects. Current LEED AP and/or ENV SP accreditation preferred.*

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3. *Professional Civil Engineers. Current LEED AP and/or ENV SP accreditation preferred.*
4. *Professional Coastal and/or Water Resources Engineers. Current LEED AP and/or ENV SP accreditation preferred.*
5. *Professional Structural Engineers and/or Professional Geotechnical Engineers. Current LEED AP and/or ENV SP accreditation preferred.*
6. *Professional Mechanical Engineers. LEED AP accreditation preferred.*
7. *Professional Electrical Engineers. LEED AP and/or PEER accreditation preferred.*
8. *Professional Graphic Designers.*
9. *Professional financial analysts and/or economists, particularly with experience performing Benefit-Cost Analysis (BCA) reflecting shifting failure probabilities due to climate change.*

*A determination that a Proposer meets the foregoing requirement(s) is no assurance that the Proposer will be selected for performance of the subject services. Firms that do not meet these requirements will not be considered.*

**Please renumber subsequent sections, as appropriate.**

- B. On page 2, Section III, Submission Requirements (previously Section II. prior to above addendum), after the first sentence ending with “the following information”, skip a line and insert the following:

A. *Transmittal Letter*

*Submit the transmittal letter, on letterhead, signed by an authorized representative, demonstrating compliance with each of the aforementioned “Proposer Requirements”. For all projects referenced, include the name of the company, a contact person and current telephone number for verification purposes.*

**Reletter subsequent items, as appropriate.**

- C. On page 3, Paragraph E., Staff Qualifications and Experience (previously paragraph D. before the above addendum), third line, after the word “services.”, insert the following:

*Demonstrate the design team’s ability to:*

1. *Promote and ensure the holistic and cost-effective integration of sustainable design principles and strategies into the design process;*
2. *Coordinate third-party certification processes (such as LEED or Envision), including preparation of all relevant design and construction documentation;*

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3. *Assess, select, and design code-compliant and context-appropriate flood mitigation measures (including physical and operational strategies) that respond cost-effectively to current and future coastal flooding risks.*
4. *Promote and ensure the holistic and cost-effective integration of sustainable design principles and strategies into the design process;*
5. *Coordinate third-party certification processes (such as LEED or Envision), including preparation of all relevant design and construction documentation;*
6. *Assess, select, and design code-compliant and context-appropriate flood mitigation measures (including physical and operational strategies) that respond cost-effectively to current and future coastal flooding risks.*

**Please note: The due date of this RFP has been changed to August 8, 2018 at 2:00 P.M.**

If you have any questions, please contact Ms. Nicole Kuruszko, Solicitation Manager, at [nkuruszko@panynj.gov](mailto:nkuruszko@panynj.gov)

Sincerely,

David Gutiérrez  
Assistant Director  
Procurement Department