

THE PORT AUTHORITY OF NY & NJ

**PROCUREMENT DEPARTMENT
2 MONTGOMERY STREET, 3RD FL.
JERSEY CITY, NJ 07302**

2/25/2014

ADDENDUM #6

To prospective Bidder(s) on Bid # 36343 - Rental of Standard and Trailerable Portable Toilets for New Jersey Marine Terminals (NJMT)

Due back on 3/6/2014, no later than 11:00 A.M

I. CHANGES/MODIFICATIONS TO BID DOCUMENTS

The following changes/modifications are hereby made to the bid documents.

- Delete “Page 2 of 6” and “Page 3 of 6” of the document “Specifications” in its entirety and replace them with the attached “Page A-2 of 6” and “Page A-3 of 6”, “Revised 2/25/2014.”
- Delete the “Pricing Sheets” in their entirety and replace them with the attached “Pricing Sheets-Revised 2/25/2014.”

This communication should be initialed by you and annexed to your Bid upon submission. In case any Bidder fails to conform to these instructions, its Bid will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ

KATHY LESLIE WHELAN
ASSISTANT DIRECTOR
COMMODITIES AND SERVICES DIVISION

BIDDER'S FIRM NAME: _____

INITIALED: _____ DATE: _____

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO MARGARET D'EMIC, WHO CAN BE REACHED AT (201) 395-3410 or at mdemic@panynj.gov.

Revised 2/25/2014

Rental of Standard and Trailerable Portable Toilets for New Jersey Marine Terminals (NJMT)

Contract for Standard and Trailerable Portable Toilets for the New Jersey Marine Terminals located in Port Newark, NJ.

I. Contract Duration

Four (4) year contract, to begin on or about March 17, 2014.

II. Toilet Descriptions

A. Standard Portable Toilets

The Contractor shall furnish and deliver Standard Portable Toilets, refurbished to like-new condition, in the quantities listed in Section III, Item Nos. 1 through 3 below.

In addition, the Contractor shall furnish and deliver Standard Portable Toilets, refurbished to like-new condition, on an **as-needed** basis for a minimum period of one (1) week for Item Nos. 6 through 11 listed in Section III, below. The Contractor shall charge the Port Authority on a weekly basis only. No other minimum time requirements shall be required by the Contractor for the Port Authority to keep these toilets. The Standard Portable Toilets provided by the Contractor are subject to approval by the Port Authority.

All Standard Portable Toilets provided by the Contractor shall meet the following specifications:

- minimum 85 cubic-foot interior;
- include toilet paper and hand sanitizer;
- translucent roof for some sunlight to enter;
- minimum 70-gallon holding tank;
- fiberglass construction (or approved equal material).

B. Trailerable Toilets

The Contractor shall furnish and deliver NEW trailerable toilets, Comfort Coach or approved equal, in the quantities listed in Section III, Item Nos. 4 and 5, below. These toilets shall meet the following specifications:

- 20-foot length;
- fiberglass construction (or approved equal material);
- mounted on an integral steel trailer;
- Unit divided into separate men and women's sides;
- Men's side to have two (2) flushing private stalls with toilet paper, four (4) urinals, and two (2) hand sanitizers;
- Women's side to have four (4) flushing private stalls and two (2) hand sanitizers;
- Units to be equipped with necessary interior lighting and electric heaters for comfort heating;
- All electrical wiring to comply with N.E.C. and all applicable standards for portable trailers;
- Units to be equipped with necessary holding tanks.

III. Locations, Estimated Number of Toilets, Service Visits

The number of toilets shown is estimated and may change. The Port Authority reserves the right to change the location of the toilets within the New Jersey Marine Terminal.

Item No.	Toilet Type/Location	Estimated Quantity	No. of Weekly Service Visits
1	Portable Toilet (Tyler & Maritime Streets)	2	1
2	Portable Toilet (Berth 8)	2	1
3	Portable Toilet (Berth 16)	2	1
4	Comfort Coach (Berth 13)	1	1
5	Comfort Coach (Berth 17)	1	1
6	Portable Toilet (As Needed at APM)	2	1
7	Portable Toilet (As Needed at Maher)	2	1
8	Portable Toilet (As Needed at PNCT)	2	1
9	Portable Toilet (As Needed at Global)	2	1
10	Portable Toilet (As Needed at Red Hook)	2	1
11	Portable Toilet (As Needed at NJMT)	12	1

IV. Service

The Contractor shall service the toilets listed above once per week, at a time arranged between the Port Authority and the Contractor during business days (Monday through Friday) between the hours of 7:00 a.m. and 2:00 p.m. Service shall consist of pumping out of holding tanks, cleaning and sanitizing entire interior, replenishing toilet paper and refilling hand-sanitizing units.

At each service visit, the Contractor's service person MUST report to the Port Authority Administration Building (260 Kellogg Street, Port Newark, NJ) to sign in on the Contractor sign-in sheet prior to servicing the units. The service person must then service the units and then return to the Port Authority Administration Building and present a work-order ticket listing the units serviced to Fred Lesto or other authorized Port Authority employee for signature. The service person shall leave a copy of the signed work-order ticket with the signing Port Authority representative. The Contractor's monthly invoices shall be accompanied by copies of the signed work-order tickets associated with the invoice's charges.

Bid No. 36343 - Rental of Standard and Trailerable Portable Toilets for NJMT - Pricing Sheets - Revised 2/25/2014

BIDDER'S PRICING SHEET - YEAR ONE (1)

Item No.	Item Description/Location	No. of Weekly Service Visits	Est. # of Units		Monthly Price Per Unit		No. of Months		Estimated Contract Price
1	Portable Toilet (Tyler & Maritime Streets)	1	2	X		X	12	=	
2	Portable Toilet (Berth 8)	1	2	X		X	12	=	
3	Portable Toilet (Berth 16)	1	2	X		X	12	=	
4	Comfort Coach (Berth 13)	1	1	X		X	12	=	
5	Comfort Coach (Berth 17)	1	1	X		X	12	=	
Item No.	Item Description/Location	No. of Weekly Service Visits	Est. # of Units		Weekly Price Per Unit		Est. Number of Weeks		Estimated Contract Price
6	Portable Toilet (as needed at APM)	1	2	X		X	50	=	
7	Portable Toilet (as needed at Maher)	1	2	X		X	50	=	
8	Portable Toilet (as needed at PNCT)	1	2	X		X	50	=	
9	Portable Toilet (as needed at Global)	1	2	X		X	50	=	
10	Portable Toilet (as needed at Red Hook)	1	2	X		X	50	=	
11	Portable Toilet (As Needed)	1	12	X		X	50	=	
Estimated Contract Price - Year One (1)									

NOTE: THE BIDDER'S PRICE PER UNIT SHALL INCLUDE THE COST OF WEEKLY SERVICE VISITS

Bid No. 36343 - Rental of Standard and Trailerable Portable Toilets for NJMT - Pricing Sheets - Revised 2/25/2014

BIDDER'S PRICING SHEET - YEAR TWO (2)

Item No.	Item Description/Location	No. of Weekly Service Visits	Est. # of Units		Monthly Price Per Unit		Number of Months		Estimated Contract Price
1	Portable Toilet (Tyler & Maritime Streets)	1	2	X		X	12	=	
2	Portable Toilet (Berth 8)	1	2	X		X	12	=	
3	Portable Toilet (Berth 16)	1	2	X		X	12	=	
4	Comfort Coach (Berth 13)	1	1	X		X	12	=	
5	Comfort Coach (Berth 17)	1	1	X		X	12	=	
Item No.	Item Description/Location	No. of Weekly Service Visits	Est. # of Units		Weekly Price Per Unit		Est. Number of Weeks		Estimated Contract Price
6	Portable Toilet (as needed at APM)	1	2	X		X	50	=	
7	Portable Toilet (as needed at Maher)	1	2	X		X	50	=	
8	Portable Toilet (as needed at PNCT)	1	2	X		X	50	=	
9	Portable Toilet (as needed at Global)	1	2	X		X	50	=	
10	Portable Toilet (as needed at Red Hook)	1	2	X		X	50	=	
11	Portable Toilet (As Needed)	1	12	X		X	50	=	
Estimated Contract Price - Year Two (2)									

NOTE: THE BIDDER'S PRICE PER UNIT SHALL INCLUDE THE COST OF WEEKLY SERVICE VISITS

Bid No. 36343 - Rental of Standard and Trailerable Portable Toilets for NJMT - Pricing Sheets - Revised 2/25/2014

BIDDER'S PRICING SHEET - YEAR THREE (3)

Item No.	Item Description/Location	No. of Weekly Service Visits	Est. # of Units		Monthly Price Per Unit		Number of Months		Estimated Contract Price
1	Portable Toilet (Tyler & Maritime Streets)	1	2	X		X	12	=	
2	Portable Toilet (Berth 8)	1	2	X		X	12	=	
3	Portable Toilet (Berth 16)	1	2	X		X	12	=	
4	Comfort Coach (Berth 13)	1	1	X		X	12	=	
5	Comfort Coach (Berth 17)	1	1	X		X	12	=	
Item No.	Item Description/Location	No. of Weekly Service Visits	Est. # of Units		Weekly Price Per Unit		Est. Number of Weeks		Estimated Contract Price
6	Portable Toilet (as needed at APM)	1	2	X		X	50	=	
7	Portable Toilet (as needed at Maher)	1	2	X		X	50	=	
8	Portable Toilet (as needed at PNCT)	1	2	X		X	50	=	
9	Portable Toilet (as needed at Global)	1	2	X		X	50	=	
10	Portable Toilet (as needed at Red Hook)	1	2	X		X	50	=	
11	Portable Toilet (As Needed)	1	12	X		X	50	=	
Estimated Contract Price - Year Three (3)									

NOTE: THE BIDDER'S PRICE PER UNIT SHALL INCLUDE THE COST OF WEEKLY SERVICE VISITS

Bid No. 36343 - Rental of Standard and Trailerable Portable Toilets for NJMT - Pricing Sheets - Revised 2/25/2014

BIDDER'S PRICING SHEET - YEAR FOUR (4)

Item No.	Item Description/Location	No. of Weekly Service Visits	Est. # of Units		Monthly Price Per Unit		Number of Months		Estimated Contract Price
1	Portable Toilet (Tyler & Maritime Streets)	1	2	X		X	12	=	
2	Portable Toilet (Berth 8)	1	2	X		X	12	=	
3	Portable Toilet (Berth 16)	1	2	X		X	12	=	
4	Comfort Coach (Berth 13)	1	1	X		X	12	=	
5	Comfort Coach (Berth 17)	1	1	X		X	12	=	
Item No.	Item Description/Location	No. of Weekly Service Visits	Est. No. of Units		Weekly Price Per Unit		Est. Number of Weeks		Estimated Contract Price
6	Portable Toilet (as needed at APM)	1	2	X		X	50	=	
7	Portable Toilet (as needed at Maher)	1	2	X		X	50	=	
8	Portable Toilet (as needed at PNCT)	1	2	X		X	50	=	
9	Portable Toilet (as needed at Global)	1	2	X		X	50	=	
10	Portable Toilet (as needed at Red Hook)	1	2	X		X	50	=	
11	Portable Toilet (As Needed)	1	12	X		X	50	=	
Estimated Contract Price - Year Four (4)									

NOTE: THE BIDDER'S PRICE PER UNIT SHALL INCLUDE THE COST OF WEEKLY SERVICE VISITS

Total Contract Pricing

A. Estimated Contract Price, Year One (1) \$_____

B. Estimated Contract Price, Year Two (2) \$_____

C. Estimated Contract Price, Year Three (3) \$_____

D. Estimated Contract Price, Year Four (4) \$_____

Total Estimated Contract Price, Four (4) Years \$_____

Sum of (A) + (B) + (C) +(D)

Bidding Company Name: _____