

THE PORT AUTHORITY OF NY & NJ

**PROCUREMENT DEPARTMENT
2 MONTGOMERY STREET, 3RD FL.
JERSEY CITY, NJ 07302**

August 8, 2014

ADDENDUM #6

**TO PROSPECTIVE BIDDER(S) ON BID #38310 - WTC REDEVELOPMENT UTILITY
METERING INTEGRATION**

Bid Due Date August 21, 2014 no later than 11:00 AM

The following changes are hereby made to the Bid Solicitation Document:

I. BID SOLICITATION DOCUMENT

The following changes are hereby made to the Bid Solicitation Document:

A. BID Cover Page

Delete the following:

BID DUE DATE: July 13th, 2014

TIME: 11:00AM

Replace with the following:

BID DUE DATE: August 21, 2014

TIME: 11:00AM

**B. PART I – STANDARD INFORMATION FOR BIDDERS, TABLE OF
CONTENTS**

Please delete PART I, Section 16. – "M/WBE Subcontracting Provisions" in its entirety and replace with revised PART I, Section 16. – "M/WBE Subcontracting Provisions."

16. M/WBE Subcontracting Provisions

The Port Authority has a long-standing practice of making its contract opportunities available to as many firms as possible and has taken affirmative steps to encourage Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs) to seek business opportunities with it.

Submit your Minority/Women Business Enterprises ("M/WBE") Participation Plan, in accordance with the M/WBE Subconsulting Provisions hereunder. Bidders are directed to use form PA3749B, annexed to Part IV as "Appendix I," as the recording mechanism

for the M/WBE Participation Plan. This form may also be downloaded at: <http://www.panynj.gov/business-opportunities/become-vendor.html>

The M/WBE Participation Plan (“Plan”) submitted by the Bidder to the Port Authority shall contain, at a minimum, the following:

- Identification of M/WBEs: Submit the names and addresses of all M/WBEs included in the Plan. If none are identified, describe your plan and process for selecting participant firms in order to achieve the good faith goals required under this Agreement.
- Level of Participation: Indicate the percentage of M/WBE participation expected to be achieved with the arrangement described in the Plan and in accordance with the requirements stated in this Solicitation.
- Scope of Work: Describe the specific scope of work each M/WBE firm will perform.
- Previous M/WBE Participation: Describe any previous or current M/WBE participation that the Bidder has utilized in the performance of its contracts.

All M/WBE subconsultants listed on the M/WBE Participation Plan must be certified by the Port Authority in order for the Bidder to receive credit toward the M/WBE participation goals set forth in this Solicitation. Port Authority M/WBE certified vendor information for all vendors who are registered with the Port Authority is available. Please log on to www.panynj.gov/supplierdiversity to search for M/WBE firms by a particular commodity or service and <http://www.panynj.gov/business-opportunities/mwsbe-search.cfm> for construction firms. The Port Authority makes no representation as to the financial responsibility of such firms or their ability to perform work under this Solicitation.

Proposed M/WBE Participation Plans will be reviewed and approved by the Authority’s Office of Business Diversity and Civil Rights (“OBDCR”).

A Bidder may request a waiver of the M/WBE participation goals set forth in this Solicitation by submitting with its Bid information in accordance with this provision and the Port Authority Standard Terms and Conditions.

To ensure meaningful participation by MBEs and WBEs on this project, the Authority has set goals of **12** percent for firms owned and controlled by minorities and **5** percent for firms owned and controlled by women.

If the Bidder wishes to subcontract a portion of the work through a firm not listed in the Directory, but which the Consultant believes should be eligible for certification by the Authority because (1) it is an M/WBE, as required by the Port Authority Standard Terms and Conditions and by these M/WBE Subcontracting Provisions and (2) it is competent to perform portions of the work, the Bidder shall submit an M/WBE Uniform Certification Application to the Port Authority of New York and New Jersey, Office of Business Diversity and Civil Rights (“OBDCR”), 233 Park Avenue South, 4th Floor,

New York, NY 10003. The application is available online at www.panynj.gov/supplierdiversity. In addition, to update a previously-certified firm's certification file and to advise OBDCR of changes to any information, please email these changes to certhelp@panynj.gov. Credit toward applicable goals will be granted only to Port Authority certified vendors. For more information about M/WBE Programs, call (212) 435-7808.

C. PART IV – SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S), TABLE OF CONTENTS

Please delete the reference to the following Appendices under PART IV and replace with revised Appendix I – Form PA3749.

- Appendix A1—MWBE Goal Statement
- Appendix A2—MWBE Participation Plan and Affirmation Statement
- Appendix A3—Information on Solicited Firms

This communication should be initialed by you and annexed to your response to the above-referenced Bid upon submission.

In case any Respondent fails to conform to these instructions, its submission will nevertheless be construed as though this communication had been so physically annexed and initialed.

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO JOANN SPIRITO, WHO CAN BE REACHED AT (212) 435-5640 or at jspirito@panynj.gov.

THE PORT AUTHORITY OF NY & NJ

JOANN SPIRITO
ASSISTANT PROCUREMENT MANAGER
FTA/WTC SITE PROJECTS

RESPONDENT'S FIRM NAME: _____

INITIALED: _____

DATE: _____

CONSTRUCTION M/WBE PARTICIPATION PLAN

PA 3749 / 08-10

Office of Business and Job Opportunity

PAGE _____ OF _____

NOTE: The Contractor is required to submit to the Engineering Dept. a MODIFIED PLAN for any changes to the original plan: i.e.; subcontractor, dollar amount or work performed.

If more than 1 page is used, complete totals on last page.

Contract Number: _____

Contract Description: _____

Contractor Name: _____

Mailing Address: _____

Contract Amount: _____

Telephone Number: _____

Contract Goals: **MBE** _____ **WBE** _____ **DBE** _____

Name, Address, _Phone Number of PA Certified MBE/WBE/DBE subcontractor (including name of contact person)	Indicate MBE, WBE Or DBE	Description of Work, Services to be provided. Where applicable, specify, "supply" or "install" or both "supply" and "install."	Anticipated date work will start and finish	*Approximate \$ amount of M/W/DBE Subcontract	MBE/WBE/DBE % of Total Contract Amount
TOTAL:					

Signature of Contractor: _____

Print Name: _____

Title: _____ Date _____

FOR OBJO USE ONLY	
Contract Goals: <input type="checkbox"/> Approved <input type="checkbox"/> Waived <input type="checkbox"/> Rejected	
Reviewed by: _____	
OBJO Business Development Representative	
Print Name: _____	Date _____

Distribution: Original – OBJO; Copy 2 – Engineer of Construction; Copy 3 – Contractor; Copy 4 – Line Department

*Please Note: supplies, equipment and material men are only credited 60% towards the M/W/DBE goal. Please adjust calculations accordingly.

INSTRUCTIONS

CONTRACTOR INSTRUCTIONS: Contractor is required to submit a MBE/WBE Participation Plan and/or best efforts documentation to the designee identified in the contract book within 7 days of contract award.

ENGINEER OF CONSTRUCTION INSTRUCTIONS: After a review of the submitted MBE/WBE Participation plan, forward to the Office of Business and Job Opportunity via fax at (212) 435-7828 or PAD to 233PAS 4th Floor for review and approval. Approved/waived/rejected plan will be returned within 10 business days of receipt of this document. Engineer of Construction will advise vendor of the results of the MBE/WBE Participation Plan review.