

# THE PORT AUTHORITY OF NY & NJ

PROCUREMENT DEPARTMENT  
2 MONTGOMERY STREET, 3<sup>RD</sup> FL.  
JERSEY CITY, NJ 07302

10/22/2013

## ADDENDUM # 9

To prospective Proposer(s) on RFP # 34835 for Unarmed, Uniformed Security Guard Services at the George Washington Bridge, New Jersey Marine Terminals, New York Marine Terminals, New Jersey Office Facilities and Properties, New York Leased Office Facilities and Properties, the Staten Island Bridges, the Port Authority Trans-Hudson Corporation, and the World Trade Center Site:

Due back on 10/25/2013, no later than 11:00 A.M.

### I. CHANGES/MODIFICATIONS

**The following changes/modifications are hereby made to the solicitation documents:**

- (1) 1. Information for Proposers, Page 5, Section E.- Submission of Proposals, third line of the paragraph, **delete:** "four (4) compact disks" and **insert:** "fifteen (15) compact disks" in its place.
- (2) Attachment B – Contract Terms and Conditions, Part I – Contract Specific Terms and Conditions:
  - **Delete** all references to "TB&T SOC Supervisor" and **insert** "TB&T SOC Lead Tour Supervisor" in its place throughout the document.
  - **Section 12 - Wages, Health, Supplemental Benefits and Salaries**, page 19, Section C, paragraph i, **delete** the Minimum Direct Hourly Wage(s) for the Teleport Tour Supervisor, the Teleport Identification Specialist, TB&T SOC Supervisor and **insert** the following:

Minimum Direct Hourly Wage	Year 1	Year 2	Year 3	Year 4
<u>Teleport Tour Supervisor</u>	\$17.25	\$17.77	\$18.30	\$19.04
<u>Teleport Identification Office Specialist</u>	\$19.15	\$19.72	\$20.31	\$20.92
<u>TB&amp;T SOC Agent</u>	\$16.69	\$17.19	\$17.86	\$19.04
<u>TB&amp;T SOC Lead Tour Supervisor</u>	\$22.96	\$23.64	\$24.35	\$25.09

- **Section 50 - Page 85, delete** the following as duplicative:

**NYLP – 225 / 233 Park Avenue South**

<b>Hours of</b>	<b>Tour Sup.</b>	<b>Supv</b>	<b>SA</b>
<b>Coverage</b>	<b>Posts (Mon – Fri)</b>	<b>Posts (Mon – Fri)</b>	
11p.m. – 7a.m.		1	

(3) Attachment C, Cost Proposal Forms:

- **Delete:** “Teleport Revised 2”, and **insert** the attached “Teleport Revised 3” in its place.
- **Delete:** “TB&T SOC”, and **insert** the attached “TB&T SOC Revised” in its place ([click here](#) for revised Attachment C).

(4) Attachment D, Calculation of Hourly Rate Forms, **insert** the following attached Calculation of Hourly Rate Forms ([click here](#) for revised Attachment D):

- “TB&T SOC Lead Supv”
- “Teleport ID Spec”
- “Teleport SOS”

## II. PROPOSER'S QUESTIONS AND ANSWERS

The following information is available in response to questions submitted by prospective Proposers. The responses should not be deemed to answer all questions, which have been submitted by Proposers to the Port Authority. It addresses only those questions, which the Port Authority has deemed to require additional information and/or clarification. The fact that information has not been supplied with respect to any questions asked by a Proposers does not mean or imply, nor should it be deemed to mean or imply, any meaning, construction, or implication with respect to the terms.

The Port Authority makes no representations, warranties or guarantees that the information contained herein is accurate, complete or timely or that such information accurately represents the conditions that would be encountered during the performance of the Contract. The furnishing of such information by the Port Authority shall not create or be deemed to create any obligation or liability upon it for any reason whatsoever and each Proposer, by submitting its Proposal, expressly agrees that it has not relied upon the foregoing information, and that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever. Accordingly, nothing contained herein and no representation, statement or promise, of the Port Authority, its Commissioners, officers, agents, representatives, or employees, oral or in writing, shall impair or limit the effect of the warranties of the Bidder required by this Proposal or Contract and the Proposer agrees that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever.

The Questions and Answers numbering sequence will be continued sequentially in any forthcoming Addenda that may be issued.

<b>Question #33</b>	The note at the bottom of SOW Section 50, Paragraph D states that "It is estimated but not guaranteed that 500 hours per year may be needed for construction posts." Will these hours be billed under the "Extra Work" portion of the contract or as part of the regular post staffing requirements?
<b>Answer #33</b>	This is considered regular post coverage as needed.
<b>Question #37</b>	Reference Section 50, paragraph F showing the staffing table for 225/233 Park Avenue South appears to duplicate the 11pm to 7am staffing requirement (bottom of pg. 85 and top of page 86). Please clarify.
<b>Answer #37</b>	See Changes/Modifications above.

<b>Question #42</b>	Reference Project Manager Categories, Attachment B, page 20: Can the Port Authority confirm all the facility names and locations and which locations will fall under which Project Manager as the RFP specifications show various facility references that are unclear or contradicting?
<b>Answer #42</b>	Required Project Managers are specifically set forth in the solicitation document. In addition to proposing on the requirements set forth therein, the Proposer may propose alternate management structures its proposal.
<b>Question #45</b>	Reference WTC categories: Can the Port Authority confirm there will be no STS or STO positions required under the contract?
<b>Answer #45</b>	There will be no STS or STO positions at WTC.
<b>Question #60</b>	Please clarify that NYLP/NJP and NYMT/NJMT each require a Project Manager for a total of two (2) Project Managers.
<b>Answer #60</b>	Under the current contract, there is a single Project Manager with responsibilities over NYLP/NJP/NYMT/NJMT. In addition to proposing on the requirements set forth in the solicitation herein, the Proposer may propose alternate management structures its proposal.
<b>Question #71</b>	Is the PATH Mobile Tour Supervisor the same as a regular PATH Tour Supervisor?
<b>Answer #71</b>	Yes.
<b>Question #73</b>	Attachment B, Page 99, Section 58 A requires contractor to maintain existing equipment at its own expense and replace equipment when needed. At contract termination, the radio equipment located within the vehicles and handhelds shall become property of the Port Authority. Please clarify by location whether any existing radio equipment will be available to the incoming contractor at contract start-up.
<b>Answer #73</b>	The Port Authority will not be furnishing any radio equipment to the incoming contractor.
<b>Question #74</b>	Attachment B, Page 99, Section 58 A requires contractor to maintain existing equipment at its own expense and replace equipment when needed. Please provide information on acceptable specifications of radio equipment that will replace non-functioning radio equipment, systems.
<b>Answer #74</b>	Proposer may propose radio equipment to satisfy the requirements set forth in "Section 58. Radios and Other Related Equipment." The Port Authority will work with the selected contractor to ensure satisfactory compliance with these requirements.
<b>Question #78</b>	Attachment B, page 34, Section 24 A states that all backup/relief personnel must be approved by the Manager or his/her designated representative. Please provide the preferred ratio of relief personnel that the PANYNJ will require the Offeror to have available at the WTC, PATH, and GWB sites based upon past experience and level of activity; i.e., 1 Relief to 10 SA; 1 Relief to 8 SA.
<b>Answer #78</b>	The relief ratio is not set forth in the solicitation as a requirement. The Proposer should propose relief based on the requirements set forth in the solicitation.
<b>Question #79</b>	Trooper Reefer Coat with fur collar – please provide a picture of the coat or the manufacture and style number. We are unable to locate the item based on the description.

<b>Answer #79</b>	If the specified coat is unobtainable, Proposer may propose an industry appropriate coat with fur collar – capable of withstanding sub-zero temperature and high winds with badge tap reinforcement on left side, for consideration by the Port Authority.
<b>Question #87</b>	Page 20 of the RFP lists six (6) Project Managers and the RFP lists seven (7); adding a Project Manager for the TB&T Security Operations Center. Please confirm that we are to include seven (7) total Project Managers in our response.
<b>Answer #87</b>	Proposers should include all Project Managers set forth in the solicitation, and any additional Project Managers proposed.
<b>Question #93</b>	Ref: Part I-Contract Specific Terms & Conditions- Section 12. Wages, Health & Welfare Supplemental Benefits & Salary- (page 19 para. i.)-Minimum hourly wage category - NJMT Services Office Supervisor does not appear on the list of categories(ref. Section 47-E. page 80)
<b>Answer #93</b>	This wage was added in Addendum No. 8 issued on 10/18/2013.
<b>Question #97</b>	Will the Authority make available a copy of the WTC Site Visit presentation?
<b>Answer #97</b>	Yes. Please see attached
<b>Question #98</b>	There is no reference to the TB&T Project Manager. Should one have been included?
<b>Answer #98</b>	Proposers should include all Project Managers set forth in the solicitation, and any additional Project Managers proposed.
<b>Question #99</b>	There is a conflict with NYLP/NJP/Port Ivory/MOTBY Project Manager reference and allocation.
<b>Answer #99</b>	See Changes/Modifications in Addendum No. 1 issued on 9/26/13.
<b>Question #100</b>	There appears there is no method provided for billing these positions (i.e., under the MMF or billed separate)
<b>Answer #100</b>	Project Managers should be billed through the Monthly Management fee.
<b>Question #102</b>	Exhibit 1, Guard Service Vehicle Specifications, page 2 -Under Vehicles Specifications Two Wheel Drive (“SUV type”) Vehicle, “2-passenger vehicle as required in contract for respective facility.” Provide make and model of required type of vehicle.
<b>Answer #102</b>	See Section I. of Addendum #7
<b>Question #104</b>	Which location will the following sites fall under/be associated with for pricing purposes: 2 MONT, 115 BWAY, 225-233 PAS
<b>Answer #104</b>	The facility at 2 Montgomery should be under NJP, and 115 Broadway, 225/233 Park Avenue South should be NYLP.
<b>Question #107</b>	Attachment B: Section 10 – Pages 13-15 – Liquidated Damages - Can the Port Authority provide the number of incidents and costs of liquidated damages that were incurred over the last 4 years at the sites referenced in this RFP document?
<b>Answer #107</b>	The Port Authority will not provide the requested information.
<b>Question #110</b>	Page 90, Section 51, B – Physical Examination - Would the Port Authority please provide a breakdown of the elements that must be verified during the physical examination, as the standards for a physical could vary greatly?
<b>Answer #110</b>	No.
<b>Question #111</b>	Where did the incumbent send their personnel for physical examinations prior to the start of the existing contract?

<b>Answer #111</b>	The Port Authority does not possess this information.
<b>Question #112</b>	Attachment C – Cost Proposal - What site under the 32BJ SEIU CBA does the Howland Hook site fall under?
<b>Answer #112</b>	The Port Authority will not interpret a third-party document.
<b>Question #113</b>	Attachment C – Cost Proposal - What site under the 32BJ SEIU CBA does the PATC site fall under?
<b>Answer #113</b>	The Port Authority will not interpret a third-party document.
<b>Question #114</b>	Attachment C – Total Estimated Contract Price - Will the Port Authority please clarify whether the background screening allotment fee includes the costs associated with background screening costs in section 63, page 104?
<b>Answer #114</b>	The allotment shall address the incremental costs for background screening, done at the request of the Port Authority, that exceeds the background screening proposed by the Proposer, and accepted by the Port Authority and made a part of the Contract.
<b>Question #115</b>	Page 34, Section 23. K – Vehicles For the Guard Transportation Service - Will the Port Authority please provide the current GPS tracking technology system being utilized for current dedicated vehicle fleet?
<b>Answer #115</b>	The Port Authority will not provide the information at this time.
<b>Question #118</b>	Page 99, Section 58- Radios - Will the Port Authority please provide model of radios currently being utilized at the facilities identified in this RFP?
<b>Answer #118</b>	That information will be provided to the successful proposer.
<b>Question #121</b>	Will the Port Authority please provide a list of all incumbent personnel who currently fall within the exemption tolerance for Initial Training and Leadership Training, as potential bidders are at a significant disadvantage of knowing how to accurately account for this cost?
<b>Answer #121</b>	The Port Authority will not provide the requested information at this time.

This communication should be initialed by you and annexed to your Proposal upon submission. In case any Proposer fails to conform to these instructions, its Proposal will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ  
 DAVID GUTIERREZ, MANAGER  
 SPECIAL PURCHASING PROJECTS

PROPOSER'S FIRM NAME: \_\_\_\_\_

INITIALED: \_\_\_\_\_

DATE: \_\_\_\_\_

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO LUKE BASSIS OR DAVID GUTIERREZ, WHO CAN BE REACHED AT (201) 395-3440 OR (201) 395-3433 RESPECTIVELY or at [LBASSIS@PANYNJ.GOV](mailto:LBASSIS@PANYNJ.GOV) OR [DAVID.GUTIERREZ@PANYNJ.GOV](mailto:DAVID.GUTIERREZ@PANYNJ.GOV).



# ***WTCC Safety, Security and Operations***

## ***Security Contract Overview***

**October 4, 2013**

# Agenda

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- Welcome
- Site Overview
- Work Locations
- Work Operations
- Guard Posts

# WTC Overview



- 20 Acre site
- Access Control
- 3000 employees

# SITE PLAN

- 1 World Trade Center
- Memorial
- Transportation Hub
- Towers 2, 3, 4
- Vehicle Security Center
- PATH



# TRANSPORTATION HUB

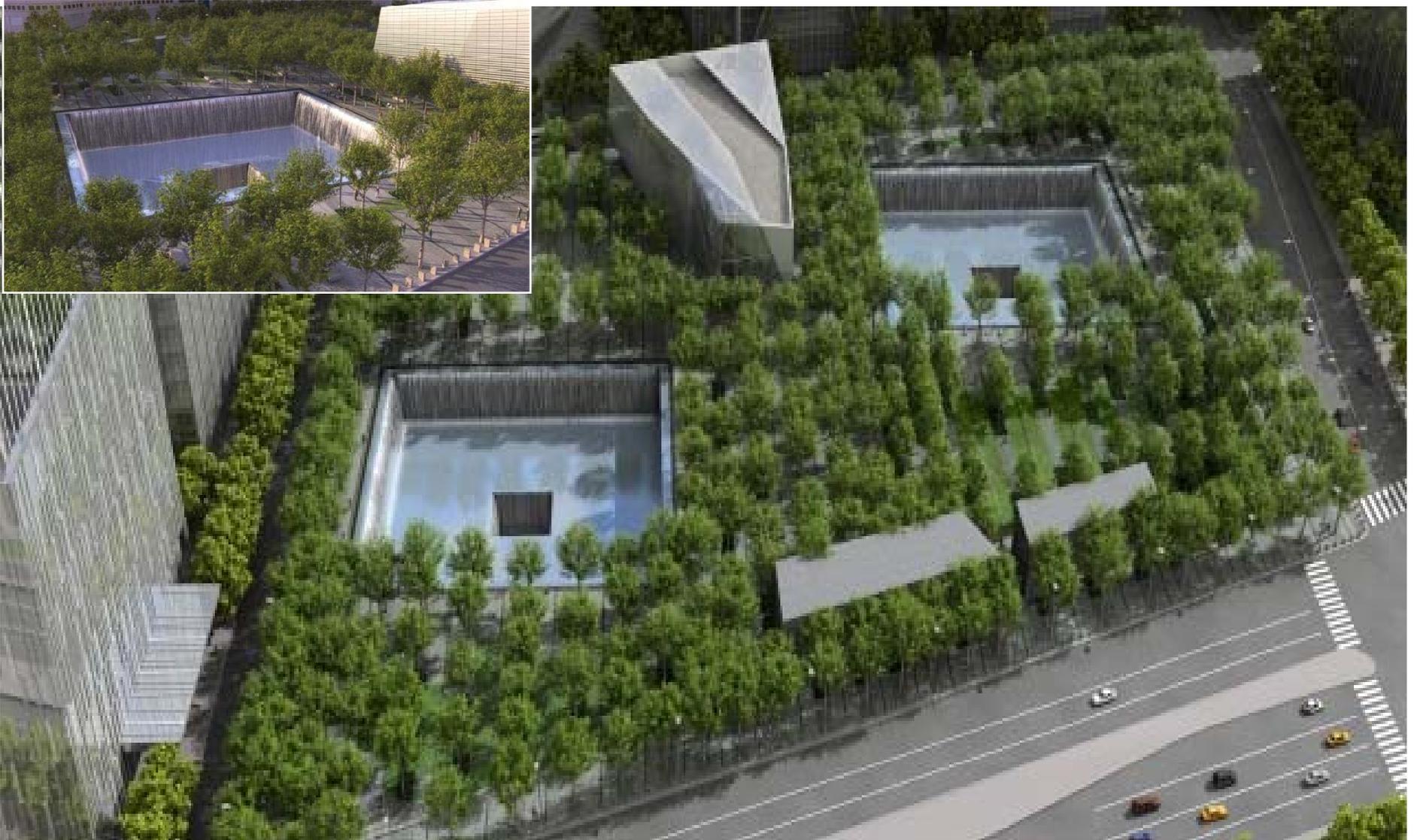


# 1WTC

- 1776 feet tall
- 104 Floors
- 70 Elevators
- 9 Escalators



# Memorial



# Vehicular Security Center



# TOWER 2, 3, 4

Tower 2  
79-story Tower



Tower 3  
69-story Tower



Tower 4  
65-story Tower



# Employee Access

## Two Primary Methods to Access the Site

MAC Unit

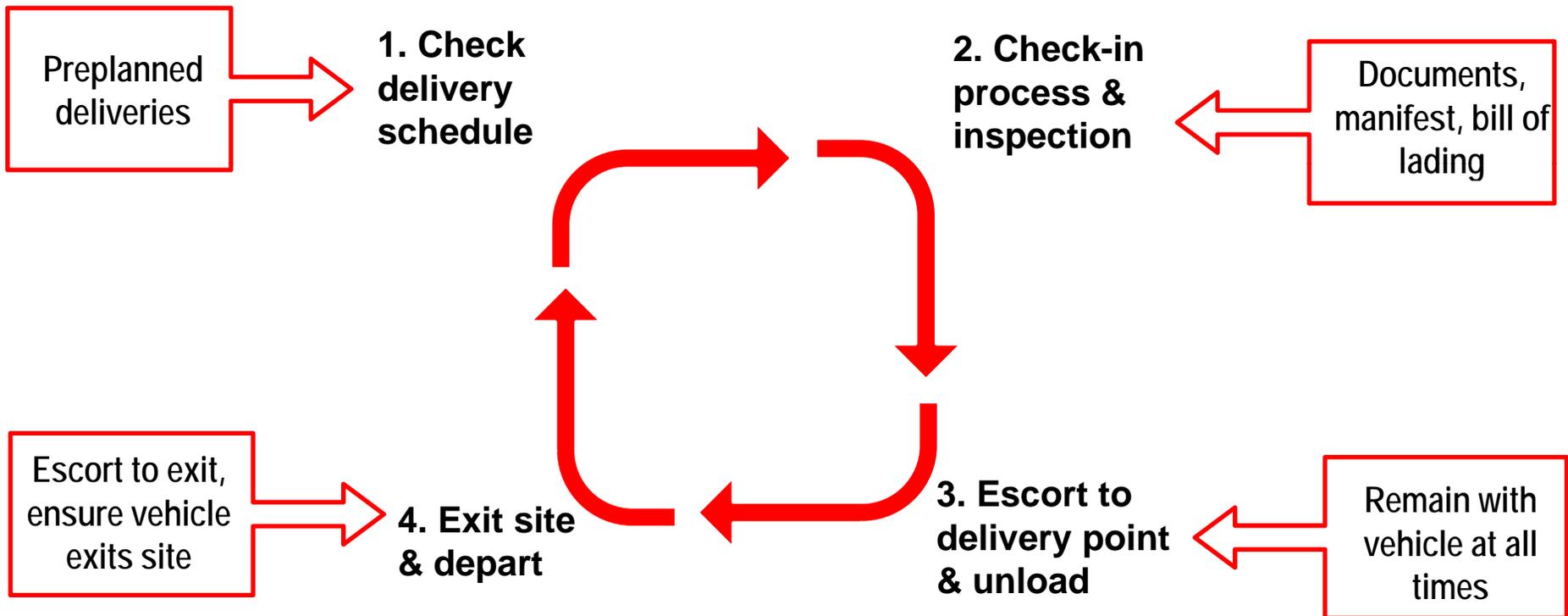


Handheld Scanner



# Vehicle Access

Preplanned, Inspected, Escorted, Controlled



# Security Posts

- Access Control
- Vehicle Inspections Class



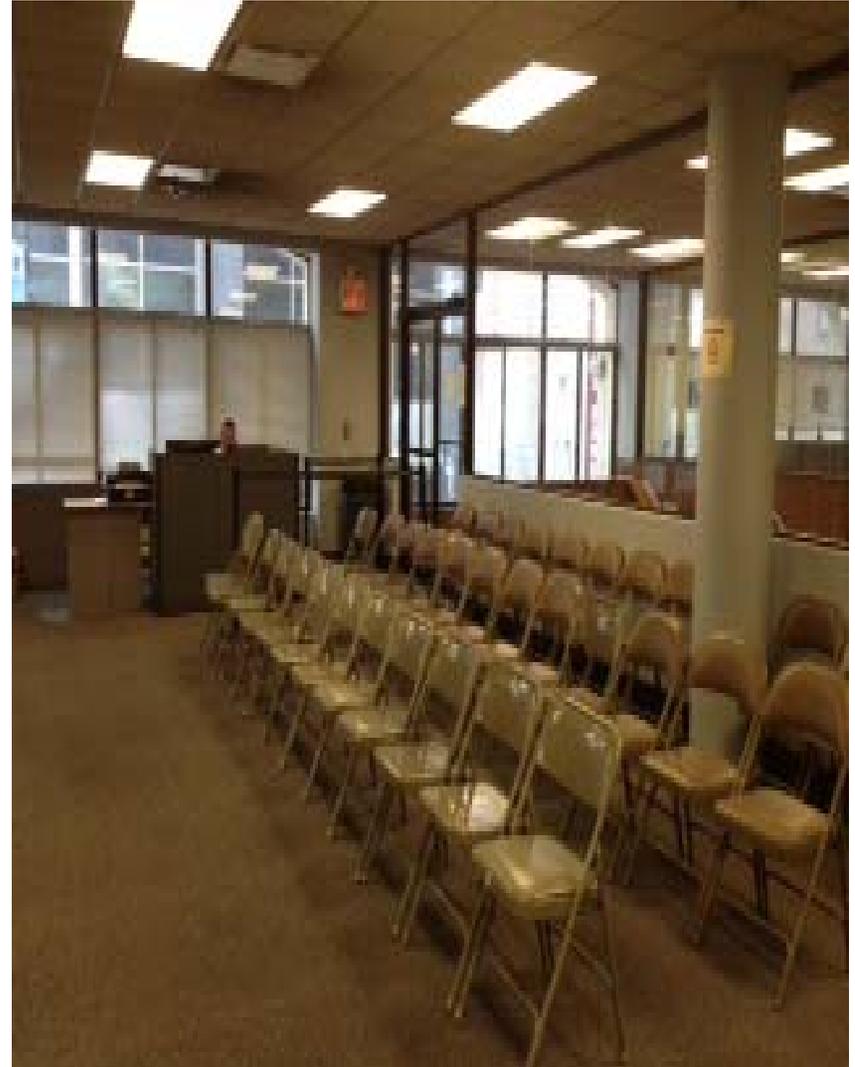
# 116 Nassau Street

## Services Provided at 116 Nassau

- **SWAC**
- **Site Orientation Class**
- **WTC ID Processing Center**



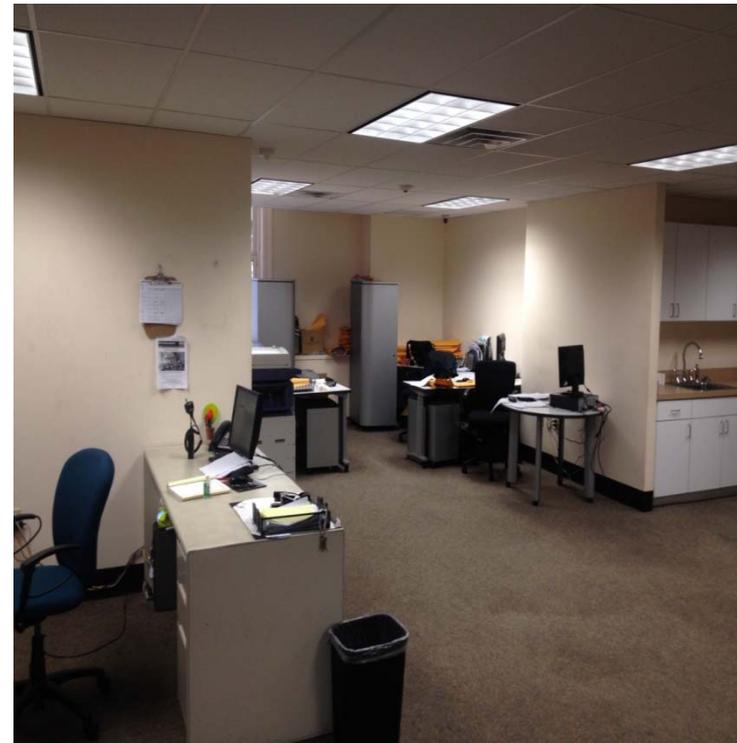
# 116 Nassau Street



# 111 Broadway

## Field Security Headquarters

- Breaks/Lunch
- Check in/Check out



# 111 Broadway

