



REQUEST FOR QUOTATION

Contact person/Telephone
Shanta Nelson/201-395-3480

Collective# 0000037066
Bid Due Date 04/02/2014
Bids must be received no later than 11:00 AM on the above Bid Due Date.

Deliver Goods/Services To:
Port Authority Technical Center
241 Erie Street - Room 105
Jersey City NJ 07310

Quantity	Description	Unit Price	Total
	<p>Automotive Lubricant Analyzers Delivery as follows: Unit #1 Newark Liberty International Airport Central Automotive Shop Building 11, Newark, NJ 07114</p> <p>Unit #2 John F. Kennedy Airport Central Automotive Shop Building 14, Jamaica, NY 11430</p> <p>Contract Administrator: Jim Monreale</p> <p>Attachments: "Specifications" to be made part of this Contract.</p> <p>NOTE: Delivery must be made between the hours of 7:00 AM and 3:00 PM. Contact Mr. Jim Monreale three (3) days prior to delivery for instructions.</p> <p>A price preference of 10 % is available for NY/NJ Minority and Women Business Enterprises (M/WBE) or 5% for NY/NJ Small Business Enterprises (SBE) certified by the Port Authority (PA) by the day before bid opening for awards not exceeding \$1,000,000. My firm was certified as a _____ on _____.</p>		
	PLEASE QUOTE FULLY DELIVERED PRICES	PAYMENT TERMS	Total Delivered Price

This Quotation is subject to the terms and conditions set forth on the back page hereof. Bidder is advised to read these before signing.

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

Signed _____
Firm Name _____
Telephone number _____ Date _____
Fax Number _____
Federal Taxpayer ID _____

Bidder
Must
Sign
In
Two
Places

NOTICE TO BIDDERS: Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.

Signed _____ Date _____
Firm Name _____



REQUEST FOR QUOTATION

Bid Due Date
 04/02/2014

Quantity	Description	Unit Price	Total
	INDICATE DELIVERY LEAD TIME FROM RECEIPT OF PURCHASE ORDER: _____.		
2 EA	Autmotive Lubricant Analyzers		
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 Signed _____ Date _____
 Firm Name _____

TERMS AND CONDITIONS

1. The Port Authority (PA) reserves the right to request information relating to seller's responsibility, experience and capability to perform the work.
2. Unless otherwise provided, complete shipment of all items must be in one delivery FOB delivery point. Payment will not be made on partial deliveries unless authorized in advance by the party to be charged and the discount, if any, will be taken on the total order.
3. PA payment terms are net 30 days. Cash discounts for prompt payment of invoices may be taken but will not be considered in determining award, except in the case of tie bids.
4. Separate unit and total FOB delivered prices must be shown.
5. Sales to the PA and to PATH are currently exempt from New York and New Jersey State and local taxes and generally from federal taxation. The seller certifies that there are no federal, state, municipal or any other taxes included in the prices shown hereon.
6. The PA shall have the absolute right to reject any or all proposals or to accept any proposal in whole or part and to waive defects in proposals.
7. Unless the phrase "no substitute" is indicated, bidder may offer alternate manufacturer / brands, which shall be subject to Port Authority approval. Please indicate details of product being offered with bid.
8. Acceptance of seller's offer will be only by Purchase Order Form signed by the PA. No change shall be made in the agreement except in writing.
9. If the seller fails to perform in accordance with the terms of this purchase order, the PA may obtain the goods or services from another contractor and charge the seller the difference in price, if any, a reletting cost of \$100, plus any other damages to the PA.
10. Upon request, sellers are encouraged to extend the terms and conditions of any terms agreement with the PA to other government and quasi-government entities by separate agreement.
11. By signing this quotation or bid, the seller certifies to all statements on Form PA 3764A regarding non-collusive bidding; compliance with the PA Code of Ethics; and the existence of investigations, indictments, convictions, suspensions, terminations, debarments and other stated occurrences to assist the PA in determining whether there are integrity issues which would prevent award of the contract to the seller. The PA has adopted a policy set forth in full on PA 3764A, that it will honor a determination by an agency of the State of New York or New Jersey that a bidder is not eligible to bid on or be awarded public contracts because the bidder has been determined to have engaged in illegal or dishonest conduct or to have violated prevailing wage legislation. The Terms and Conditions of PA 3764A apply to this order. A copy can be obtained by calling (201) 395-3405 or at <http://www.panynj.gov/business-opportunities/become-vendor.html>
12. The vendor may subcontract the services or use a supplier for the furnishing of materials required hereunder to such persons or entities as the Manager, Purchasing Services may from time to time expressly approve in writing. All further subcontracting shall also be subject to such approval.
13. The successful bidder (vendor) shall not issue nor permit to be issued any press release, advertisement, or literature of any kind, which refers to the Port Authority or that goods will be, are being or have been provided to it and/or that services will be, are being or have been performed for it in connection with this Agreement, unless the vendor first obtains the written approval of the Port Authority. Such approval may be withheld if for any reason the Port Authority believes that the publication of such information would be harmful to the public interest or is in any way undesirable.
14. Neither the Commissioners of the Port Authority, nor Directors of PATH, nor any of them, nor any officer, agent or employee thereof, shall be charged personally by the Contractor with any liability, or held personally liable to the Contractor under any term or provision of this Agreement, or because of its execution or attempted execution, or because of any breach, or attempted or alleged breach, thereof.

SPECIFICATION

The vendor shall provide two integrated on-premises analyzers to test in-service automotive lubricants. The analyzers shall perform the following tests:

1. Atomic Emission Spectroscopy, test for presence of Glycol, soot, fuel dilution, water, oxidation (Abs), nitration (Abs), and Total Base number (TBN)
2. Infrared Spectroscopy physical measurements testing for presence of Glycol, Soot, Fuel Dilution, Water, Oxidation(Abs), Nitration(Abs), and Total Base Number (TBN).
3. Dual Temperature Viscosity (to provide viscosity readings at 40c & 100c and include viscosity index)
4. Laser Particle Counting configured as specified below in ISO 4406:99 and ISO 11171.
5. Basic Metal test as well as Extended Metal test (10) for Aluminum, Tin, Chromium, Silicon, Iron, Potassium, Copper, Sodium, Lead and Molybdenum (PPM) as well as Nickel, Titanium, Manganese, Calcium, Vanadium, Boron, Magnesium, Barium, Phosphorus and Zinc.
6. Suited for in-service lubricating oils having viscosities in the range between ISO 10 to ISO 320 with optional capacity to expand to ISO 680.

The analyzers will be minimally equipped with the following and will provide the means to track, monitor, data mine, and electronically distribute test results which will then be incorporated into a preventative maintenance program for the Port Authority's vehicle fleet:

- a) Built in computer with Windows 7
- b) SQL software
- c) UPS surge protector
- d) Dual Temperature Viscometer
- e) Battery backup
- f) Workbench
- g) Touch screen monitor
- h) Wireless card
- i) Printer
- j) Moisture detector and sonic bath
- k) Consumables starter kit to include at least 200 sample bottles, extraction pump, tubing, test standard, cleaning swabs, low & high viscosity test fluids, sipper straws, waste bottles, lens wipes, electrode gap tool, printer paper and any miscellaneous tools required to operate the analyzers.

Equipment must meet the following ASTM and ISO Standards:

- D445 - Test Method for Kinematic Viscosity of Transparent and Opaque Liquids (and Calculation of Dynamic Viscosity)
- D2270 - Practice for Calculating Viscosity Index from Kinematic Viscosity at 40 and 100°C²
- D4739 - Test Method for Base Number Determination by Potentiometric Titration
- D6595 - Test Method for Determination of Wear Metals and Contaminants in Used Lubricating Oils or Used Hydraulic Fluids by Rotating Disc Electrode Atomic Emission Spectrometry for Aluminum, Tin, Chromium, Silicon, Iron, Potassium, Copper, Sodium, Lead & Molybdenum (PPM) as well as extended metal tests (10) for Nickel, Titanium, Manganese, Calcium, Vanadium, Boron, Magnesium, Barium, Phosphorus & Zinc.
- D7042 - Test Method for Dynamic Viscosity and Density of Liquids by Stabinger Viscometer (and the Calculation of Kinematic Viscosity)
- E2412 - Practice for Condition Monitoring of Used Lubricants by Trend Analysis Using Fourier Transform Infrared (FT-IR) Spectrometry
- ISO 4406:99 - Hydraulic Fluid Power Solid Contaminations Code
- ISO 11171- Automatic Particle Counter Calibration Procedures