



REQUEST FOR QUOTATION

Collective# / Bid Due Date

0046901 / 08/30/2016

Bids must be received no later than 11:00 AM on the above Bid Due Date.

Deliver Goods/Services To:

Quantity	Description	Unit Price		Total	
	<p>A price preference of 10 % is available for NY/NJ minority and women business enterprises (M/WBE) or 5% for NY/NJ small business enterprises (SBE) certified by the Port Authority (PA) by the day before bid opening for awards not exceeding \$1,000,000. My firm was certified as a _____ on _____.</p>				
	PLEASE QUOTE FULLY DELIVERED PRICES	PAYMENT TERMS		Total Delivered Price	

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We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

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 Firm Name _____
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	<p>This is a Formal Bid Invitation</p> <p>Bid Submission Instructions:</p> <p>Sealed Bids must be submitted to and received at the following address by the due date and time listed on this Request for Quotation, where they will be publicly opened and read:</p> <p>The Port Authority of NY & NJ Attn: Bid Custodian Procurement Department 4 World Trade Center 150 Greenwich Street, 21st Floor New York, NY 10007</p> <p>Clearly mark the outside of your envelope/package with "BID ENCLOSED", the Collective/Bid Number and Due Date, and your complete company name and address.</p> <p>Bids are only accepted Monday through Friday, excluding Port Authority holidays, between the hours of 8 A.M. & 5 P.M., via regular mail, express delivery service or hand delivery. Express carrier deliveries by commercial vehicles can be made via vendors approved by Silverstein Properties, the 4 World Trade Center (4WTC) Property Manager, through the</p>				
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	<p>Vehicle Security Center (VSC). Presently, UPS is the only delivery vendor with approved recurring delivery times. There is extensive security at the World Trade Center Site. Individuals must present a valid government-issued photo ID to enter 4 WTC. Individuals without packages or carrying small packages or boxes that can be conveyed by hand or on a hand truck may enter through the lobby. All envelopes, packages and boxes may be subject to additional security screening.</p> <p>There is no parking available at 4 WTC/150 Greenwich Street, and parking in the surrounding area is extremely limited. The Port Authority assumes no responsibility for delays, including, but not limited to delays caused by any delivery service, building access procedure or security requirement.</p> <p>A valid government-issued photo ID is required to gain access into the building to attend the bid opening or hand deliver a bid. Bids that are not received by the bid custodian by the scheduled bid opening date will be considered late.</p> <p>If any Addenda are posted or sent as part of this Bid, the Bidder shall complete, sign and include with its Bid the addenda form(s). In the event any Bidder fails to conform to these instructions, its Bid will nevertheless be construed as though the Addenda had been acknowledged. If the Bidder downloaded this solicitation document, it is the responsibility of the Bidder to periodically check the Port Authority website at</p>				
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	http://www.panynj.gov/business-opportunities/bid-proposaladvertisements.html and download any addenda that might have been issued in connection with this solicitation.				
6 EA	CA0200060 BLADE, MULCHING, TORO, FOR GUARDIAN 72 RECYLER DECK, LENTGH 25-3/16" X WIDTH 2-1/2" X 1/2", ROTARY #6271				
36 EA	CA1300010 LAWNMOWER, GROUND ROLLER STUB SHAFT, TIGER MOWER #TF1045B, OR APPROVED EQUAL				
30 EA	CA1300030 LAWNMOWER, ADJUSTABLE ROLLER BRACKET, #TF4333A, TIGER FLAIL, 90" SIDE, 102" REAR OR APPROVED EQUAL				
6 EA	CA1300060 LAWNMOWER, LOCK PLATE #TF4336, TIGER FLAIL MOWER, FORD 9030, 90" SIDE, 102" REAR				
24 EA	CA1300090				
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	LAWNMOWER, FLANGE BEARING, #TF1018, I.D. 2-3/16" TIGER FLAIL, 90" SIDE, 102" REAR OR APPROVED EQUAL		
31 EA	CA1300150 LAWNMOWER, CUTTERSHAFT BEARING KIT, #TF1018, TIGER FLAIL, 90" SIDE, 102" REAR		
16 EA	CA1300160 LAWNMOWER, LEFT ADJUSTMENT ROD #TF4335, TIGER FLAIL MOWER, 90" SIDE, 102" REAR OR APPROVED EQUAL.		
16 EA	CA1300170 LAWNMOWER, RIGHT ADJUSTMENT ROD #TF4334, TIGER FLAIL MOWER, 90" SIDE, 102" REAR OR APPROVED EQUAL.		
17 EA	CA1300250 LAWNMOWER, GROUND ROLLER 102", TIGER MOWER #28999		
17 EA	CA1300270 LAWNMOWER, GROUND ROLLER 90", TIGER MOWER		
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	#27972A				
22 EA	CA1300290 LAWNMOWER, V-BELT 530, #TF 3020, TIGER MOWER OR APPROVED EQUAL.				
10,312 EA	CA1300300 LAWNMOWER, KNIFE EDGE STD CUT, TIGER FLAIL #33714 FOR A TIGER MOWER				
500 EA	CA1300320 LAWNMOWER, NUT & BOLT #TF1021B, TIGER FLAIL				
34 EA	CA1300330 LAWNMOWER, BELT V630 #TF3023, TIGER FLAIL MOWER OR APPROVED EQUAL				
52 EA	CA1300340 LAWNMOWER, ROLLER BEARING KIT HAGIE / TIGER MOWER #06770002				
11 EA	CA1300350				
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	LAWNMOWER, STUB SHAFT. HAGIE/TIGER MOWER #TF1045B.				
4 EA	CK0100010 CULTIVATOR, 3-TINE, SHORT HANDLE, TRUE TEMPER #TGC22X, AMES #19837, UNION #WC-54 OR APPROVED EQUAL.				
18 EA	CK0100020 CULTIVATOR, 4-TINE, LONG HANDLE, AMES TRUE TEMPER #163034000, OR APPROVED EQUAL				
2 EA	CK0100035 ROTOTILLER, GARDEN USE, BIG RED BY TROY BILT.				
27 EA	CK0100041 BLOWER/VACUUM, BACKPACK, STIHL MODEL #BR450				
12 EA	CK0100042 BLOWER/VACUUM, HAND HELD, STIHL MODEL #BG86				
2 EA	CK0100043				
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	POLE PRUNER, TELESCOPING, STIHL MODEL #HT101				
3 EA	CK0100044 TRIMMER, HEDGE, DOUBLE EDGE BLADE, 30", STIHL MODEL #HS82T30 OR APPROVED EQUAL				
4 EA	CK0100045 CUTTER, THREE BLADE HEAD FOR TRIMMER, POLY CUT 20-3, STIHL #4002-710-2189, HUSQVARNA #578-449-101 OR APPROVED EQUAL				
3 EA	CK0100048 TRIMMER, HEDGE, SINGLE EDGE BLADE, 30", STIHL MODEL #HS86T OR APPROVED EQUAL				
1 EA	CK0100050 CUTTER, GRASS WHIP, 9" BLADE, 38" OVERALL LENGTH, TRUE TEMPER #29, AMES # 1942600.				
1 EA	CK0100056 BLADE, TORO CUTTER MOWER # 29-5530, 25" LENGTH ROTARY FOR GROUNDS MASTER MOWER, #15-3362.				
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Quantity	Description	Unit Price	Total
6 EA	CK0100057 BLADE, LAWNMOWER, 62" TORO GROUNDSMASTER #92-5608-03.		
30 EA	CK0100058 BLADE, FOR SNAPPER MULCHING MOWER MODEL #RP-2187520 21" NINJA, SNAPPER #2049 OR APPROVED EQUAL.		
936 EA	CK0100059 BLADE, LAWNMOWER, 72" TORO #108-1958-03 FOR ZERO TURN MOWER.		
2 EA	CK0100090 FORK, SPADING, 4-TINE, 30" 'D' HANDLE, TRUE TEMPER #163034100, OR APPROVED EQUAL		
4 EA	CK0100140 HOE, MEADOW, BLACKLAND 5-FT. LENGTH HANDLE WITH 7 INCH X 3.5 INCH FORGED HEAD AMES TRUE TEMPER #1860600, RAZORBACK #70110, OR APPROVED EQUAL		
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16 EA	CK0100150 HOE, FLORAL SCUFFLE, GARDEN, 8" X 2-1/2" BLADE, 5-FT LENGTH, TRUE TEMPER #18443, RAZOR-BACK #66137,, OR APPROVED EQUAL		
140 EA	CK0100190 KNIFE, BUDDING, PRUNING, 2-1/4 " BLADE, 4" RED HANDLE, VICTORINOX HORTICULTURE KNIFE #39-060 OR APPROVED EQUAL		
40 EA	CK0100191 TRIMMER, COMMERCIAL STRAIGHT SHAFT, 18" GAS POWER 'RED MAX' MODEL #BCZ260S OR APPROVED EQUAL, ** MUST BE SHIPPED COMPLETELY ASSEMBLED **		
10 EA	CK0100192 HEAD, ONLY, FOR TRIMMER BUMP-N-FEED ASSEMBLY, FOR 'RED MAX' MODEL #BC2300DL AND BCZ2460S GAS POWER OR ROTARY #10231-VP33		
115 EA	CK0100193		
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Quantity	Description	Unit Price	Total
	LINE, TRIMMER. .095. 3-LB ROLL. REDMAX# R-3095. FOR REDMAX MODEL# BC2300DL, BCZ2460S, AND BCZ260S.		
6 EA	CK0100196 TRIMMER, LINE TYPE, (WEED WACKER), STRAIGHT SHAFT 28CC, TAPHEAD, RED MAX MODEL #BCZ2660TS PART #966599301.		
6 EA	CK0100197 HEAD, ONLY, FOR REDMAX LINE TRIMMER (WEED WACKER) MODEL #BCZ2660TS, PT104 PLUS TWIN LINE SEMI-AUTOMATIC BUMP N FEED **MUST FIT TRIMMER STK. #CK0100196**		
62 EA	CK0100198 LINE, WEED WACKER, SUPER TWIST MAGNUM GATORLINE STRING TRIMMER, .095" DIAMETER, 1430 FT ROLL, OREGON PART #20-023 OR APPROVED EQUAL		
118 EA	CK0100201 HEAD, REPLACEMENT, WEEDWACKER, SHINDAIWA SPEED FEED 450, #28820-08000		
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Quantity	Description	Unit Price	Total
2 EA	CK0100210 RAKE, POWER, AND BAGGER KIT, WITH 22" FLAIL BLADES AND 5.5HP B&S MOTOR, MODEL #PR22B5FBA PART# 968999423		
2 EA	CK0100215 MOWER, LAWN, GASOLINE HUSQVARNA #961330019, 'LAWNBOY' MODEL 7021P, 21" WITH REAR BAG, 5.5 H.P. HONDA ENGINE GVC 160		
2 EA	CK0100221 LAWNMOWER, BLADE, 20-3/4" X 3/8", MULCHING, FOR JOHN DEERE WALK BEHIND MOWER ROTARY #15-3348 OR APPROVED EQUAL		
2 EA	CK0100222 EDGER, REDMAX MAXTREME, STRATO CHARGED 23.6CC, REDMAX PART #966598901, REDMAX MODEL #EXZ2460S-PH		
2 EA	CK0100223 EDGER, ATTACHMENT, REDMAX MAXTREME. REDMAX		
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Quantity	Description	Unit Price	Total
	PART #966259401 HE - EXZ. 'REDMAX' MODEL #EXZ240S-PH.		
2 EA	CK0100225 BLADE, EDGER. 10" X 2" WITH 1/2" ARBOR. SHARPENED 4 SIDES. USED ON LITTLE WONDER PROFESSIONAL SERIES SIDEWALK EDGER.		
2 EA	CK0100240 PRUNER, 1" CUT, COMPLETE, GILMOUR #11 HEAD W/ENCLOSED BLADE, CHAIN DRIVE, AND FOUR 6-FT SECTIONS PER UNIT, (FULLY ASSEMBLED LENGTH = 26-FT) OR APPROVED EQUAL.		
118 EA	CK0100250 RAKE, ASPHALT, PONY TINE 14 STRAIGHT TEETH, 5 FT. HANDLE, 5/8" SQ. STEEL SHANK, JACKSON J-450 SERIES #1887000, OR APPROVED EQUAL		
26 EA	CK0100255 RAKE, ASPHALT, LUTE, 36" W, 6' ALUMINUM HANDLE WITH BRACE, AMES RAZORBACK MODEL #63133		
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11 EA	CK0100260 RAKE, LEAF, 30" POLY, GREENSWEEPER #1923000, OR APPROVED EQUAL		
12 EA	CK0100270 RAKE, GREENSWEEPER SHRUB, AMES #19255, OR APPROVED EQUAL		
13 EA	CK0100280 RAKE, FAN, 22" HEAD WITH 45"HANDLE, AMES TRUE TEMPER #1926000 OR APPROVED EQUAL		
2 EA	CK0100315 RAKE, BOW, 16 3/4" WIDE, HEAVY GAUGE STEEL HEAD WITH 16 TEETH, 54" FIBERGLASS HANDLE, KODIAK #1876700 OR APPROVED EQUAL		
118 EA	CK0100320 RAKE, FAN SHAPE, 22" STEEL TINE LEAF RAKE, 48" WOOD HANDLE, TRUE TEMPER #1936300, UNION TOOLS #64430 OR APPROVED EQUAL.		
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2 EA	CK0100330 RAKE, GARDEN, ROUND BOW, 16" WIDE, 58" HANDLE, BULLY TOOL #92309 OR APPROVED EQUAL.		
2 EA	CK0100342 RAKE, LANDSCAPE, ALUMINUM, 36 WIDE, STRONG METAL HANDLE, RAZORBACK #63000 OR APPROVED EQUAL.		
2 EA	CK0100350 RAKE, GARDEN, CURVED TOOTH, LEVEL HEAD, TRUE TEMPER #1630344, OR APPROVED EQUAL		
2 EA	CK0100355 ROLLER, LAWN, JACKSON #12, AGRI-FAB #45-0267, OR APPROVED EQUAL.		
2 EA	CK0100358 SAW, PRUNING, FOLDING 6.5" TAPERED CURVE BLADE, STIHL #PS30		
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3 EA	CK0100370 SAW, POLE. RED MAX# PSZ2465S OR STIHL# HT131.		
1 EA	CK0100371 BLADE, EDGER, FITS REDMAX HE EX2, 'REDMAX PART' #521453001		
1 EA	CK0100375 PRUNNER, WITH TELESCOPIC POLE, 11'6" SHAFT LENGTH, STIHL #HT131		
11 EA	CK0100400 TRIMMER, 25.4CC CYLINDER DISPLACEMENT, 1.2 HP POWER OUTPUT, 59" STRAIGHT SHAFT, 11.6LBS, 4" TFC LINE HEAD, 17" CUTTING SWATH, .095 LINE, 'RED MAX' #BCZ2650S		
96 EA	CK0100401 HEAD, WEEDWACKER, COMMERCIAL GRADE FOR RED MAX OR JOHN DEERE, FEMALE ADAPTOR, 4" HEAD, (COMMERCIAL TAP HEAD), 'RED MAX' PART #PT104 PLUS		
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Signed _____ Date _____
 Firm Name _____



REQUEST FOR QUOTATION

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Quantity	Description	Unit Price	Total
63 EA	CK0100410 SHEAR, HEDGE 9-1/2", GARDEN BRAND V6811, PRADINES #P51S, AMES #2301900, UNION # GTH2 OR APPROVED EQUAL.		
7 EA	CK0100420 SHEAR, LOPPING, LONG HANDLE, HIGH CARBON STEEL BLADES, TRUE TEMPER #2342430 OR APPROVED EQUAL.		
12 EA	CK0100421 SHEARS, LOPPING, FELCO #F22, PRADINES #P19-80 OR APPROVED EQUAL.		
21 EA	CK0100440 SHEAR, PRUNING, ASTRON #T103, PRADINES #P40-20, AMES #23052.		
5 EA	CK0100475 SHOVEL, SPADE, NURSERY AND LANDSCAPE, 7.125" W BLADE X 3.875" L X 40.5" H WITH 27" "D" ERGO-POWER GRIP FIBERGLASS OR COMPOSITE HANDLE, UNION TOOLS #45162 OR APPROVED EQUAL		
PLEASE QUOTE FULLY DELIVERED PRICES		PAYMENT TERMS	Total Delivered Price

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We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

Signed _____
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 Telephone number _____ Date _____
 Fax Number _____
 Federal Taxpayer ID _____

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REQUEST FOR QUOTATION

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Quantity	Description	Unit Price	Total
7 EA	CK0100481 SPADE, GARDEN, LONG HANDLE, AMES #1305100, TRUE TEMPER #SDL, UNION #46109, OR APPROVED EQUAL.		
13 EA	CK0100482 SPREADER, LAWN BROADCAST, EARTHWAY #M2150 COMMERCIAL 50LB WALK-BEHIND BROADCAST SPREADER OR APPROVED EQUAL		
2 EA	CK0100483 SPREADER, LAWN BROADCAST, SPYKER P20-9010, ROUND 40 LB CAPACITY, STAINLESS STEEL HOPPER, SS SPINNER SHAFT & FASTENERS.		
1 EA	CK0100484 SPREADER, LAWN, DROP TYPE, EARTHWAY 7350SU MODEL #60274, OR APPROVED EQUAL.		
6 EA	CK0100485 SPREADER, BROADCAST. AGRIFAB #AF450462. 130 LB CAPACITY. PROFESSIONAL DUTY WITH VINYL COVER.		
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REQUEST FOR QUOTATION

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Quantity	Description	Unit Price	Total
2 EA	CK0100486 SPREADER, BROADCAST, COMMERCIAL. EARTHWAY #2050P. 50 LB CAPACITY, PLASTIC HOPPER, DIAL TYPE RATE ADJUSTMENT 6'-10' SPREAD WIDTH, 10" DIAMETER PNEUMATIC TIRES OR APPROVED EQUAL		
4 EA	CK0100500 SPRINKLER, LAWN, RAINBIRD MODEL #PS-5, GILMOUR #200GMBP, OR APPROVED EQUAL.		
60 EA	CK0100515 SPRINKLER, LAWN, GREEN THUMB METAL PULSATING SPIKE SPRINKLER, 5800 SQUARE FOOT WATER COVERAGE, GILMOUR #167MMS		
90 EA	CK0100520 FITTING, HOSE, 2 WAY CONNECTOR, 1 - 3/4" HOSE THREAD FEMALE AND 2 - 3/4" MALE ENDS, BRASS ONLY, GILMOUR PART #13 OR APPROVED EQUAL.		
36 EA	CK0100530 TROWEL, GARDEN, DROP SHANK, SMOOTH HARDWOOD HANDLE, TRUE TEMPER #1983500 OR APPROVED		
PLEASE QUOTE FULLY DELIVERED PRICES		PAYMENT TERMS	Total Delivered Price

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REQUEST FOR QUOTATION

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Quantity	Description	Unit Price	Total
	EQUAL.		
4 EA	CK0100540 TROWEL, GARDEN TRANSPLANTING, AMES #1986500, OR APPROVED EQUAL		
3 EA	CK0100550 WEEDER, DANDELION, TRUE TEMPER #DW, AMES#19416, UNION #DW, OR APPROVED EQUAL.		
4 EA	CK0100570 TRIMMER, STIHL STRING, MODEL #FS240R		
27 EA	CK0100585 PRUNER, HIGH-STRENGTH, LIGHT-WEIGHT COMPOSITE FIBER RECYCLABLE HANDLES, FELCO #F160L OR APPROVED EQUAL		
2 EA	CK0100586 PRUNER, LEFT HANDED, 8-1/2". FELCO #9, BISSETT #21977, OR APPROVED EQUAL.		
PLEASE QUOTE FULLY DELIVERED PRICES		PAYMENT TERMS	Total Delivered Price

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REQUEST FOR QUOTATION

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Quantity	Description	Unit Price	Total
57 EA	CK0100587 PRUNER, PROFESSIONAL, 8-1/2", (RIGHT HAND), LENGTH FELCO #F2, OR APPROVED EQUAL.		
2 EA	CK0100588 HOLSTER, PRUNER, LEATHER, FELCO #F910 OR APPROVED EQUAL		
2 EA	CK0100589 HOLSTER, PRUNER, LEATHER, BELT & CLIP, FELCO #F-912, OR APPROVED EQUAL.		
6 EA	CK0100590 BLADE, PRUNER REPLACEMENT, FELCO #2-3, BISSETT #21093, OR APPROVED EQUAL. (FOR FELCO #2 PRUNER)		
13 EA	CK0100594 SHEAR, PRUNING, LOPPER, 17" LENGTH, FELCO #20 OR APPROVED EQUAL.		
1 EA	CK0100596 SHEAR, PRUNING, PNEUMATIC HEAD, FELCO #F70,		
PLEASE QUOTE FULLY DELIVERED PRICES		PAYMENT TERMS	Total Delivered Price

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Quantity	Description	Unit Price	Total
	LENGTH 10-1/4"		
1 EA	CK0100615 SHOVEL, POLY SCOOP, #12 POWE D-GRIP HANDLE, TRUE TEMPER #1680000 OR APPROVED EQUAL.		
6 EA	CK0100705 BLADE, POLYCUT (USE WITH STIHL POLYCUT 20/3 TRIMMER HEAD. PACKED 12 PER BOX, STIHL #4111-007-1001 OR APPROVED EQUAL.		
35 EA	CK0100715 HEAD, WEED WACKER, 4.75" 2 LINE REPLACEMENT STRING TRIMMER HEAD, HOLDS .095 TO .155 DIAMETER LINE, KWIK-LOADER #KL-650 OR APPROVED EQUAL		
1 EA	CK0100720 LINE, TRIMMER, SQUARE GATORLINE 5LB SPOOL, .155 INCH DIAMETER X 419 FOOT ROLL, OREGON PART #21-055 OR APPROVED EQUAL		
1 EA	CK0100746 SHOVEL, PREMIUM ROUND POINT. 48" TRPUER		
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REQUEST FOR QUOTATION

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Quantity	Description	Unit Price	Total
	TRU-PRO #31198 WITH FIBERGLASS HANDLE, OR APPROVED EQUAL		
16 EA	CK0100755 SAW, PRUNING SAW, RAZOR TOOTH, 13" CURVED BLADE, CORONA #RS7120 OR APPROVED EQUAL		
20 EA	CK0100756 BLADE, REPLACEMENT FOR CORONA RAZOR TOOTH 13" PRUNING SAW, CORONA #7100-1.		
18 EA	CK0100760 HEAD, POLE SAW, SNAP-CUT, 16" CURVED BLADE WITH NON STICK COATING, GILMOUR #20 FOR USE WITH GILMOUR 103		
40 EA	CK0100761 BLADE, REPLACEMENT, 16", GILMOUR MODEL #20B, FOR GILMOUR #20 POLE SAW HEAD.		
1 EA	CK0100762 POLE, EXTENSION. 6' FOR GILMOUR #20 SNAP-CUT POLE SAW, 1-1/4" DIAMETER, SNAP CUT #103		
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Quantity	Description	Unit Price	Total
14 EA	CK0100765 SPRAYER, 4 GALLON BACKPACK, BISSETT #23075, ECHO #MS-41BP		
10 EA	CK0100770 SPREADER, PROFESSIONAL BROADCAST, 100LB HOPPER CAPACITY, BISSETT #27209, EARTHWAY C24HD OR APPROVED EQUAL		
4 EA	CK0100780 TRIMMER, HEDGE, 0 DEGREES, FIXED HEAD, 42" LONG SHAFT, STIHL #HL-100K		
6 EA	CK0100790 TRIMMER, HEDGE, 135 DEGREE, ADJUSTABLE-ANGLE WITH 42" EXTENDED EXTENDED REACH SHAFT, STIHL #HL100K OR APPROVED EQUAL		
4 EA	CK0100795 TRIMMER, HEDGE, BLADE LENGTH 20", DOUBLE SIDED, PROFESSIONAL GRADE, ECHO EDGE PART #HC-152		
PLEASE QUOTE FULLY DELIVERED PRICES		PAYMENT TERMS	Total Delivered Price

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TERMS AND CONDITIONS

1. The Port Authority (PA) reserves the right to request information relating to seller's responsibility, experience and capability to perform the work.
2. Unless otherwise provided, complete shipment of all items must be in one delivery FOB delivery point. Payment will not be made on partial deliveries unless authorized in advance by the party to be charged and the discount, if any, will be taken on the total order.
3. PA payment terms are net 30 days. Cash discounts for prompt payment of invoices may be taken but will not be considered in determining award, except in the case of tie bids.
4. Separate unit and total FOB delivered prices must be shown.
5. Sales to the PA and to PATH are currently exempt from New York and New Jersey State and local taxes and generally from federal taxation. The seller certifies that there are no federal, state, municipal or any other taxes included in the prices shown hereon.
6. The PA shall have the absolute right to reject any or all proposals or to accept any proposal in whole or part and to waive defects in proposals.
7. Unless the phrase "no substitute" is indicated, bidder may offer alternate manufacturer / brands, which shall be subject to Port Authority approval. Please indicate details of product being offered with bid.
8. Acceptance of seller's offer will be only by Purchase Order Form signed by the PA. No change shall be made in the agreement except in writing.
9. If the seller fails to perform in accordance with the terms of this purchase order, the PA may obtain the goods or services from another contractor and charge the seller the difference in price, if any, a reletting cost of \$100, plus any other damages to the PA.
10. Upon request, sellers are encouraged to extend the terms and conditions of any terms agreement with the PA to other government and quasi-government entities by separate agreement.
11. By signing this quotation or bid, the seller certifies to all statements on Form PA 3764A regarding non-collusive bidding; compliance with the PA Code of Ethics; and the existence of investigations, indictments, convictions, suspensions, terminations, debarments and other stated occurrences to assist the PA in determining whether there are integrity issues which would prevent award of the contract to the seller. The PA has adopted a policy set forth in full on PA 3764A, that it will honor a determination by an agency of the State of New York or New Jersey that a bidder is not eligible to bid on or be awarded public contracts because the bidder has been determined to have engaged in illegal or dishonest conduct or to have violated prevailing wage legislation. The Terms and Conditions of PA 3764A apply to this order. A copy can be obtained by calling (212) 435-4600 or at <http://www.panynj.gov/business-opportunities/become-vendor.html>
12. The vendor may subcontract the services or use a supplier for the furnishing of materials required hereunder to such persons or entities as the Manager, Purchasing Services may from time to time expressly approve in writing. All further subcontracting shall also be subject to such approval.
13. The successful bidder (vendor) shall not issue nor permit to be issued any press release, advertisement, or literature of any kind, which refers to the Port Authority or that goods will be, are being or have been provided to it and/or that services will be, are being or have been performed for it in connection with this Agreement, unless the vendor first obtains the written approval of the Port Authority. Such approval may be withheld if for any reason the Port Authority believes that the publication of such information would be harmful to the public interest or is in any way undesirable.
14. Neither the Commissioners of the Port Authority, nor Directors of PATH, nor any of them, nor any officer, agent or employee thereof, shall be charged personally by the Contractor with any liability, or held personally liable to the Contractor under any term or provision of this Agreement, or because of its execution or attempted execution, or because of any breach, or attempted or alleged breach, thereof.

GARDENING EQUIPMENT

STOCKROOM REQUIREMENT CONTRACT

Information for Bidders

1. AWARD METHOD

AWARD TO SINGLE BIDDER:

It is the intent of the Port Authority of New York and New Jersey (the "Port Authority") to award an order to one Bidder based on the total estimated delivered price for all items. However, the Port Authority shall have the absolute right to reject any or all bids or to accept any bid in whole or in part and to waive defects in bids.

2. CORRECTION IN COMPUTATION

Each Bidder shall insure that all information and figures are inserted as required and that all computations have been verified for accuracy. Bidders are advised that the Port Authority may verify only the quotation or quotations that it deems appropriate and may not check each bid for errors in computation. The Port Authority reserves the unqualified right to recalculate any and all extensions set forth by the Bidder. In the event there is a discrepancy between any unit price listed and the "Estimated Total Price" or the "Total Estimated Contract Price," the Bidder's unit price, shall prevail.

3. ACCEPTABLE PRODUCTS

This Bid may call for specific brands and/or manufacturers that have been deemed acceptable for the purpose intended. Bidders may however, offer alternate products. Bidder must identify the specific mfr. and / or model number they intend to supply for alternate products only. Prior to award, specification sheets and samples may be requested to be submitted for evaluation. The Bidder shall bear all costs of evaluation, if any. Should the proposed alternate product be deemed not acceptable, the bidder shall be obligated to provide one of the listed acceptable mfr. and model no's at the original quoted price to maintain bid eligibility for contract award. If you do not specify a mfr./model no., you will be required to supply one of the brands, if any, specified in the item description at the quoted price.

4. ENERGY STAR

Where applicable, the Bidder shall make best efforts to provide products that earn the ENERGY STAR and meet the ENERGY STAR specifications for energy efficiency. The Bidder is encouraged to visit www.energystar.gov for complete product specifications and updated lists of qualifying products.

GARDENING EQUIPMENT

5. CERTIFICATION OF RECYCLED MATERIALS

Bidders are requested to submit, with their bid, Attachment I-A “Certified Environmentally Preferable Products / Practices Form”, attesting that the products or items offered by the Bidder contain the minimum percentage of post-consumer recovered material in accordance with the most recent guidelines issued by the United States Environmental Protection Agency (EPA), or, for commodities not so covered, the minimum percentage of post-consumer recovered materials established by other applicable regulatory agencies. The data submitted by the Bidder in Attachment I-A is being solicited for informational purposes only.

Recycling Definitions:

For purposes of this solicitation, the following definitions shall apply:

- a. **"Recovered Material"** shall be defined as any waste material or by-product that has been recovered or diverted from solid waste, excluding those materials and by-products generated from, and commonly reused within, an original manufacturing process.
- b. **"Post-consumer Material"** shall be defined as any material or finished product that has served its intended use and has been discarded for disposal or recovery having completed its life as a consumer item. “Post-consumer material” is included in the broader category of “Recovered Material”.
- c. **"Pre-consumer Material"** shall be defined as any material or by-product generated after the manufacture of a product but before the product reaches the consumer, such as damaged or obsolete products. Pre-consumer Material does not include mill and manufacturing trim, scrap, or broken material that is generated at a manufacturing site and commonly reused on-site in the same or another manufacturing process.
- d. **"Recycled Product"** shall be defined as a product that contains the highest amount of post-consumer material practicable, or when post-consumer material is impracticable for a specific type of product, contains substantial amounts of Pre-consumer Material.
- e. **"Recyclable Product"** shall be defined as the ability of a product and its packaging to be reused, reconditioned for use, or recycled through existing recycling collection programs.
- f. **"Waste Reducing Product"** shall be defined as any product that will result in less waste generated due to its use rather than another product designed to serve the same function with an greater waste generation rate. This shall include, but not be limited to, those products that can be reused, refilled or have a longer life expectancy and contain a lesser amount of toxic constituents.

GARDENING EQUIPMENT

STANDARD TERMS AND CONDITIONS

1. GENERAL AGREEMENT

The Vendor agrees to furnish and deliver on an "as needed" basis to the Port Authority's stockrooms as set forth herein, the Authority's stockroom requirements for the items set forth in the "Request for Quotation" form, within the calendar days indicated in paragraph 4 below. The furnishing and delivery shall be at the prices quoted in the Request for Quotation, and shall be fixed and firm for the duration of this contract. The contract term is **2 YEARS**. There shall be no minimum dollar or quantities per Purchase Order release. The dollar value of this requisition is for evaluation purposes only and there are no guarantees as to the actual amount, if any, that may be ordered. In full consideration for the performance of all duties and obligations hereunder, the Vendor agrees to accept from the Port Authority a compensation consisting of payment for the items or services supplied by the Vendor computed at the bid prices quoted in the Request for Quotation. The "Unit Prices" quoted **shall not** exceed two decimal places.

2. EXTENSION PERIOD

The Port Authority shall have the absolute right to extend the Base Term for an additional period of up to one hundred and twenty (120) days subsequent to the Expiration Date of the Base Term, or the Expiration Date of the final exercised Option Period (hereinafter called the "Extension Period"), subject to the same terms and conditions as the previous contract period. The prices quoted by the Contractor for the previous contract period shall remain in effect during this Extension Period without adjustment. If it so elects to extend this Contract, the Port Authority will advise the Contractor, in writing that the term is so extended, and stipulate the length of the extended term, at least thirty (30) days prior to the expiration date of the previous contract period.

3. FACSIMILE EQUIPMENT

The Vendor shall have available a facsimile machine for receipt of releases via facsimile message from the Port Authority.

4. PURCHASE ORDERS

Releases against the Contract for the Port Authority stockroom(s) will be coordinated using Purchase Orders issued by the Material Control Group located at One Madison Avenue, New York, New York. Purchase Orders may be verbal or in writing. If verbal, the Port Authority will confirm all orders by a facsimile hard copy transmission bearing the stock number, quantity, delivery location and Purchase Order number. The Vendor shall accept Purchase Orders only from the Material Control Group. The Vendor shall deliver within **5 working days**, from receipt of Purchase Order. There shall be no minimum quantities or dollars per order.

GARDENING EQUIPMENT

5. ADDITIONAL ITEMS

Additional related items may be added to this contract by the Manager, Purchasing Services Division. If the items on the contract were bid at a specified discount off list price, additional items, as determined by the Manager, Purchasing Services, shall be priced at the same discount. Prices for items not covered by a discount off list price may be negotiated or bid by the Buyer, and added to the order if prices are deemed acceptable. The Port Authority shall not be obligated to add new items to the contract unless it is in the best interest of the Port Authority.

All items to be added shall be set forth in a change order.

6. DELIVERY

Delivery shall be, FOB delivered, to any or all stockrooms listed. All deliveries shall be made between the hours of 7:00 a.m. and 2:30 p.m. unless otherwise noted in the specifications. The Vendor MUST follow the instructions in paragraph 6 for the proper method of making deliveries. Failure to do so may result in delayed payments.

A. All deliveries must be accompanied by an original packing slip which, shall always contain:

1. The Port Authority Purchase Order.
2. The Port Authority Stock Number.
3. A description of each item.
4. The quantity shipped of each item.
5. The Vendor's packing slip/invoice number.

B. The Vendor shall not combine orders.

In the event the Vendor receives more than one separate and distinct purchase order for one delivery point, the Vendor shall package each order individually though delivery is made to the same location simultaneously. Each separate order must be accompanied by its own packing slip/invoice containing all information numbered 1 through 5 in Paragraph A above.

C. Shipping cartons shall not contain loose and/or unmarked items.

D. Unless otherwise provided, complete shipment of all items must be in one delivery.

Only in extenuating circumstances partial deliveries to Port Authority stockrooms will be accepted. When partial deliveries are made, the receiving stockroom must be notified as to when the balance of the order will be shipped

GARDENING EQUIPMENT

7. DELIVERY CONDITIONS

The Port Authority estimates an average of **2** deliveries per month to any one, or combination of delivery points listed. This number is based on past requirements and constitutes no guarantee as to the actual number of deliveries, or the delivery sites. Delivery of material must be within 5 working days from receipt of purchase order.

8. DELIVERY LOCATIONS AND RESTRICTIONS

All shipments must be 'inside delivery' except where noted below.

Central Warehouse
777 Jersey Ave.
Jersey City, NJ 07201
(201) 386-6806

JFK Int'l Airport Stockroom
P.A. Administration Bldg. 14
Jamaica, NY 11430
(718) 244-3679

Newark Liberty Int'l Airport
Building #11 Stockroom
Newark, NJ 07114
MUST BE 'TAIL GATE DELIVERY'
(973) 961-6250

LaGuardia Airport Stockroom
Bldg. 2B, Hanger 7 S.Wing
Jackson Heights, NY 11371
MUST BE 'TAIL GATE DELIVERY'
(718) 533-3523

GWB Stockroom
220 Bridge Plaza South
Fort Lee, NJ 07024
MUST BE 'TAIL GATE DELIVERY'
(201) 346-4127

GARDENING EQUIPMENT

9. LEGAL HOLIDAYS

Except where otherwise specified, all of the following holidays will be observed at the Facility. Where specified, these holidays shall mean and include:

- | | |
|----------------------------------|--------------------------------|
| New Year's Day | Labor Day |
| Martin Luther King, Jr. Birthday | Columbus Day |
| Lincoln's Birthday | Veterans Day |
| President's Day | Thanksgiving Day |
| Memorial Day | The day after Thanksgiving Day |
| Independence Day | Christmas |

10. MATERIAL SAFETY DATA SHEETS

When required by Federal, State or Local law, a Material Safety Data Sheet must be included with all deliveries.

11. UNION JURISDICTION

The Vendor is advised to ascertain whether any union now represented or not represented at the facility will claim jurisdiction over any aspect of the operation to be performed hereunder including delivery.

12. BILLING

An invoice with a unique invoice number must be issued for all deliveries. The vendor must attach backup delivery receipts with Purchase Order number. Mail all invoices to: The Port Authority of New York and New Jersey, Accounts Payable, 2 Montgomery Street, 3rd Floor, Jersey City, New Jersey 07302.

13. NON-PERFORMANCE OF VENDORS DUTIES RELETING CHARGES

If the Vendor fails to perform in accordance with the terms of this Contract, the Port Authority may obtain the goods or services from another Vendor and charge the seller the difference in price, if any, plus a reletting cost of \$100, plus any other damages to the Port Authority.

14. TERMINATION

The Port Authority may terminate this Contract with cause at any time upon five (5) days written notice to the Vendor and in such an event this Contract shall cease and expire on the date set forth in the notice of termination as fully and completely as though such date was the original expiration date. Such cancellation shall be without prejudice to the rights and obligations of the parties arising out of portions of this agreement already performed but no

GARDENING EQUIPMENT

allowance shall be made for anticipated profits. The Vendor shall complete delivery of all items ordered before receipt of the notice of termination.

15. CONFLICT OF TERMS AND CONDITIONS

In the event of any conflict between these "stockroom requirement contract terms and conditions" and the terms and conditions on the "Request for Quotation" form, these standard terms and conditions shall prevail.

16. PURCHASE BY OTHER GOVERNMENT AGENCIES

Upon such request, vendors who are awarded contracts are encouraged to extend the terms and conditions of these contracts under separate agreement, to other government and quasi-governmental entities.

GARDENING EQUIPMENT

ATTACHMENT I -A - Certified Environmentally Preferable Products/Practices

Bidder Name: _____ Date: _____

In line with the Port Authority of New York and New Jersey’s (The “Port Authority”) efforts to promote products and practices which reduce the Port Authority’s impact on the environment and human health, Bidders are encouraged to provide information regarding their environmentally preferable/sustainable business practices as they relate to this contract wherever possible. Bidders are requested to complete this form and submit it with their response, if appropriate. Bidders are requested to submit appropriate documentation to support the items for which the Bidder indicates a “Yes” and present this documentation in the proper sequence of this Attachment.

1. Packaging

Has the Bidder implemented any of the following environmental initiatives? (A checkmark indicates, “Yes”)

- ___ Use of corrugated materials that exceed the required minimum EPA recommended post-consumer recycled content
- ___ Use of other packaging materials that contain recycled content and are recyclable in most local programs
- ___ Promotes waste prevention and source reduction by reducing the extent of the packaging and/or offering packaging take-back services, or shipping carton return
- ___ Reduces or eliminates materials which have been bleached with chlorine or chlorine derivatives
- ___ Eliminates any packaging that may contain polyvinyl chloride (PVC), or polystyrene or heavy metals

2. Business Practices / Operations / Manufacturing

Does the Bidder engage in practices that serve to reduce or minimize an impact to the environment, including, but not necessarily limited to, the following items? (A checkmark indicates, “Yes”)

- ___ Recycles materials in the warehouse or other operations
- ___ Use of alternative fuel vehicles or vehicles equipped with diesel emission control devices for delivery or transportation purposes
- ___ Use of energy efficient office equipment or signage or the incorporation of green building design elements
- ___ Use of recycled paper (that meets federal specifications) in their marketing and/or resource materials
- ___ Other sustainable initiative

3. Training and Education

Does the Bidder conduct/offer a program to train or inform customers and employees of the environmental benefits of the products to be offered under this contract, and/or does the Bidder conduct environmental training of its own staff?

- Yes No If yes, Bidder is requested to attach a description of the training offered and the specific criteria targeted by the training.

4. Certifications

Has the Bidder or any of its manufacturers and/or subcontractors obtained any of the following product / industry certifications? (A checkmark indicates, “Yes”)

- ___ ISO 14000 or adopted some other equivalent environmental management system
- ___ Other industry environmental standards (where applicable), such as the CERES principles, LEED Certification, C2C Protocol, Responsible Care Codes of Practice or other similar standards
- ___ Third Party product certifications such as Green Seal, Scientific Certification Systems,

GARDENING EQUIPMENT

Smartwood, etc.

If yes, Bidders are requested to attach copies of the certificates obtained.

I hereby certify, under penalty of the law that the above statements are true and correct.

Name

Date