

**THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY**

**REQUEST TO QUALIFY (“RTQ”) - 37825**

**FOR**

**REPLACEMENT OF DAMAGED AIRFIELD LIGHTING CABLES  
AT JOHN F. KENNEDY INTERNATIONAL AIRPORT**

**MAY 2014**

**I. INTRODUCTION:**

The Port Authority of New York & New Jersey (the “Port Authority” or the “Authority”) is a body corporate and politic created by interstate compact between the States of New York and New Jersey with the consent of the Congress of the United States. The Port Authority, together with its wholly-owned subsidiaries, provides the region with integrated transportation and trade services and operates facilities in connection therewith, including, but not limited to, four major regional airports, interstate traffic through four bridges and two tunnels, a bus terminal, a bus station, the PATH rapid transit system, the Hoboken-lower Manhattan ferry service, the World Trade Center site and certain New York-New Jersey port facilities.

Responses to this Request to Qualify (RTQ) are due on the Response Due Date set forth in Paragraph IV of this RTQ. Responses received after that date and time may not be accepted.

**Only pre-qualified firms who have received written approval from the Authority will be asked to respond to future solicitations on the specific project described below.**

Contracts awarded as a result of this RTQ may be funded in whole or in part by the Federal Emergency Management Administration (FEMA). Accordingly, Contracts awarded as a result of this RTQ will contain Federal requirements and all qualified Firms that are awarded a Contract resulting from this RTQ must be able to comply with any and all of the applicable federal provisions set forth in the Indefinite Quantity Contracts.

**II. PROJECT DESCRIPTION AND REQUIREMENTS:**

**A. General**

The Authority wishes to pre-qualify firms to submit bids for the replacement of damaged airfield lighting cables at John F. Kennedy International Airport (JFK).

Hurricane Sandy was the deadliest and most destructive hurricane of the 2012 Atlantic hurricane season. Its storm surge hit New York City on October 29, 2012 and caused extensive flooding at JFK. This storm surge contained salty/brackish water in quantities not normally experienced at the airport and caused significant latent damage to the existing airfield lighting cable network.

**B. Scope of Work**

It is anticipated, but it is not guaranteed, that work required by the Contract may include, but is not necessarily limited to, the following:

- a. Remove and dispose of existing damaged 5kv airfield lighting cables (approximately 700,000 to 800,000 feet) and ground wires in conduits.
- b. Furnish and install replacement airfield lighting cables (approximately 700,000 to 800,000 feet) and ground wires in conduits.

- c. Remove and dispose of existing transformers, clean secondary connections from light fixtures, and furnish and install new transformers and primary connector kits on existing 5kv cables to transformers as required.
- d. As directed by the Engineer, remove and return defective airfield lights to the Authority and install new airfield lights provided by the Authority.
- e. Furnish and install concrete encased conduit duct banks in pavement and non-pavement areas as required.
- f. Remove and dispose of existing bolts and lock washers on airfield lighting collars. Furnish and install replacement bolts and lock washers.

### **C. Duration**

It is presently anticipated that the Bid Document(s) will be available to pre-qualified bidders at the end of 2014. It is the present intention of the Authority to have all Work under the Contract substantially completed within 24 months and fully complete within 30 months after Contract award. The Contractor will be required to work in sequence according to pre-determined stages based on the Authority's Operational Requirements.

### **D. Security**

All stages will require Contractor-provided security that meets airside operations criteria. All vehicles and equipment must be escorted through the airside areas by Airport Operations personnel and Contractor-provided security personnel. All of the Contractor's employees must be accompanied by contractor-provided security guard(s). Contractor shall enclose Work areas and shall treat them as limited access, landside (not airside) construction sites. This shall include the use of low mass barriers and/or spaced security personnel, provided by the Contractor. The work in all stages shall be performed between 11:00 p.m. and 7:00 a.m. However, at the discretion of the Engineer, some stages may be performed between 7:00 a.m. and 3:00 p.m.

### **E. Estimated Total Contract Price**

For information purposes only, the Authority estimates that the total work required will be in the range of \$10,000,000 to \$20,000,000.

### **F. Submission of information**

The Authority will accept proposals on the Contract/s only from pre-qualified bidders. Notwithstanding pre-qualification to bid, bidders will be required to submit certain additional information with their bids and, if so required, they shall submit further information after the submission of bids, all as stated in the Contract. In particular, bidders will be required to submit documentation of licensed electricians and manufacturer's certification for the installation of splice kits. The Authority reserves the right to, at any time, modify, waive or vary the terms and conditions of this RTQ Information.

### **H. Local Businesses**

Each qualified bidder will be required to make a good faith effort to maximize the use of local business enterprises.

## **III. SUBMITTAL INSTRUCTIONS AND CONTENT**

### **A. Requirements**

To be considered for prequalification, the respondent must demonstrate to the satisfaction of the Chief Engineer of the Authority that it meets the minimum requirement of the RTQ as stated in paragraphs III.A.1, III.A.2 and III.A.3. Company brochures alone shall not be submitted for the purpose of

demonstrating experience and technical expertise. Submittals must be tailored to the specific requirements of this RTQ.

**1. Minimum Experience of the Firm:**

The respondent must have a minimum of five (5) years' airfield construction experience on contracts comparable in size, type and complexity to that described in Paragraph II. The respondent must also demonstrate that during the last ten (10) years it has successfully completed or substantially completed as a prime contractor at least three (3) contracts (two (2) of which have been completed within the last 5 years) of size, type and complexity comparable to that indicated in Paragraph II above. The respondent may also qualify if during the time period stated above, the respondent or persons or entities owning and controlling the responding firm, shall have satisfactorily performed and completed, as owning and controlling another firm, services of similar scope to those required under this Contract. The work must have been completed skillfully in a satisfactory manner and on time.

**2. Minimum Qualifications of the Project Manager or Superintendent**

The responding firm's Project Manager/Superintendent must have a minimum of five (5) years' airfield construction experience on contracts comparable in size, type and complexity to that outlined in Paragraph II, by submitting resumes of Project Manager or Superintendent.

**3. Specific Work Experience Critical to the Project**

The responding firm is required to provide documentation to demonstrate experience in the installation and splicing of airfield lighting series circuit cables at airport facilities located in large metropolitan areas.

The responding firm shall provide documentation that the firm has the resources, labor and equipment to install 1,400 feet of cable per shift, including 50 splices per shift. This documentation shall include, but is not limited to, equipment cut sheets and a breakdown of employees.

**B. Submittals**

The following items must be submitted in order to be considered for qualification on this specific project:

**1. Attachments**

In order to expedite the evaluation of the qualification information furnished, the respondent must complete and submit the attached documents. Responses that fail to adhere to this stipulation may be excluded from consideration. The following attachments are incorporated herein and must be submitted:

- A. Contractor's Qualification Statement
- B. Agreement on Terms of Discussion

**2. Performance and Payment Bond**

The respondent must be able to obtain a Performance and Payment Bond for the full amount indicated in paragraph II.E from a surety company whose name appears on the current list of the Treasury Department of the United States as acceptable as a surety upon federal contracts. A letter from the surety company must be submitted with this RTQ.

**3. Experience Modification Ratio**

The respondent must submit a copy of the most recent Experience Modification Ratio (EMR) for itself as a measure of the respondent's safety record. If the ratio exceeds 1.2, a written explanation shall be provided.

#### **IV. SUBMISSION INSTRUCTIONS:**

Respondents must clearly indicate the **RTQ - 37825** and **“Replacement of Damaged Airfield Lighting Cables at John F. Kennedy International Airport”** on the outside of any package or document submitted in connection with this Contract.

The respondent shall submit one (1) original, six (6) hard copies and one (1) copy in CD-Rom format to Emily Baxter at the below address in sufficient time so that the Authority receives it no later than **4:00 p.m. on June 5, 2014** to:

Emily Baxter  
The Port Authority of New York and New Jersey  
Procurement Department  
Two Montgomery Street, 3<sup>rd</sup> Floor  
Jersey City, NJ 07302

#### **Late submittals may be rejected.**

Any questions concerning this RTQ should be directed to Emily Baxter at [ebaxter@panynj.gov](mailto:ebaxter@panynj.gov). Neither Emily Baxter nor any employee of the Authority is authorized to interpret the RTQ or give additional information as to its requirements. Such interpretation or additional information will only be given by written addendum to this RTQ.

#### **V. NOTIFICATION**

Notification as to whether a respondent has been pre-qualified will be made only by a notice in writing, signed by the Director of Procurement or her designated representative on behalf of the Authority and mailed or delivered to the office designated by the respondent in its response to this RTQ.

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THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY

CONTRACTOR'S QUALIFICATION STATEMENT  
FOR  
REPLACEMENT OF DAMAGED AIRFIELD LIGHTING CABLES AT JOHN F.  
KENNEDY INTERNATIONAL AIRPORT  
MAY 2014

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**A. Contractor's General Business Information**

Statement submitted by:

**Name of Firm:**

**Name of Principal:**

**Business Address:**

**Telephone No:**

**Fax No:**

**E-mail:**

**Name & Telephone No# of contact person if not individual mentioned above:**

Indicate the type of work generally performed with your own work force.

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Indicate which part of the work indicated in **Paragraph II.B** of the attached Request For Qualification Information ("RFQ") you plan on performing with your own forces

Work to be performed with own forces:

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**B. Relevant Experience and Past Performance:**

- On **Schedule A** below list construction contracts completed by your firm, which document **your firm meeting the requirements indicated in Paragraph III.A1 and III.A3**. Submit each project on one page in the following format.

**CONTRACTS COMPLETED:**

| <b>Project Name, Location and Description</b> | <b>Owner/ Name Address &amp; Tel No</b> | <b>Design Engineer*</b> | <b>Date Completed</b> | <b>Contract Amount</b> | <b>Percentage of Work Completed by Own Forces</b> |
|---|---|-------------------------|-----------------------|------------------------|---|
|   |   |                         |                       |                        |   |
|   |   |                         |                       |                        |   |
|   |   |                         |                       |                        |   |
|   |   |                         |                       |                        |   |
|   |   |                         |                       |                        |   |
|   |   |                         |                       |                        |   |

**\*Include Name, Address and Phone No. of Reference Contract**

**\*\*Indicate amount of Firm's contract and if work was done as prime contractor**

- On **Schedule B**, attached, list the name and qualifications of the individual who will function as the **Project Manager/ Superintendent and demonstrate that he or she meets the qualifications set forth in III.A.2**. Also list the name and qualifications of any other **key construction supervision personnel** to be assigned to the Contract along with the anticipated function and relevant experience of each person in the format below.  
Attach resumes.

**Key Construction Supervision Personnel:**

| Name | Position | Date started with Organization | Date started in Construction | Prior Positions and Experience in Construction |
|------|----------|--------------------------------|------------------------------|--|
|      |          |                                |                              |  |
|      |          |                                |                              |  |
|      |          |                                |                              |  |
|      |          |                                |                              |  |

- On **Schedule C**, below, list current projects **currently under construction** (work on hand and for bids submitted) by your firm.

**Current Work on Hand:**

**Firm:** \_\_\_\_\_

| <b>Project Name,<br/>Location and<br/>Description</b> | <b>Owner<br/>Name<br/>Address/<br/>Tel No.</b> | <b>Design<br/>Engineer</b> | <b>Contract<br/>Amount</b> | <b>Scheduled Completion<br/>Date and Percentage<br/>Complete</b> |
|---|--|----------------------------|----------------------------|--|
|   |  |                            |                            |  |
|   |  |                            |                            |  |
|   |  |                            |                            |  |
|   |  |                            |                            |  |

**Current Bids Submitted:**

**Firm Name:** \_\_\_\_\_

| <b>Project Name, Location and Description</b> | <b>Owner Name, Address &amp; Tel No</b> | <b>Design Engineer*</b> | <b>Contract Amount</b> | <b>Low Bidder (Y/N)</b> | <b>Anticipated award Date/Contract Duration</b> |
|---|---|-------------------------|------------------------|-------------------------|---|
|   |   |                         |                        |                         |   |
|   |   |                         |                        |                         |   |
|   |   |                         |                        |                         |   |
|   |   |                         |                        |                         |   |
|   |   |                         |                        |                         |   |

**\*Include Name, Address and Phone No. of Reference Contract**

**\*\*Indicate amount of Firm's contract and if work was done as prime contractor**

- Has your firm ever failed to complete any construction contract awarded it?  
                   \_\_\_ Yes                    \_\_\_ No

If yes, describe the circumstances on a separate piece of paper.

- In the last five years, has your firm ever failed to substantially complete a contract in a timely manner?    \_\_\_ Yes                    \_\_\_ No

If yes, describe the circumstances on a separate piece of paper.

- Identify prior contracts that contained stated goals for M/WBE participation and how such goals were met or exceeded:

| Contract | Stated Goals | Actual %<br>Obtained | Comments |
|----------|--------------|----------------------|----------|
|          |              |                      |          |
|          |              |                      |          |
|          |              |                      |          |
|          |              |                      |          |

**Financial Information:**

- Can your Firm provide a Performance and Payment Bond for the full amount required?    \_\_\_ Yes                    \_\_\_ No
- Indicate approximate total bonding capacity: \_\_\_\_\_

- Indicate name of your proposed surety company and name, address and phone number of agent:

➤ Name: \_\_\_\_\_

➤ Address: \_\_\_\_\_

➤ Telephone No. \_\_\_\_\_

- Submit letter from your surety documenting your ability to submit the required Bond.**

**D. Certification**

I hereby certify that the information submitted herewith, including attachments is true to the best of my knowledge and belief.

\_\_\_\_\_  
(Business name of Firm)

By: \_\_\_\_\_  
(Signature of officer of Firm)

\_\_\_\_\_  
(Title of officer of Firm)

\_\_\_\_\_  
(Signature of officer of Firm)

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Type or print title of officer of Firm)

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**AGREEMENT ON TERMS OF DISCUSSION**

**Request to Qualify (RTQ) - 37825  
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KENNEDY INTERNATIONAL AIRPORT  
MAY 2014**

The Port Authority's receipt or discussion of any information (including information contained in any proposal, vendor qualification, ideas, models, drawings, or other material communicated or exhibited by us or on our behalf) shall not impose any obligations whatsoever on the Port Authority or entitle us to any compensation therefore (except to the extent specifically provided in such written agreement, if any, as may be entered into between the Port Authority and us). Any such information given to the Port Authority before, with or after this Agreement on Terms of Discussion ("Agreement"), either orally or in writing, is not given in confidence. Such information may be used, or disclosed to others, for any purpose at any time without obligation or compensation and without liability of any kind whatsoever. Any statement which is inconsistent with this Agreement, whether made as part of or in connection with this Agreement, shall be void and of no effect. This Agreement is not intended, however, to grant to the Port Authority rights to any matter, which is the subject of valid existing or potential letters patent. The foregoing applies to any information, whether or not given at the invitation of the Authority.

Notwithstanding the above, and without assuming any legal obligation, the Port Authority will employ reasonable efforts, subject to the provisions of the Port Authority Freedom of Information Code and Procedure (FOI Code) adopted by the Port Authority's Board of Commissioners on March 29, 2012, which may be found on the Port Authority website at: <http://www.panynj.gov/corporate-information/pdf/foi-code.pdf>, not to disclose to any competitor of the undersigned, information submitted which are trade secrets which, if disclosed, would cause injury to the competitive position of the enterprise, and which information is identified by the Proposer as proprietary, as more fully set forth in the FOI Code, which may be disclosed by the undersigned to the Port Authority as part of or in connection with the submission of a proposal.

\_\_\_\_\_  
(Company)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

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DO NOT RETYPE.