

THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY
REQUEST TO QUALIFY (“RTQ”)
FOR
RTQ# 42355 - Bridge and Roadway Paving Contracts 2015-2018

I. INTRODUCTION:

The Port Authority of New York & New Jersey (the “Port Authority” or the “Authority”) is a body corporate and politic created by interstate compact between the States of New York and New Jersey with the consent of the Congress of the United States. The Port Authority, together with its wholly-owned subsidiaries, provides the region with integrated transportation and trade services and operates facilities in connection therewith, including, but not limited to, four major regional airports, interstate traffic through four bridges and two tunnels, a bus terminal, a bus station, the PATH rapid transit system, the Hoboken-lower Manhattan ferry service, the World Trade Center site and certain New York-New Jersey port facilities.

Responses to this Request to Qualify (“RTQ”) are due on the Response Due Date set forth on the advertisement of this RTQ. Responses received after that date and time may not be accepted.

Only pre-qualified firms who have received written approval from the Authority will be invited to respond to future solicitations on the specific project described below.

II. PROJECT DESCRIPTION:

The Authority wishes to pre-qualify firms to submit bids for future paving contracts for the years 2015-2018, also referenced herein as the “Projects”, more fully described in the Scope of Work and General Requirements. These Projects are located in the Port District in New York and New Jersey (i.e., within an approximate 25 mile radius of the Statue of Liberty). It is anticipated but it is not guaranteed that work required by the Contract may include but may not necessarily be limited to the following:

A. Scope of Work

1. Milling and removal of asphalt and/or concrete pavements on ground, suspended concrete and steel deck.
2. Removal of waterproofing membrane on suspended concrete and steel deck.
3. Asphalt concrete paving, using Superpave or other heavy-duty paving mixes, including mixes with asphalt additives such as Rosphalt, etc.
4. Waterproofing membrane placement.
5. Concrete repairs to underlying concrete base course as required.
6. Portland cement concrete pavement placement using cast-in-place or pre-cast concrete.
7. Resetting of loose and/or replacement of broken roadway castings.
8. Furnish and install striping, lane markers and reflectors.
9. Associated utility work.
10. Restricted work hours and staging of the work, including maintenance and protection of traffic, to maintain the roadway areas fully operational during peak traffic periods and during removal and replacement of existing pavement on highly trafficked highway and bridge facilities.
11. Extended work hours on weekends.

B. Estimated Total Contract Price

For information purposes only, the Authority estimates that the total work required by each of the individual contracts will be in the following construction cost ranges:

1. Range A – Up to \$2,000,000
2. Range B - \$2,000,000 to \$5,000,000
3. Range C - \$5,000,000 to \$10,000,000

C. Contract Schedule

It is presently anticipated but it is not guaranteed that Bid Document(s) may be available to pre-qualified bidders for work to be performed through the end of 2018.

III. SUBMITTAL INSTRUCTIONS AND CONTENT

A. Requirements

To be considered for prequalification, the respondent must demonstrate to the satisfaction of the Chief Engineer of the Authority that it meets the minimum requirement of the RTQ as stated in paragraphs III A.1 and III. A.2. Company brochures alone shall not be submitted for the purpose of demonstrating experience and technical expertise. Submittals should be tailored to the specific requirements of this RTQ. If the respondent cannot demonstrate that it meets all of the below mentioned qualifications, then the respondent may with others form a joint venture and request that the joint venture be pre-qualified as set forth in subparagraph B.5 below.

1. Minimum Experience of the Firm:

The firm must, as a prime or general contractor, have a minimum of five years of construction experience on contracts comparable in size, type and complexity to that described in Paragraphs II.A and II.B. The prospective bidder must also demonstrate that during the last five years it has successfully completed or substantially completed as a prime or general contractor at least two contracts of size, type and complexity comparable to that indicated in Paragraphs II.A and II.B above. The firm may also qualify if during the time period as stated above, the prospective bidder or persons or entities owning and controlling the prospective bidding firm, shall have satisfactorily performed and completed, as owning and controlling another firm, services of similar scope to those required under this Contract. The work must have been completed skillfully in a satisfactory manner and on time.

2. Minimum Qualifications of the Project Manager or Superintendent

The firm's Project Manager/Superintendent must have a minimum of five year(s) construction experience on contracts comparable in size, type and complexity to those outlined in Paragraphs II.A and II.B.

B. Submittals

The following items, must be submitted in order for the Respondent to be considered for qualification on this specific project:

1. Attachments

In order to expedite the evaluation of the qualification information furnished, the respondent must complete and submit the attached documents. Responses that fail to adhere to this stipulation may be excluded from consideration. The following attachments are incorporated herein and must be submitted:

- A. Attachment I – Agreement on Terms of Discussion
- B. Contractor's Qualification Statement

2. Performance And Payment Bond

The respondent must be able to obtain a Performance And Payment Bond for the amount indicated in Paragraph II.B from a surety company whose name appears on the current list of the Treasury Department of the United States as acceptable as a surety upon federal contracts. A letter from the surety company must be submitted with this RTQ.

3. Experience Modification Ratio

The respondent must submit a copy of the Experience Modification Ratio (EMR) for itself and for each of its named Subcontractors as a measure of the respondent's safety record. If the ratio exceeds 1.2, a written explanation shall be provided.

4. Required Licenses/Certifications

The Contractor and/or proposed sub-contractors must have all required New Jersey, New York State and/or New York City certifications and/or licenses to perform the work in accordance with codes, rules and regulations if applicable.

5. Joint Ventures

The Authority will entertain requests for prequalification from joint ventures. If a joint venture is pre-qualified to submit bids, or if two or more entities separately pre-qualified to bid elect to submit a bid as a joint venture, all participants in the joint venture shall be bound jointly and severally and each participant shall execute the bid. If the prospective bidder cannot demonstrate that it meets all of the referenced qualifications, then the prospective bidder may with others form a joint venture and request that the joint venture be deemed to be the prospective bidder (i.e. members of the joint venture may meet the qualification requirement collectively.)

IV. SUBMISSION INSTRUCTIONS:

Respondents must clearly indicate the RTQ Number: “RTQ #42355 - Bridge and Roadway Paving Contracts 2015-2018” on the outside of any package or document submitted in connection with this Contract.

The respondent shall submit six (6) copies of the required qualification information or, preferably, one hard copy and six (6) copies in CD-Rom format in sufficient time so that the Authority receives it no later than 4:00 p.m. on 5/22/2015 to:

Suchetha Premchan
The Port Authority of New York and New Jersey
Procurement Department
150 Greenwich Street
4 WTC, 21st Floor
New York, NY 10007

Late submittals may be rejected.

Any questions concerning this RTQ should be directed to Ms. Premchan at spremchan@panynj.gov. Neither Ms. Premchan nor any employee of the Authority is authorized to interpret the RTQ or give additional information as to its requirements. Such interpretation or additional information will only be given by written addendum to this RTQ

V. NOTIFICATION

Notification as to whether a prospective bidder has been pre-qualified will be made only by a notice in writing, signed by the Chief Procurement Officer or her designated representative on behalf of the Authority and mailed or delivered to the office designated by the prospective bidder in its response to this RTQ.

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ATTACHMENT I - AGREEMENT ON TERMS OF DISCUSSION

**RTQ# 42355 - BRIDGE AND ROADWAY PAVING CONTRACTS
2015 THROUGH 2018**

A.

The Port Authority's receipt or discussion of any information (including information contained in any proposal, vendor qualification, ideas, models, drawings, or other material communicated or exhibited by us or on our behalf) shall not impose any obligations whatsoever on the Port Authority or entitle us to any compensation therefor (except to the extent specifically provided in such written agreement, if any, as may be entered into between the Port Authority and us). Any such information given to the Port Authority before, with or after this Agreement on Terms of Discussion ("Agreement"), either orally or in writing, is not given in confidence. Such information may be used, or disclosed to others, for any purpose at any time without obligation or compensation and without liability of any kind whatsoever. Any statement which is inconsistent with this Agreement, whether made as part of or in connection with this Agreement, shall be void and of no effect. This Agreement is not intended, however, to grant to the Port Authority rights to any matter, which is the subject of valid existing or potential letters patent. The foregoing applies to any information, whether or not given at the invitation of the Authority.

Notwithstanding the above, and without assuming any legal obligation, the Port Authority will employ reasonable efforts, subject to the provisions of the Port Authority Freedom of Information Code and Procedure adopted by the Port Authority's Board of Commissioners on March 29, 2012, which may be found on the Port Authority website at: <http://www.panynj.gov/corporate-information/pdf/foi-code.pdf>, not to disclose to any competitor of the undersigned, information submitted which are trade secrets or is maintained for the regulation or supervision of commercial enterprise which, if disclosed, would cause injury to the competitive position of the enterprise, and which information is identified by the Proposer as proprietary, as more fully set forth in the FOI Code, which may be disclosed by the undersigned to the Port Authority as part of or in connection with the submission of a proposal.

(Company)

(Signature)

(Title)

(Date)

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THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY

CONTRACTOR'S QUALIFICATION STATEMENT
FOR

REQUEST TO QUALIFY (RTQ) FOR
RTQ# 42355 - BRIDGE AND ROADWAY PAVING CONTRACTS
2015 THROUGH 2018

A. Contractor's General Business Information

q Statement submitted by:

Name of Firm:

Name of Principal:

Business Address:

Telephone No:

Fax No:

E-mail:

Name & Telephone No# of contact person if not individual mentioned above:

Check how bid will be submitted: Single Entity Joint Venture

If a Joint Venture, each participant in such Joint Venture must submit all the information that is required for a single entity.

Indicate the type of work generally performed with your own work force.

q Indicate which part of the work indicated in paragraph II.A. of the attached Request To Qualify ("RTQ") you plan on performing with your own forces and what work you plan on sub-contracting to another firm.

Work to be performed with own forces:

Work to be performed by sub-contractors:

q Indicate the Contract cost range that you are submitting qualifications for:

Range "A" - Up to \$ 2,000, 000

Range "B" - \$ 2,000, 000 to \$ 5,000,000

Range "C" - \$ 5,000, 000 to \$ 10,000,000

q Indicate which type of paving Contract you wish to be pre-qualified for (one or both) in accordance with Paragraph II.A.1 of the attached Request To Qualify:

Asphalt concrete pavement

Portland cement concrete pavement - cast-in-place and/or pre-cast

B. Relevant Experience and Past Performance:

q On **Schedule A**, below, list construction Contracts completed by your firm, which document **your firm's meeting of the requirements indicated in Paragraph II.A**. If a joint venture, list each joint venture partner's projects separately. Indicate if the contract was performed by your firm's own forces or by a sub-contractor.

SCHEDULE A - CONTRACTS COMPLETED:

Firm: _____

Project Name, Location and Description	Owner/ Name Address & Tel No	Design Engineer*	Date Completed	Contract Amount	Percent age of Work Comple ted by Own Forces

***Include Name, Address and Phone No. of Reference Contact**

****Indicate amount of Firm's contract and if work was done as prime contractor**

- q On **Schedule B**, attached, list the name and qualifications of the individual who will function as the **Project Manager** as well as those of any other **key construction supervision personnel** to be assigned to the Contract, along with the anticipated function and relevant experience of each person.
Attach resumes.

Schedule B - Key Construction Supervision Personnel:

Firm: _____

Name	Position	Date started with Organization	Date started in Construction	Prior Positions and Experience in Construction

- q On **Schedule C**, attached, list current projects **currently under construction** (**work on hand and for bids submitted**) by your firm. If joint venture, list each joint venture partner's projects separately.

Schedule C - Current Work on Hand:

Firm: _____

Project Name, Location and Description	Owner. Name Address/ Tel No.	Design Engineer	Contract Amount	Scheduled Completion Date and Percentage Complete

Schedule D: Current Bids Submitted:

Firm: _____

Project Name, Location and Description	Owner Name, Address & Tel No	Design Engineer*	Contract Amount	Low Bidder (Y/N)	Anticipated award Date/Contract Duration

***Include Name, Address and Phone No. of Reference Contact**

****Indicate amount of Firm's contract and if work was done as prime contractor**

Does your firm have the required certification(s) and/or license(s) required under paragraph II.A, if required? **Yes** **No** **Not Applicable**

If Yes - Submit documentation of required certification(s) and/or license(s)

If No, indicate how you plan on meeting this requirement:

q Has your firm ever failed to complete any construction contract awarded it?

Yes **No**

If yes, describe the circumstances on a separate sheet of paper.

q **In the last five years, has your firm ever failed to substantially complete a contract in a timely manner?** **Yes** **No**

If yes, describe the circumstances on a separate sheet of paper.

q Identify prior contracts that contained stated goals for M/WBE participation and how such goals were met or exceeded:

Contract	Stated Goals	Actual % Obtained	Comments

Financial Information:

q Can your Firm provide a Performance And Payment Bond for the full amount required? **Yes** **No**

q Indicate approximate total bonding capacity: _____

q Indicate name of your proposed surety company and name, address and phone number of agent:

Name: _____

Address: _____

Telephone No. _____

- q **Submit letter from your surety documenting your ability to submit the required Bond.**

D. Certification

I hereby certify that the information submitted herewith, including attachments is true to the best of my knowledge and belief.

(Business name of Firm)

By: _____
(Signature of officer of Firm)

(Title of officer of Firm)

(Signature of officer of Firm)

Dated: _____

(Type or print title of officer of Firm)



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