

THE PORT AUTHORITY OF NY & NJ

REQUEST TO QUALIFY (“RTQ”) DESIGN BUILDERS

FOR

LAGUARDIA AIRPORT – RUNWAY SAFETY AREA (RSA) DECK EXTENSIONS

Contract No. LGA-124.185

JULY 11, 2012

I. INTRODUCTION:

The Port Authority of New York & New Jersey (“Port Authority” or “Authority”) is a body corporate and politic created by interstate compact between the States of New York and New Jersey with the consent of the Congress of the United States. The Port Authority, together with its wholly-owned subsidiaries, provides the region with integrated transportation and trade services and operates facilities in connection therewith, including, but not limited to, five major regional airports, interstate traffic through four bridges and two tunnels, a bus terminal, a bus station, the PATH rapid transit system, the Hoboken-lower Manhattan ferry service, the World Trade Center site and certain New York-New Jersey port facilities.

Responses to this Request to Qualify (“RTQ”) are due on the Response Due Date set forth on the advertisement of this RTQ. Responses received after that date and time may not be accepted.

Only pre-qualified firms that have received written approval from the Authority will be asked to respond to future solicitations on the specific project described below.

II. PROJECT DESCRIPTION:

The Authority wishes to pre-qualify firms to submit bids for Contract LGA-124.185. This work will be performed at LaGuardia Airport. It is anticipated, but it is not guaranteed, that work required by the Contract may include, but may not necessarily be limited to the following:

A. Scope of Work

1. General:

The project will include, but not be limited to, providing final design and construction services for the construction of runway deck extensions to the west end of Runway 13-31 and the north end of Runway 4-22. The project includes designing and building approximately 181,000 sf (2 x 90,500 sf) of runway deck. The decks will be built over water and will be designed to support aircraft loading and to accommodate EMAS arrestor beds with associated FAA navigational lighting. The deck extension sites are located at the end of active runways and work hours and conditions will be dictated by FAA flight rules

and runway closures. Design and construction will be consistent with Authority specifications and standards.

The EMAS arrestor beds will be furnished and installed under a separate contract.

2. Existing Site Characteristics

The deck extension sites are located in Flushing Bay, Queens, New York. They are adjacent to LaGuardia Airport and in proximity to Riker's Island. The sites are situated at the ends of active runways and the functionality of the existing FAA navigational lighting will have to be maintained during and after construction.

The water depth in the area of the sites ranges from 30 to 40 feet and there is approximately 60 feet of soil overlying bedrock. The sites are situated in Riker's Island Channel where current velocities are known to reach 4 knots.

The contractor may moor his construction equipment in proximity to the runway decks, but all equipment must be secured and boomed down during flight operations to stay within FAA height restrictions. The Contractor must establish his own mooring facility, which will be subject to approval by the Authority, the Army Corps of Engineers and the Coast Guard.

3. Runway Deck Extensions

- a. The runway deck extensions shall be supported on corrosion protected, concrete filled steel pipe piles.
- b. The deck structure shall be a combination of pre-stressed concrete beams and deck panels and cast-in-place deck topping.
- c. The deck extensions shall accommodate electrical power conduit for permanent FAA lighting and navigational systems.
- d. In addition to deck extensions, the project will require limited demolition of the existing runway decks and the maintenance and final relocation of FAA navigational lighting.

B. Estimated Total Contract Price

For information purposes only, the Authority has currently estimated a range of \$60-\$95 Million for the design and construction of the runway deck extensions and related work.

C. Contract Schedule

It is presently anticipated, but is not guaranteed, that Bid Document(s) will be available to pre-qualified bidders early November, 2012. It is the present intention of the Authority to have all Work under the Contract completed within 30 months of Contract award, out of which 23 months will be for field construction.

III. SUBMITTAL INSTRUCTIONS AND CONTENT

A. Requirements

To be considered for prequalification, the respondent must demonstrate to the satisfaction of the Chief Engineer of the Authority that it meets the minimum requirement of the RTQ as stated in paragraphs III.A.1 and III.A.2. Company brochures alone shall not be submitted for the purpose of demonstrating experience and technical expertise. Submittals must be tailored to the specific requirements of this RTQ. If the respondent cannot demonstrate that it meets all of the below mentioned qualifications, then the respondent may with others form a joint venture and request that the joint venture be pre-qualified as set forth in paragraph B.4 below.

1. Minimum Experience of the Prospective Bidder:

- a. The prospective bidder seeking to be pre-qualified must have as a design firm a minimum of ten (10) years design experience in the design of at least two (2) contracts comparable in size, type and complexity (with contract values greater than \$20 million) to that described in paragraph II.A & II.B . The prospective bidder must also demonstrate that during the last five (5) years it has successfully completed or substantially completed the design of at least one (1) contract of size, type and complexity (with a contract value of greater than \$20 million) comparable to that described in paragraph II.A & II.B above.
- b. The prospective bidder must have as a prime or general contractor a minimum of ten (10) years construction experience with at least two (2) contracts comparable in size, type and complexity (with contract values greater than \$20 million) to that described in paragraph II.A & II.B. The prospective bidder must also demonstrate that during the last five (5) years it has successfully completed or substantially completed as a prime or general contractor at least one (1) contract of size, type, and complexity (with a contract value greater than \$20 million) comparable to that described in Paragraph II.A & II.B above.

2. Minimum Qualifications of the Design Project Manager, Construction Project Manager and Construction Superintendent

The prospective bidder must have and assign to this work a Design Project Manager, a Construction Project Manager and a Construction Superintendent, each with a minimum of ten (10) years experience in his respective area on

contracts comparable in size, type and complexity (with contract values greater than \$20 million) to that described in Paragraph II.A & II.B.

B. Submittals

The following items must be submitted in order for the prospective bidder to be considered for qualification on this specific project:

1. Attachments

In order to expedite the evaluation of the qualification information furnished, the prospective bidder must complete and submit the attached documents. Responses that fail to adhere to this stipulation may be excluded from consideration. The following attachments are incorporated herein and must be submitted:

a. Contractor's Qualification Statement

b. Attachment 1 – Agreement on Terms of Discussion

2. Experience Modification Ratio

The prospective bidder must submit a copy of the Experience Modification Ratio (EMR) for itself and for each of its named Subcontractors as a measure of the respondent's safety record. If the ratio exceeds 1.2, a written explanation shall be provided.

3. Required Licenses/Certifications

The Prospective Bidder must have all required NYS certifications and/or licenses to perform the work in accordance with codes, rules and regulations if applicable.

4. Joint Ventures

The Authority will entertain requests for prequalification from a joint venture. If a joint venture is pre-qualified to submit bids, or if two or more entities separately pre-qualified to bid elect to submit a bid as a joint venture, all participants in the joint venture shall be bound jointly and severally and each participant shall execute the bid. If the prospective bidder cannot demonstrate that it meets all of the referenced qualifications, then the prospective bidder may with others form a joint venture and request that the joint venture be deemed to be the prospective bidder (i.e. members of the joint venture may meet the qualification requirement collectively.)

IV. SUBMISSION INSTRUCTIONS:

Clearly indicate the RTQ# LGA-124.185 and Title on the outside of any package or document submitted in connection with this Contract.

Submit 10 copies of the required qualification information or, preferably, one (1) hard copy and nine (9) copies in CD-Rom format in sufficient time so that the Authority receives it no later than 4:00 p.m. on August 6, 2012 to:

Suchetha Premchan
The Port Authority of New York and New Jersey
Procurement Department
Two Montgomery Street, Third Floor
Jersey City, NJ 07302

Late submittals may be rejected.

Any questions concerning this RTQ should be directed to Suchetha Premchan at spremchan@panynj.gov. Neither Ms. Premchan nor any employee of the Authority is authorized, however, to interpret the RTQ or give additional information as to its requirements. Such interpretation or additional information will be given only by written addendum to this RTQ.

V. NOTIFICATION

Notification as to whether a prospective bidder has been pre-qualified will be made only by a notice in writing, signed by the Director of Procurement or her designated representative on behalf of the Authority and mailed or delivered to the office designated by the prospective bidder in its response to this RTQ.

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THE PORT AUTHORITY OF NY & NJ

CONTRACTOR'S QUALIFICATION STATEMENT

FOR

LaGuardia Airport – Runway Safety Area (RSA) Deck Extensions

Contract No. LGA-124.185

JULY 11, 2012

A. Contractor's General Business Information

Statement submitted by:

Name of Firm:

Name of Principal:

Business Address:

Telephone No:

Fax No:

E-mail:

Name & Telephone No. of contact person if not individual mentioned above:

Check how bid will be submitted: Single Entity Joint Venture

If a Joint Venture, each participant in such Joint Venture must submit all the information that is required for a single entity.

Indicate the type of work generally performed with your own work force.

-
- Indicate which part of the work indicated in paragraph II.A. of the attached Request To Qualify (RTQ) Design Builders you plan on performing with your own forces and what work you plan on sub-contracting to another firm.

Work to be performed with own forces:

Work to be performed by sub-contractors:

B. Relevant Experience and Past Performance:

- On **Schedule A** below list construction Contracts completed by your firm, which document **your firm's meeting of the requirements indicated in paragraph III.A.1**. If a joint venture, list each joint venture partner's projects separately. Indicate if the contract was performed by your firm's own forces or by a sub-contractor. Submit each project on one page in the following format:

CONTRACTS COMPLETED:

Project Name, Location and Description	Owner/ Name Address & Tel No	Design Engineer*	Date Completed	Contract Amount**	Percent age of Work Comple ted by Own Forces

***Include Name, Address and Phone No. of Reference Contact**

****Indicate amount of Firm's contract and if work was done as prime contractor**

- On **Schedule B**, attached, list the name and qualifications of the individuals who will function as the **Design Project Manager, Construction Project Manager, and Construction Superintendent**, as well as those of any other **key construction supervision personnel** to be assigned to the Contract along with the anticipated function and relevant experience of each person in the format below **to demonstrate your firm's meeting the requirements indicated in paragraph III.A.2**.
 Attach resumes.

Key Construction Supervision Personnel:

Name	Position	Date started with Organization	Date started in Construction	Prior Positions and Experience in Construction

- On **Schedule C**, attached, list projects **currently under construction** (**work on hand**) by your firm. If a joint venture, list each joint venture partner's projects separately. Please follow format below (one page per contract).

Current Work on Hand:

Firm: _____

Project Name, Location and Description	Owner. Name Address/ Tel No.	Design Engineer*	Contract Amount**	Scheduled Completion Date and Percentage Complete

***Include Name, Address and Phone No. of Reference Contact**

****Indicate amount of Firm's contract and if work was done as prime contractor**

- On **Schedule D**, attached, list projects **currently bid** by your firm. If joint venture, list each joint venture partner's projects separately. Please follow format below in one page per contract.

Current Bids Submitted:

Firm Name: _____

Project Name, Location and Description	Owner Name, Address & Tel No	Design Engineer*	Contract Amount**	Low Bidder (Y/N)	Anticipated award Date/Contract Duration

*Include Name, Address and Phone No. of Reference Contract

**Indicate amount of Firm's contract and if work was done as prime contractor

Does your firm have the required certification(s) and/or license(s) required under paragraph III.B.3, if required? **Yes** **No** **Not Applicable**

- If Yes, Submit documentation of required certification(s) and/or license(s)
- If No, indicate how you plan on meeting this requirement:

- Has your firm ever failed to complete any construction contract awarded it?
 Yes **No**

If yes, describe the circumstances on a separate piece of paper.

- In the last five years, has your firm ever failed to substantially complete a contract in a timely manner?** **Yes** **No**

If yes, describe the circumstances on a separate piece of paper.

- Identify prior contracts that contained stated goals for M/WBE participation and how such goals were met or exceeded:

Contract	Stated Goals	Actual % Obtained	Comments

Financial Information:

- Can your Firm provide a Performance And Payment Bond for the full amount required? **Yes** **No**
- Indicate approximate total bonding capacity: _____
- Indicate name of your proposed surety company and name, address and phone number of agent:
- Name: _____
 - Address: _____
 - Telephone No. _____

- ❑ **Submit letter from your surety documenting your ability to submit the required Bond.**

D. Certification

I hereby certify that the information submitted herewith, including attachments, is true to the best of my knowledge and belief.

(Business name of Firm)

By: _____
(Signature of officer of Firm)

(Title of officer of Firm)

(Signature of officer of Firm)

Dated: _____

(Type or print title of officer of Firm)

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ATTACHMENT 1

LaGuardia Airport – Runway Safety Area (RSA) Deck Extensions Contract No. LGA-124.185

July 11, 2012

AGREEMENT ON TERMS OF DISCUSSION

The Port Authority's receipt or discussion of any information (including information contained in any proposal, vendor qualification, idea, model, drawing, or other material communicated or exhibited by us or on our behalf) shall not impose any obligations whatsoever on the Port Authority or entitle us to any compensation therefor (except to the extent specifically provided in such written agreement, if any, as may be entered into between the Port Authority and us). Any such information given to the Port Authority before, with or after this Agreement on Terms of Discussion ("Agreement"), either orally or in writing, is not given in confidence. Such information may be used, or disclosed to others, for any purpose at any time without obligation or compensation and without liability of any kind whatsoever. Any statement which is inconsistent with this Agreement, whether made as part of or in connection with this Agreement, shall be void and of no effect. This Agreement is not intended, however, to grant to the Port Authority rights to any matter which is the subject of valid existing or potential letters patent. The foregoing applies to any information, whether or not given at the invitation of the Authority.

Notwithstanding the above, and without assuming any legal obligation, the Port Authority will employ reasonable efforts, subject to the provisions of the Authority's Freedom of Information Policy and Procedure adopted by the Port Authority's Board of Commissioners on November 20, 2008 (which may be found on the Authority website at <http://www.panynj.gov/corporate-information/pdf/Freedom-of-Information-Policy-and-Procedure.pdf>), not to disclose, to any competitor of the undersigned, information submitted (1) which is a trade secret or which is maintained for the regulation or supervision of commercial enterprise, (2) which, if disclosed, would cause substantial injury to the competitive position of the enterprise, (3) which is identified by the Proposer as proprietary and (4) which is disclosed by the undersigned to the Port Authority as part of or in connection with the submission of a proposal.

(Company)

(Signature)

(Title)

(Date)

**THE PORT AUTHORITY OF NEW YORK & NEW JERSEY
CONSTRUCTION PROCUREMENT AND INTEGRITY PROGRAMS
2 MONTGOMERY STREET
JERSEY CITY, NJ 07302**

**ADDENDUM #1
For**

**Request to Qualify (RTQ) for LaGuardia Airport – Runway Safety Area Deck
Extension – Contract No. LGA-124.185**

Dated: 7/23/2012

**In response to questions received in reference to the Contract above, we are
listing the responses below:**

- 1. In New York a design firm and a contractor may form a joint venture for a design/build contract**
- 2. A design firm may not participate on multiple teams/JV for the RTQ**
- 3. The experience of a sub-consultant is not considered when prequalifying firms for this design/build project.**

THE PORT AUTHORITY OF NY & NJ

**Mitchell V. Yonkler
Manager
Construction Procurements/Integrity
Programs**

QUALIFYING FIRMS' NAME:

INITIALED: _____

DATE: _____

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO
SUCHETHA PREMCHAN WHO CAN BE REACHED AT spremchan@panynj.gov

**THE PORT AUTHORITY OF NEW YORK & NEW JERSEY
CONSTRUCTION PROCUREMENT AND INTEGRITY PROGRAMS
2 MONTGOMERY STREET
JERSEY CITY, NJ 07302**

**ADDENDUM #2
For**

7/27/2012

**Request to Qualify (RTQ) for LaGuardia Airport – Runway Safety Area Deck
Extension – Contract No. LGA-124.185**

**In response to questions received in reference to the Contract above, we are
listing the responses below:**

1. As an alternative to forming a joint venture, a Contractor may form a team with a sub-consultant. In such cases, the sub-consultant's experience will be applied to the requirements as listed in the RTQ.
2. A sub-consultant may not be a part of more than one (1) team.
3. A Contractor may not change any sub-consultant after qualification. That is, a firm submitting a response to any future solicitation must be comprised of the same team that was qualified during this RTQ.
4. Replace the Attachment 1 "Agreement on Terms of Discussion" attached to the Contractor's Qualification Statement, dated July 11, 2012, with the updated copy attached hereto.

THE PORT AUTHORITY OF NY & NJ

**Mitchell V. Yonkler
Manager
Construction Procurements/Integrity
Programs**

QUALIFYING FIRMS' NAME:

INITIALED: _____

DATE: _____

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO
SUCHETHA PREMCHAN WHO CAN BE REACHED AT spremchan@panynj.gov

ATTACHMENT 1

AGREEMENT ON TERMS OF DISCUSSION

The Port Authority's receipt or discussion of any information (including information contained in any proposal, vendor qualification, ideas, models, drawings, or other material communicated or exhibited by us or on our behalf) shall not impose any obligations whatsoever on the Port Authority or entitle us to any compensation therefor (except to the extent specifically provided in such written agreement, if any, as may be entered into between the Port Authority and us). Any such information given to the Port Authority before, with or after this Agreement on Terms of Discussion ("Agreement"), either orally or in writing, is not given in confidence. Such information may be used, or disclosed to others, for any purpose at any time without obligation or compensation and without liability of any kind whatsoever. Any statement which is inconsistent with this Agreement, whether made as part of or in connection with this Agreement, shall be void and of no effect. This Agreement is not intended, however, to grant to the Port Authority rights to any matter, which is the subject of valid existing or potential letters patent. The foregoing applies to any information, whether or not given at the invitation of the Authority.

Notwithstanding the above, and without assuming any legal obligation, the Port Authority will employ reasonable efforts, subject to the provisions of the Port Authority Freedom of Information Code and Procedure adopted by the Port Authority's Board of Commissioners on March 29, 2012, which may be found on the Port Authority website at: <http://www.panynj.gov/corporate-information/pdf/foi-code.pdf>, not to disclose to any competitor of the undersigned, information submitted which are trade secrets or is maintained for the regulation or supervision of commercial enterprise which, if disclosed, would cause substantial injury to the competitive position of the enterprise, and which information is identified by the Proposer as proprietary, which may be disclosed by the undersigned to the Port Authority as part of or in connection with the submission of a proposal.

(Company)

(Signature)

(Title)

(Date)

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DO NOT RETYPE.