

Council on Port Performance | MINUTES

Meeting Date: January 7, 2015 | **Meeting Location:** Maher Training Room, Elizabeth, NJ

Attendees: R.M. Larrabee, John Nardi, John Atkins, Tom Adamski, Jeff Bader, David Cicalese, Phil Connors, Gary Cross, Jon Donnelly, Adele Fasano, Pat Hackett, Thorkild Hove, Keith Lovetro, Jim Mara, Mike Radak, Steve Schulein, Bill Shea, Mike Wilson, Bethann Rooney, Amanda Valdes

Guests: Mike Divirgilio, Beverly Fedorko, Brian Kobza, Steve, Kolodziej, Dan Pastore, Janis Rich-Gutierrez, Lori Smith

Excused: Dennis Daggett, Ed Elkins, Dean Tracy, Wilby Whitt

Agenda :

- 1.) Welcoming Remarks
- 2.) Review of Christmas & New Years Weeks – Plan & Activity
- 3.) Review and Approve CPP Communications Plan
- 4.) Implementation Team Updates
 - a. Equipment
 - b. Rail
 - c. Customer Care
 - d. Gate Operations
- 5.) Government and Community Outreach Committee
- 6.) Open Forum
- 7.) Next Steps and Action Items

Review of Christmas & New Years Weeks

- Conference calls to plan for these weeks indicated that anticipated inventory levels and vessel schedules did not require extended hours
- Feedback from community about steps taken to plan in advance was favorable
- Some concern that service levels on December 26th and January 2nd were less than desirable. Terminal reps indicated that there were anomalies resulting from issues with servers, not related to holiday schedules. The Trucking reps requested better communication.
- Adjustments in operating hours was made for the week of January 5th to accommodate import inventory levels.

Review and Approve CPP Communications Plan

- A new logo was presented that now references New York & New Jersey specifically
- Reviewed the committee's strategies and explained that some will have costs associated with them,
- Emphasized continued efforts to communicate and inform industry decision makers
- Members agreed on need for a consolidated message that is delivered to decision makers. Government and Community Outreach Subcommittee will develop the message for all to use so that everyone is saying the same thing.
 - Important to explain that PONYNJ is a landlord port facing challenges that operating ports do not. However, the port remains committed to improving efficiencies as evidenced by the efforts of the CPP

Council on Port Performance | MINUTES

Implementation Team Updates

Equipment

- Decided that the Market Pool is the best option for PONYNJ
- Discussions are underway on a pool governance agreement to address/establish jurisdiction
 - Composition of governance board and voting system still being worked out
 - Board would develop a RFP for a pool manager
- Operating manual is 85% complete
- Target end of Q2 for gray chassis pool (up and running, not completely finished)

Rail

- A block stowage program is being developed for presentation to CPP and Ocean Carriers
- Addressing extended hours for rail and working through associated CBP issues
- As ships get larger, a higher percentage of cargo will be offloaded to rail
 - Could mean unit trains to Chicago, similar to West Coast. Need to evaluate existing and forecasted capacity at PONYNJ

Customer Care

- 70% of Guide Book is complete
 - Includes sections on trouble tickets, FAQs, hyperlinks, Do's & Don'ts, maps, phone numbers
 - On target for February 1st prototype
 - 3-month test run planned. Will be sent to truckers for review.
- Putting together team of subject matter experts to develop KPIs such as gate moves, inventory, dwell time
- An additional metric will be captured in 2015 on chassis - street times, terminal utilization and out-of-service levels

Gate Operations

- Port Community System (Terminal Information Portal System –TIPS)
 - Selected Advent as vendor
 - Working to create screenshots for review by different focus groups in February
- Daily reporting of turn times to trucking community
 - GCT Bayonne reports broken out by segment and provided to Bi-State Board. Format provided to other terminals to follow suit.

Open Forum

- Labor update
 - 553 certified longshoremen, 495 working
 - 85 certified checkers, 66 working
 - Next steps will include analyzing additional manning required for relief gang system

Action Items/Deliverables for Next Meeting:

- Rail IT to distribute draft whitepaper on Block Stow to CPP
- Implementation Teams to develop timelines/milestones for reporting to CPP
- Distribute logo for inclusion on websites, signature blocks etc.
- CPP members to provide feedback on list of trade associations to coordinate with