Meeting Date: May 11, 2016 | Meeting Location: Maher Training Room, Elizabeth, NJ

Attendees: John Nardi, Frank Grossi, Mike Wilson, David Cicalese, Jim Mara, Jeff Bader, Tom Adamski, Pat Hackett, Randy Bayles, Wilby Whitt, Thorkild Hove, Keith Lovetro, Mike McGuinness, Steve Schulein, Jeff Flumignan, Adele Fasano, John Farrell (on behalf of Phil Connors), Rich Hansen (on behalf of Bill Shea), Bethann Rooney, Amanda Valdes

Guests: Dan Pastore, Bob LaMura, Mike DiVirgilio, Beverly Fedorko, Janis Rich-Gutierrez

Excused: Molly Campbell, Gary Cross, John Atkins, Dennis Daggett, Jon Donnelly, Kelly McEvoy

Agenda:
1.) Welcoming Remarks and New Member Introductions
2.) State of the Port
   a. Q1 Figures
3.) Labor Update
   a. May 2nd March on Port
4.) Mega-Ship Preparation Priorities
5.) Implementation Team Updates (as necessary)
   a. Equipment
   b. Customer Care
   c. Gate Operations
6.) Government and Community Outreach Committee
7.) Old Business
   a. SOLAS Weight Verification Rule
   b. Monthly Forecast Format
8.) New Business
   a. AAPA Professional Port Manager Candidate Outreach
   b. ULCC Ship Simulation Study
   c. FMC Supply Chain Innovation Teams
9.) Open Forum
10.) Housekeeping
11.) Next Steps and Action Items

Welcoming Remarks and New Member Introductions:
• Welcome to:
  o Randy Bayles, Norfolk Southern, representing rail sector
  o Kelly McEvoy, Bob’s Discount Furniture, representing BCO sector

State of the Port:
• March 2016 volumes were down for the first time in 18 months.
  o Q1 volumes are ahead of Q1 2015 by 1.7%
  o Rail lifts in excess of 46,00 in April indicate a strong month, driven by a combination of West Coast cargo that has not moved back and organic growth
**Council on Port Performance | MINUTES**

**Labor Update:**
- Hiring process for longshoremen is now complete
- Still waiting on 20 checkers to be approved by the Waterfront Commission
  - Some applicants have been waiting more than 800 days
- May 2\(^{nd}\) March on Port
  - Specific locations and boundaries permitted for picketing by PAPD were not followed by protestors
  - Group voiced disappointment in protest organizers and expressed concerns with safety of workers on port and disruption to commerce
  - Suggested further outreach with City of Newark to discuss future permitting processes

**Mega-Ship Preparation Priorities:**
- As follow up to the March 9\(^{th}\) meeting, group members submitted 3-5 priority projects for completion in advance of the Bayonne Bridge Navigational Clearance
  - Results were scored based on number of mentions
    - Top 3 - Grey Chassis Pool, Appointment System, and Extended Hours at Terminal Gates and Warehouses/DCs
    - Trucker safety issues surfaced as a new priority
      - Standardization of rules & regulations
      - Safety training by terminal operators
      - Establishing criteria for violations
    - Terminal capacity simulations were also discussed
      - How/when vessels should discharge
      - How many cranes will be needed
      - Impacts to chassis supply

**Implementation Team Updates:**

**Equipment**
- New discussions taking place with labor regarding chassis pool
  - Continue to work through key issues of the agreement (i.e. jurisdiction and enforceability)
- Management structure has already been established, allowing for quick implementation
- Nearing a time horizon to completion

**Customer Care**
- KPI discussions continue with the five terminal operators
  - Three terminals have agreed to participate
    - One terminal is undecided
    - One terminal has declined to participate
- Group is developing criteria for reporting terminal data on a weekly basis
- PA has purchased SealIntel database and will be reporting monthly vessel performance statistics

**Gate Operations**
- GCT Bayonne is working with truckers on testing the appointment system
  - Not ready for roll-out at this time
  - SOLAS issue has taken away a bit of the focus from this initiative
• PA and Sustainable Terminal Services have reached an agreement to publicize truck data
  o Data will be posted to PA website and will highlight the efforts of the Clean Truck Program:
    ▪ 41% reduction in emissions since 2006 despite a 13% increase in cargo
    ▪ 35 trucks have been replaced and another 66 are pending
    ▪ Funds are available to assist truckers
• Red Hook has joined the discussion agreement
  o All six terminals are now participating

**Government and Community Outreach Committee:**
• Application for Harvard’s Innovations Award in Government has been submitted

**Old Business:**
• SOLAS Weight Verification Rule
  o USCG has determined that existing scale weights captured at gates is an acceptable VGM
  o Some terminals at ports around the country have announced that weighing services will be offered
  o USCG Marine Safety Information Bulletin (MSIB) will be sent as attachment to minutes
  o OCEMA and USCG continue to work with port constituents and is actively engaged in developing an efficient solution
    ▪ Considerations will need to be made for on-dock rail boxes that has not been scaled
  • 14 of the 29 on-dock rail terminals nationwide have announced that they will not discharge boxes without a VGM
• Monthly Forecast Format
  o STS Group is open to using actual data versus historical 
    ▪ Will be included as an agenda item for the next STS discussion
  o Working through the data collection process and determining who will be responsible for reporting
    ▪ Proposed reporting on Fridays to serve as a look-ahead for the upcoming week
• Warehouse and Distribution Center Initiative
  o Survey created to evaluate the viability of expansion to off-hour freight operations through the regional supply chain
  o Distributed to the trucking community and to the operators of warehouses and distribution centers
  o Similar survey also sent to NAIOP for distribution to their members. [https://freightplanning.typeform.com/to/VLjHU1](https://freightplanning.typeform.com/to/VLjHU1)

**New Business:**
• AAPA Professional Port Manager Candidate Outreach
  o Mr. Lance Kaneshiro, Chief Information Officer Port of Los Angeles
    ▪ Tasked with preparing and presenting a written paper on a topic that advances port management, theory, or practice.
    ▪ Mr. Kaneshiro will be reaching out to port community to discuss KPIs, technology improvements, and collaboration among stakeholders. Please support his efforts.
• ULCC Ship Simulation Study
  o Building of simulator is 50% complete
  o 14,000-18,000 TEU vessels will be studied in relation to Bayonne Bridge Navigational Clearance Project and navigation of Bergen Point
    ▪ Will assist in determining the maximum size of a vessel that can be accommodated
14,000 TEU vessel simulator is expected to run sometime in June
- Results will be shared with ocean carriers and will be used to train harbor pilots
- 18,000 TEU vessel simulator will be built and run but training will not take place until ocean carriers advise of their planned deployment

- FMC Supply Chain Innovation Teams
  - Created to understand ports’ congestion issues
  - First meeting held in Washington DC in early May attended by 34 industry members
  - Tasked with developing port-agnostic recommendations to improve efficiencies
    - Recommendations emphasized collaboration within port communities as well as centralized information systems

**Open Forum:**
- Solicitation for CES MOUs went out April 22nd
  - Public comment period closes May 22nd
  - Bids due June 21st
- City of Elizabeth looking to put up new traffic signal at intersection of McLester Street and North Avenue
  - Outreach needed to determine impacts to flow of truck traffic
- NAIOP’s members who operate warehouses and distribution centers met with PA to discuss freight movement, off-hour operations, and other issues associated with last-mile of supply chain

**Action Items/Deliverables for Next Meeting:**
- MC/BR to share results of any further discussions between PA and Newark Mayor regarding permitting process for protests at port facilities
- Off-line conversations scheduled with rail regarding formation of a new Rail Implementation Team
- Customer Care Implementation Team to enhance trucker guide to include more information on safety
- PA staff to use Breaking Waves to send updates on SOLAS as they become available
- PA staff to follow up with City of Elizabeth regarding new traffic signal at McLester Street and North Avenue