

Grant Application

The Port Authority of New York and New Jersey (the “Port Authority”) is accepting applications for grant funding to be applied toward the purchase of newer, and more environmentally friendly Class 8 drayage trucks. The Port Authority aims to incentivize the scrappage of “older” Class 8 drayage trucks, which are trucks with Engine Model Years (“EMY”) 1996 through 2006, and replace them with United States Environmental Protection Agency (EPA) emission compliant Class 8 drayage trucks that have EMY 2011 or newer.

To obtain grant assistance for the purchase of a replacement Class 8 drayage truck, applicants must accurately complete this application. If the applicant is missing information or if documents are needed to complete this grant application, the applicant may be contacted using the information provided in Form 1, Part 2. All paperwork must be provided to Tetra Tech, Inc. (the “Port Authority Grant Administrator”) by email, mail or fax at the addresses as shown on page 4 of this application.

Completion of this application and submission of all supporting documentation does not guarantee that you will receive a grant under the Truck Replacement Program (the “TRP” or “Program”).

Important Program Information

- All completed applications will be considered on a first-come, first-served basis. Only applications determined to be complete will move forward.
- Applicants may only apply for grant funding for a maximum of two (2) replacement trucks.
- Any awarded grants may cover up to, but no more than, 50% of the replacement truck purchase price, or a maximum of \$25,000, whichever is less.
- If selected to receive a grant, the participant is required to make a five (5) year Program commitment.
- For the duration of the five (5) year Program commitment, the participant’s replacement truck must perform regular operations at Port Authority marine terminals by making trips to the marine terminals for a minimum of 150 times per year.
- Applications are being sought from independent owner operators (IOO) and Licensed Motor Carriers (LMC) that meet Program requirements.
- If selected to receive a Grant, you will be required to execute a Participation Agreement which may be approved at the Port Authority’s discretion.
- In order to be eligible for grant funding, you may **not** order or purchase any replacement truck prior to obtaining written approval from the Port Authority Grant Administrator. Any new truck purchased **prior** to written approval is **ineligible** for grant funding.

For additional information, assistance, or to receive application materials, please contact us by:

website: <http://www.panynj.gov/truckers-resources/truck-replacement.html>

email: panynj@tetrattech.com phone: 866-515-1716

- In order to be eligible for grant funding, you may **not** scrap a truck prior to obtaining written approval from the Port Authority Grant Administrator. Any truck scrapped **prior** to written approval is **ineligible** for grant funding.
- Participants will only be able to get replacement trucks from certain dealerships that have been approved to participate in this Program and have entered into a Dealership Participation Agreement with the Port Authority. The grant funding will be distributed to the participating dealership after the Port Authority receives confirmation that the replacement truck has been delivered to the applicant and the qualifying truck has been submitted for scrappage.
- None of the Terms and Conditions of this application may be modified or changed by the applicant in any way prior to submission. Applications submitted with altered language or forms will be void.

Grant funding received under this Program shall not be combined with any other governmental financial purchase contributions.

Criteria for Eligibility of Applicants & Qualifying Trucks

- Qualifying truck applicants must have performed 150 or more drayage trips to Port Authority Marine Terminals during the previous 12 months. (Trips will be verified by the Port Authority Grant Administrator using the PortTruckPass system.)
- Qualifying applicants must **not** be delinquent in tolls for any Port Authority Bridge or Tunnel Crossings.
- Port Authority Marine Terminals consist of Port Newark/Elizabeth Port Authority Marine Terminal, Port Jersey Marine Terminal, Brooklyn Marine Terminal, and Howland Hook Marine Terminal.
- Trucks that may qualify for replacement and scrappage must be Class 8 drayage trucks with a history of operating for at least the previous 12 months at Port Authority Marine Terminals.
- Class 8 trucks qualifying for replacement and scrappage must have EMY 1996 through 2006.

For additional information, assistance, or to receive application materials, please contact us by:

website: <http://www.panynj.gov/truckers-resources/truck-replacement.html>

email: panynj@tetrattech.com phone: 866-515-1716

Application Instructions

HOW TO APPLY:

1. Complete **Form 1 – Part 1: Notice of Obligations**. This part of the application must be initialed where applicable, signed and dated. Please check the Type of Applicant that best applies (IOO or LMC), see definitions below:
 - **“Independent Owner/Operator”** or **“IOO”** shall mean a self-employed truck driver who owns and operates his or her own drayage truck(s) to earn a living.
 - **“Licensed Motor Carrier”** or **“LMC”** shall mean a motor carrier company that is licensed either (1) by New York State to transport property, or (2) by the United States Department of Transportation as a Federal Motor Carrier. A motor carrier company that operates solely as an intrastate carrier in New Jersey, and is exempt from all requirements to register with the Federal Motor Carrier Safety Administration qualifies under this definition.
2. Complete **Form 1 – Part 2: Designation of Officials and Access to Records Location**.
3. Complete and attach **Form 2 – Supplemental Application Form** for each drayage truck that you wish to replace using grant funding under this truck replacement program.

Please note:

- Submitted application forms must include original wet blue or black ink signatures by the applicant.
 - All forms must be legible and unaltered. None of the Terms and Conditions of the forms may be modified or changed by the applicant in any way prior to submission. Altered application forms will not be accepted.
4. Submit a copy of title for each old **Qualifying Vehicle** – Title must be free and clear of all liens, applicant must be listed as the registered owner and the Vehicle Identification Number (the “VIN”) on the title must match the VIN on the grant application and vehicle registration.
 5. Submit copies of registration for each old **Qualifying Vehicle** – Applicant must provide the current and previous year’s registration. If a truck is seasonally registered, applicant must provide copies of registration for 12 of the last 18 months.
 6. Submit **Proof of Insurance** – Applicant must provide the old Qualifying Vehicle’s Primary Liability Coverage for the previous 12 months (e.g. Acord form).
 7. Submit a photo of the Qualifying Vehicle **Gross Vehicle Weight Rating (GVWR)** – Applicant must submit a photo of the Manufacturer’s GVWR sticker, which can be found on the driver’s side doorframe.
 8. *(For Independent Owners/Operators (IOOs) only)* Submit a copy of your **Commercial Driver’s License**. This requirement does not apply to Licensed Motor Carriers (LMCs).
 9. Applicant is required to provide documentation that the Qualifying Vehicle made at least 150 trips to the Port Authority’s marine terminals during the previous 12 months. In most instances

For additional information, assistance, or to receive application materials, please contact us by:

website: <http://www.panynj.gov/truckers-resources/truck-replacement.html>

email: panynj@tetrattech.com phone: 866-515-1716

the Port Authority Grant Administrator should be able to verify compliance with the 150 trip requirement using data obtained through the PortTruckPass system. However, some applicants may be required to provide alternative documentation (e.g. bills of lading, invoices, trip tickets, driver's logs, etc.) to verify that the Qualifying Vehicle complies with the 150 trip requirement.

APPLICATION PROCESS:

After the submittal of the application and all supporting documents, the Port Authority Grant Administrator will review the application. The applicant will be notified if any additional information is needed or if there are any discrepancies in the documents submitted.

- Submission of an application does not guarantee grant funding.
- For truck replacements, the make, model, and manufacture year of the truck engine to be purchased must meet 2011 or newer U.S. EPA emissions standards. Also, the truck replacement must have a Gross Vehicle Weight Rating (GVWR) of 33,001 pounds or greater.

PUBLIC INFORMATION NOTICES

Upon application submission, all documents become the property of the Port Authority and as such become subject to the Port Authority of New York and New Jersey Public Records Access Policy, which applicants can view at <http://corpinfo.panynj.gov/documents/Access-to-Port-Authority-Public-Records/>. Applicants are entitled to request and review their personal information the Port Authority gathers on its forms. Applicants may also have any application errors corrected. To review such information, contact the Port Authority.

Submit applications by:

Email: panynj@tetrattech.com

Mail: Truck Replacement Program c/o Tetra Tech, Inc.

Attn: Grant Administrator
249 E. Ocean Boulevard, Suite 325
Long Beach, CA 90802

Fax: 866-515-1716

For additional information, assistance, or to receive application materials, please contact us by:

website: <http://www.panynj.gov/truckers-resources/truck-replacement.html>

email: panynj@tetrattech.com phone: 866-515-1716

FORM 1: Grant Application

Part 1: Notice of Obligations

Applicant/Company Name: _____

Type of Applicant: Independent Owner Licensed Motor Carrier

Certifications

Grants made through the Truck Replacement Program (TRP) to help purchase a newer drayage truck are federal funds. Please read the following statements and certify that you understand your obligations if you receive a grant through the TRP.

I understand that before I can receive a TRP grant from the Port Authority of New York and New Jersey (Port Authority), I must certify that I have read and comprehend the requirements set forth in this Application. I also agree to ALL of the following terms and conditions, which is indicated by **initialing each of the following:**

- Initial** _____ Agree to a five (5) year commitment to operate the replacement (newer) drayage truck and perform drayage trips at Port Authority Marine Terminals* for at least 150 trips per year.
- Initial** _____ Scrap my drayage truck equipped with a EMY 1996 to 2006 and replace it with the same Class truck that is equipped with a EMY 2011 or newer U.S. EPA emissions compliant engine.
- Initial** _____ Applicant will not purchase the replacement truck(s) until receiving written approval from the Port Authority Grant Administrator. Any replacement truck purchased prior to written approval is ineligible for grant funding.
- Initial** _____ Applicant will not scrap the old qualifying truck(s) until receiving written approval from the Port Authority Grant Administrator.
- Initial** _____ I understand that completion of the Grant Application for the TRP does not guarantee acceptance into the TRP.
- Initial** _____ Applicant is not delinquent in tolls for any Port Authority Bridge or Tunnel Crossing.
- Initial** _____ I have read and agree to the conditions and requirements of the Port Authority TRP as stated in this program document.

* Port Newark/Elizabeth Port Authority Marine Terminal, Port Jersey Marine Terminal, Brooklyn Marine Terminal, and Howland Hook Marine Terminal.

For additional information, assistance, or to receive application materials, please contact us by:

website: <http://www.panynj.gov/truckers-resources/truck-replacement.html>

email: panynj@tetrattech.com phone: 866-515-1716

Signature of Authorized Official:

I hereby certify that to the best of my knowledge and belief that all information provided in this application and any attachments is true and correct. If the application was prepared by a third party, I certify that I have read the complete application after all forms and information were completed. I agree with the information provided, and the date provided below is the date I signed the form. I further understand that prior to incorporating these forms and information into a grant Participation Agreement, the data and information may be revised by the Port Authority or Port Authority Grant Administrator for accuracy and that acceptance of a grant Participation Agreement will constitute agreement with those revisions. Failure to sign the application or signing it with a false statement may make the submitted offer or any resulting Participation Agreement voidable. Intentional falsification of these forms may be prosecuted to the fullest extent allowed under the law and may be used as an adverse factor in assessing an applicant's prospective for receiving any future grant awards or doing business with the Port Authority.

Applicant/Company Name:	
Signature of Authorized Official:	
Date:	
PLEASE SIGN IN BLUE INK. Faxed or photocopied signature pages will not be accepted. The application, with an original signature, must be received by the Port Authority Grant Administrator or the application will not be accepted.	
Print Name of Authorized Official:	
Authorized Official Title:	

For additional information, assistance, or to receive application materials, please contact us by:
 website: <http://www.panynj.gov/truckers-resources/truck-replacement.html>
 email: panynj@tetrattech.com phone: 866-515-1716

FORM 1: Grant Application

Part 2: Designation of Officials and Access to Records Location

1. Authorized Official: The person with legal authority to sign this application on behalf of the Applicant.

Name: (Mr. or Ms.): _____ **Title:** _____

Mailing Address: _____
Street Address City State Zip

Physical Address: _____
(for express delivery, *Street Address City State Zip*
No P.O. Box)

Main Phone Secondary Fax
Number: Number: Number: _____

Email Address: _____

2. Designated Project Representative: The applicant or an employee of the applicant who will serve as the Grant contact and will be responsible for receiving and submitting the Grant Participation Agreement documents.

Same as No. 1 above

Name: (Mr. or Ms.): _____ **Title:** _____

Mailing Address: _____
Street Address City State Zip

Physical Address: _____
(for express delivery, *Street Address City State Zip*
No P.O. Box)

Main Phone Secondary Fax
Number: Number: Number: _____

Email Address: _____

For additional information, assistance, or to receive application materials, please contact us by:

website: <http://www.panynj.gov/truckers-resources/truck-replacement.html>

email: panynj@tetrattech.com phone: 866-515-1716

FORM 2: Supplemental Application Form

(Attach to Form 1: Grant Application)

1. Attachment Checklist for Each Truck (Be sure to provide a copy of each item in the checklist below for each qualifying truck).

- _____ **Total Number of Trucks** (maximum of 2 trucks per applicant)
- _____ **Truck Registration** (current and previous year’s registration. If truck is seasonally registered, applicant must provide copies of registration for 12 of the last 18 months.)
- _____ **Truck Title** (clear title with no liens)
- _____ **Insurance Coverage** (Auto Liability, one year)
- _____ **GVWR Photograph** (sticker located on the inside doorframe of driver’s door; truck must meet vehicle Class 8 requirements of 33,001 lbs. or greater)
- _____ **Engine Nameplate Photograph** (to verify the engine serial number and engine family name)
- _____ **Commercial Driver’s License** (required only for IOO applicants)
- _____ **Truck Photographs** (front, back, left side and right side of truck exterior)

2. Qualifying Truck Information (Please fill out all fields below)

	Truck 1	Truck 2
Vehicle Identification Number (VIN)		
Truck Make		
Truck Model		
Truck Model Year		
Truck Body Type (Day Cab or Sleeper)		
Engine Make		
Engine Family Name (12-digits)		
Engine Serial Number		
Engine Model Year (EMY)		
Engine Horsepower		
Current Odometer Reading		

For additional information, assistance, or to receive application materials, please contact us by:

website: <http://www.panynj.gov/truckers-resources/truck-replacement.html>

email: panynj@tetrattech.com phone: 866-515-1716

3. Dealer Contact Information (if known)

Dealership: _____

Contact Name: _____ **Phone:** _____

Address: _____
Street Address City State Zip

Email Address: _____

4. Mandatory Scrappage for All Qualifying Trucks

Qualifying trucks with EMY 1996 through 2006 must be scrapped and replaced with an EMY 2011 or newer U.S. EPA emission compliant Class 8 drayage truck.

Initial _____ I will scrap my qualifying truck at a Scrapyard that the Port Authority has approved to participate in the Program.

For additional information, assistance, or to receive application materials, please contact us by:

website: <http://www.panynj.gov/truckers-resources/truck-replacement.html>

email: panynj@tetrattech.com phone: 866-515-1716