

# **THE PORT AUTHORITY OF NY & NJ**

**PROCUREMENT DEPARTMENT  
2 MONTGOMERY STREET, 3<sup>RD</sup> FL.  
JERSEY CITY, NJ 07302**

8/29/2013

## **ADDENDUM #1**

To prospective Bidder(s) on Collective #34448 for Maintenance, Repair and Emergency Service for HVAC Pneumatic & Electronic Controls and Building Management Systems at Several Buildings at Newark Liberty International Airport

**Now Due back on 9/10/13, no later than 11:00AM**

(Originally due on 9/6/2013, no later than 11:00AM)

## **CHANGES/MODIFICATIONS**

**The above referenced bid is postponed and due back on Tuesday, September 10, 2013.**

1. In PART II, page 3, Section 11e, is being replaced with the following paragraph:
  - e. The Bidder shall be certified by Honeywell Inc., for which the bidder must provide certification at the time of the bid opening and maintain it throughout the term of the contract and any options or extensions, if so exercised.
2. In PART III, page 5, Section 6, titled "Insurance", delete [Please have reviewed by Risk Financing].
3. See attached Revised Pricing Sheets (PART IV, Addendum No. 1). All bidders will fill in the cost in the revised pricing sheets.
4. In PART V, page 2, Section 2, titled Work Required by the Specifications, on line 19 from the top of the section, right after Excel 5000 EBI and XBS, add Carrier Comfort Network (CCN) and Iview.
5. In PART V, page 2, Section 2, titled Work Required by the Specifications, at the end of the end of the paragraph and before the start of Section 3, on page 3, add, "The Contractor shall provide BMS software backup discs containing all current programming within the first month of the contract award and any software programming changes thereafter".

6. In PART V, page 4, Section 5, titled Personnel Requirements, second paragraph, on line 3, after Honeywell Excel 5000 add, Carrier Comfort Network (CCN) and Iview, and Trane Tracer
7. In PART V, page 10, Section 15F, at the end and before 15G, add, The Contractor shall provide current updated backup of computer software for all BMS. If any changes or modifications are required to any BMS software programming, the Manager must first approve it in advance.

This communication should be initialed by you and annexed to your Bid upon submission.

In case any Bidder fails to conform to these instructions, its Bid will nevertheless be construed as though this communication had been so physically annexed.

THE PORT AUTHORITY OF NY & NJ

KATHY LESLIE-WHELAN  
ASSISTANT DIRECTOR  
COMMODITIES & SERVICES DIVISION

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO Dinesh Chheda, WHO CAN BE REACHED AT (201) 395-3432 or at [dchheda@panynj.gov](mailto:dchheda@panynj.gov).

ADDENDUM NO. 1

**PART IV – SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET  
AND PRICING SHEET(S), TABLE OF CONTENTS**

1. SIGNATURE SHEET .....	2
2. NAME AND RESIDENCE OF PRINCIPALS SHEET.....	3
3. PRICING SHEET(S) .....	4
Entry of Prices.....	4

**PART IV – SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)**

**1. SIGNATURE SHEET**

OFFER: The undersigned offers and agrees to furnish to the Port Authority of New York and New Jersey the services and/or materials in compliance with all terms, conditions, specifications and addenda of the Contract. Signature also certifies understanding and compliance with the certification requirements of the standard terms and conditions as contained in the Standard Contract Terms and Conditions. This offer shall be irrevocable for 120 days after the date on which the Port Authority opens this bid.

**ONLY THE COMPANY NAMED AS THE BIDDING ENTITY BELOW WILL RECEIVE PAYMENT. THIS MUST BE THE SAME NAMED COMPANY AS INDICATED ON THE COVER SHEET**

Bidding Entity \_\_\_\_\_

Bidder's Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone No. \_\_\_\_\_ FAX \_\_\_\_\_

Email \_\_\_\_\_ EIN# \_\_\_\_\_

SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

Print Name and Title \_\_\_\_\_

**ACKNOWLEDGEMENT:**

STATE OF: \_\_\_\_\_

COUNTY OF: \_\_\_\_\_

On this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, personally came before me, \_\_\_\_\_, who, duly sworn by me, did depose that (s)he has knowledge of the matters herein stated, that they are in all respects true and that (s)he has been authorized to execute the foregoing offer and statement of irrevocability on behalf of said corporation, partnership or firm.

\_\_\_\_\_  
Notary Public

NOTE: If a joint venture is allowed, duplicate this Signature Sheet and have each party to the joint venture sign separately and affix to the back of this Signature Sheet.

Bidder attention is called to the certification requirements contained in the Standard Contract Terms and Conditions, Part III. Indicate below if a signed explanatory statement in connection with this section is attached hereto.

Date certified by the Port Authority as an SBE or MWBE: \_\_\_\_\_ (indicate which one).

**2. NAME AND RESIDENCE OF PRINCIPALS SHEET**

Names and Residence of Principals of Bidder. If general or limited partner, or individual, so indicate.

NAME	TITLE	ADDRESS OF RESIDENCE (Do not give business address)
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### 3. PRICING SHEET(S)

#### Entry of Prices

- a. The prices quoted shall be written in figures, in ink, preferably in black ink where required in the spaces provided on the Pricing Sheet(s) attached hereto and made a part hereof.
- b. All Bidders are asked to ensure that all charges quoted for similar operations in the Contract are consistent.
- c. Prices must be submitted for each Item required on the Pricing Sheet(s).
- d. All Bidders are asked to ensure that all figures are inserted as required, and that all computations made have been verified for accuracy. The Bidder is advised that the Port Authority may verify only that Bid or those Bids that it deems appropriate and may not check each and every Bid submitted for computational errors. In the event that errors in computation are made by the Bidder, the Port Authority reserves the right to correct any error and to recompute the Estimated Contract Price, as required, based upon the applicable Unit Price inserted by the Bidder, which amount shall govern in all cases.
- e. In the event that a Bidder quotes an amount in the Estimated column but omits to quote a Unit Price for that amount in the space provided, the Port Authority reserves the right to compute and insert the appropriate Unit Price.
- f. The Total Estimated Contract Price, which shall be calculated by adding the Contract Price (Exhibit A) to the Contract Price (Exhibit B), is solely for the purpose of facilitating the comparisons of Bids. Compensation shall be in accordance with the section of this Contract entitled "Payment".

REVISED - CONTRACTOR'S PRICING SHEETS  
EXHIBIT A

ITEM NO.	TWO YEAR ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE PER ROUTINE	ESTIMATED TOTAL
1	24 Routines	Complete inspection and maintenance service routine on AC-1 in Terminal B MER-1		
2	24 Routines	Complete inspection and maintenance service routine on SF-2 in Terminal B MER-1		
3	24 Routines	Complete inspection and maintenance service routine on AC-2 in Terminal B MER-2		
4	24 Routines	Complete inspection and maintenance service routine on AC-3A & B and VAV's in Terminal B MER-2		
5	24 Routines	Complete inspection and maintenance service routine on AC-4 in Terminal B MER-3		
6	24 Routines	Complete inspection and maintenance service routine on AC-5 and VAV's in Terminal B MER-3		
7	24 Routines	Complete inspection and maintenance service routine on AC-6 in Terminal B MER-3		
8	24 Routines	Complete inspection and maintenance service routine on AC-7 in Terminal B MER-3		
9	24 Routines	Complete inspection and maintenance service routine on AHU-B in Terminal B MER-3 (Airtrain)		
10	24 Routines	Complete inspection and maintenance service routine on AC-8 and VAV's in Terminal B MER-4		
11	24 Routines	Complete inspection and maintenance service routine on AC-9 and VAV's in Terminal B MER-4		
12	24 Routines	Complete inspection and maintenance service routine on SF-1 in Terminal B MER-4		
13	24 Routines	Complete inspection and maintenance service routine on AC-10 and VAV's in the B1 Satellite MER of Terminal B		

**PART IV - 5**

**PART IV – SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)**

ITEM NO.	TWO YEAR ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE PER ROUTINE	ESTIMATED TOTAL
14	24 Routines	Complete inspection and maintenance service routine on AC-11 and VAV's in the B2 Satellite MER of Terminal B		
15	24 Routines	Complete inspection and maintenance service routine on AC-12 and VAV's in the B3 Satellite MER of Terminal B		
16	24 Routines	Complete inspection and maintenance service routine on AC-13 and VAV's in the B3 Satellite MER of Terminal B		
17	24 Routines	Complete inspection and maintenance service routine on AC-14 and VAV's in Terminal B MER 224 (behind Delta counters on Level-2)		
18	24 Routines	Complete inspection and maintenance service routine on AC-15 and VAV's in Terminal B MER 236 (behind Delta counters on Level-2)		
19	24 Routines	Complete inspection and maintenance service routine on AHU-1 in Terminal B Level-2 Tenant Space 200A C. 32 & 33		
20	24 Routines	Complete inspection and maintenance service routine on AC-2A Terminal B Level-1 B-2 elevator machine room		
21	24 Routines	Complete inspection and maintenance service routine on AHU-1 and VAV's in Terminal B Level-1 MER-106		
22	24 Routines	Complete inspection and maintenance service routine on AHU-2 and VAV's in Terminal B Level-1 MER-106		
23	24 Routines	Complete inspection and maintenance service routine on AHU-3 and VAV's in Terminal B Level-1 MER-106		
24	24 Routines	Complete inspection and maintenance service routine on AHU-4 and VAV's in Terminal B Level-1 MER-106		
25	24 Routines	Complete inspection and maintenance service routine on AHU-5 and VAV's in Terminal B Level-1 MER-116		
26	24 Routines	Complete inspection and maintenance service routine on AHU-6 and VAV's in Terminal B Level-1 MER-119		

PART IV - 6

PART IV – SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)

Rev. 6/1/07 (PA/PATH)

ITEM NO.	TWO YEAR ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE PER ROUTINE	ESTIMATED TOTAL
27	24 Routines	Complete inspection and maintenance service routine on AHU-7 and VAV's in Terminal B Level-1 MER-143		
28	24 Routines	Complete inspection and maintenance service routine on AHU-8 and VAV's in Terminal B Level-1 MER-144		
29	24 Routines	Complete inspection and maintenance service routine on AHU-9 and VAV's in Terminal B Level-1 MER-144		
30	24 Routines	Complete inspection and maintenance service routine on EMAC-1 in Terminal B Level-1 MER-164		
31	24 Routines	Complete inspection and maintenance service routine on EMAC-2 in Terminal B Level-1 MER-135		
32	24 Routines	Complete inspection and maintenance service routine on EMAC-3 in Terminal B Level-1 MER-126		
33	24 Routines	Complete inspection and maintenance service routine on AC-1(OSR Stultz Unit) in Terminal B Level-1		
34	24 Routines	Complete inspection and maintenance service routine on AC-1(TSA Breakroom) in Terminal B Level-1		
35	24 Routines	Complete inspection and maintenance service routine on AC-1(Heat Exchanger Room MER 13.02) in Terminal B Level-1		
36	24 Routines	Complete inspection and maintenance service routine on AHU-1 & ACC-1 Terminal B B-2 Interline Connector		
37	24 Routines	Complete inspection and maintenance service routine on AHU-2 & ACC-2 Terminal B B-2 Interline Connector		
38	24 Routines	Complete inspection and maintenance service routine on AHU-3 Terminal B B-3 Interline Connector		
39	24 Routines	Complete inspection and maintenance service routine on AHU-3A Terminal B B-3 Interline Connector		

PART IV - 7

PART IV – SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)

Rev. 6/1/07 (PA/PATH)

ITEM NO.	TWO YEAR ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE PER ROUTINE	ESTIMATED TOTAL
40	24 Routines	Complete inspection and maintenance service routine on AHU-4 & ACC-4 Terminal B B-3 Interline Connector		
41	24 Routines	Complete inspection and maintenance service routine on AHU-5 & ACC-5 Terminal B B-3 Interline Connector		
42	24 Routines	Complete inspection and maintenance service routine on AHU-6 Terminal B B-3 Interline Connector		
43	24 Routines	Complete inspection and maintenance service routine on AHU-6A Terminal B B-3 Interline Connector		
44	24 Routines	Complete inspection and maintenance service routine on AHU-6B Terminal B B-3 Interline Connector		
45	24 Routines	Complete inspection and maintenance service routine on AHU-B1-1 Terminal B B-1 Penthouse MER		
46	24 Routines	Complete inspection and maintenance service routine on AHU-B1-2 Terminal B B-1 Penthouse MER		
47	24 Routines	Complete inspection and maintenance service routine on AHU-B1-3 Terminal B B-1 Penthouse MER		
48	24 Routines	Complete inspection and maintenance service routine on AHU-B2-1 Terminal B B-2 Penthouse MER		
49	24 Routines	Complete inspection and maintenance service routine on AHU-B2-2 Terminal B B-2 Penthouse MER		
50	24 Routines	Complete inspection and maintenance service routine on AHU-B2-3 Terminal B B-2 Penthouse MER		
51	24 Routines	Complete inspection and maintenance service routine on AHU-B2-4 Terminal B B-2 Penthouse MER		
52	24 Routines	Complete inspection and maintenance service routine on AHU-B2-5 Terminal B B-2 Penthouse MER		

ITEM NO.	TWO YEAR ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE PER ROUTINE	ESTIMATED TOTAL
53	24 Routines	Complete inspection and maintenance service routine on AHU-B2-6 Terminal B B-2 Penthouse MER		
54	24 Routines	Complete inspection and maintenance service routine on AHU-B2-7 Terminal B B-2 Penthouse MER		
55	24 Routines	Complete inspection and maintenance service routine on AHU-B3-1 Terminal B B-3 Penthouse MER		
56	24 Routines	Complete inspection and maintenance service routine on AHU-B3-2 Terminal B B-3 Penthouse MER		
57	24 Routines	Complete inspection and maintenance service routine on AHU-B3-3 Terminal B B-3 Penthouse MER		
57	24 Routines	Complete inspection and maintenance service routine on AHU-B3-4 Terminal B B-3 Roof MER		
59	24 Routines	Complete inspection and maintenance service routine on AC-1 Terminal B FIS Building and VAV's		
60	24 Routines	Complete inspection and maintenance service routine on AC-2 Terminal B FIS Building and VAV's		
61	24 Routines	Complete inspection and maintenance service routine on AC-3 Terminal B FIS Building		
62	24 Routines	Complete inspection and maintenance service routine on AC-4 Terminal B FIS Building		
63	24 Routines	Complete inspection and maintenance service routine on AC-5 Terminal B FIS Building		
64	24 Routines	Complete inspection and maintenance service routine on AC-6 Terminal B FIS Building		

ITEM NO.	TWO YEAR ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE PER ROUTINE	ESTIMATED TOTAL
65	24 Routines	Complete inspection and maintenance service routine on AC-7 Terminal B FIS Building		
66	24 Routines	Complete inspection and maintenance service routine on AC-9 Terminal B FIS Building and VAV's		
67	24 Routines	Complete inspection and maintenance service routine on AC-10 Terminal B FIS Building and VAV's		
68	24 Routines	Complete inspection and maintenance service routine on AC-11 Terminal B FIS Building and VAV's		
69	24 Routines	Complete inspection and maintenance service routine on AC-12 Terminal B FIS Building		
70	24 Routines	Complete inspection and maintenance service routine on AC-13 Terminal B FIS Building		
71	24 Routines	Complete inspection and maintenance service routine on AC-14 Terminal B FIS Building		
72	24 Routines	Complete inspection and maintenance service routine on AC-15 Terminal B FIS Building		
73	24 Routines	Complete inspection and maintenance service routine on AC-16 Terminal B FIS Building		
74	24 Routines	Complete inspection and maintenance service routine on AC-17 Terminal B FIS Building and VAV's		
75	24 Routines	Complete inspection and maintenance service routine on AC-18 Terminal B FIS Building and VAV's		
76	24 Routines	Complete inspection and maintenance service routine on AC-19 Terminal B FIS Building and VAV's		
77	24 Routines	Complete inspection and maintenance service routine on AC-20 Terminal B FIS Building		

ITEM NO.	TWO YEAR ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE PER ROUTINE	ESTIMATED TOTAL
78	24 Routines	Complete inspection and maintenance service routine on AC-21 Terminal B FIS Building and VAV's		
79	24 Routines	Complete inspection and maintenance service routine on HV-1 Terminal B FIS Building		
80	24 Routines	Complete inspection and maintenance service routine on HV-2 Terminal B FIS Building		
81	24 Routines	Complete inspection and maintenance service routine on ACS-1-B2 Terminal B FIS Building		
82	24 Routines	Complete inspection and maintenance service routine on ACS-2-B2 Terminal B FIS Building		
83	24 Routines	Complete inspection and maintenance service routine on ACS-1-B3 Terminal B FIS Building		
84	24 Routines	Complete inspection and maintenance service routine on ACS-2-B3 Terminal B FIS Building		
85	24 Routines	Complete inspection and maintenance service routine on ACS-1 Terminal B FIS Building		
86	24 Routines	Complete inspection and maintenance service routine on ACS-2 Terminal B FIS Building		
87	24 Routines	Complete inspection and maintenance service routine on ACS-3 Terminal B FIS Building		
88	24 Routines	Complete inspection and maintenance service routine on AHU-1 Terminal B B-3 Connector PAPRICA FIS Building		
89	24 Routines	Complete inspection and maintenance service routine on AC-1 & ACC-1 B-2 Connector Terminal B FIS Building		

ITEM NO.	TWO YEAR ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE PER ROUTINE	ESTIMATED TOTAL
90	24 Routines	Complete inspection and maintenance service routine on AC-1A & ACC-1A B-2 Connector Terminal B FIS Building		
91	24 Routines	Complete inspection and maintenance service routine on AC-1, 2, 3, 4, 5, 6, 7, 8, 9, HV1, and HV2 in Building 80		
92	24 Routines	Complete inspection and maintenance service routine on AC-1 thru 24 in the North & South Pedestrian Bridges		
93	24 Routines	Complete inspection and maintenance service routine on AHU-1 in Switch House 1 Building 115		
94	24 Routines	Complete inspection and maintenance service routine on AHU-1 in Switch House 3 Building 113		
95	24 Routines	Complete inspection and maintenance service routine on AHU-1 in Building 79		
96	24 Routines	Complete inspection and maintenance service routine on AHU-1 in First Class Lounge Terminal B Level-2 Door-9		
97	24 Routines	Complete inspection and maintenance service routine on HV-1 in British Airlines Bag Room Terminal B Level-1		
98	24 Routines	Complete inspection and maintenance service routine on AC-2A-1 in the B-2 Elevator Machine Room Terminal B		
99	14 Routines between October and April	Complete inspection and maintenance service on Terminal B Heat Exchangers 1.01, 1.02, 2.01, 2.02, 2.03, and 2.04, LLTC HX-1 & HX-2, B-2 and B-3 HX-B-3 & HX-B-4		

ITEM NO.	TWO YEAR ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE PER ROUTINE	ESTIMATED TOTAL
100	14 Routines between October and April	Complete inspection and maintenance service on Terminal B Door Curtain Heat Exchangers DCHX-1 and Monorail HX-1.		
101	14 Routines between October and April	Complete inspection and maintenance service on the Federal Inspection Services Building Heat Exchangers HX-1 and HX-2.		
102	14 Routines between October and April	Complete inspection and maintenance service on Building 49 boiler controls.		
103	14 Routines between October and April	Complete inspection and maintenance service on Building 79 heat exchanger controls.		
104	24 Routines	Complete inspection and maintenance service on Building 106 boiler and chiller controls.		
105	24 Routines	Complete inspection and maintenance service on Building 105 controls.		
106	24 Routines	Complete inspection and maintenance service on AHU-1 through 5 and MAU-1 through 4 in Building 1		
107	4 Smoke purge tests May and September	Complete smoke purge test of HVAC equipment in Building 80 & 79. Testing to be performed between 10 pm and 6am		
108	4 Smoke purge tests May and September	Complete smoke purge test of HVAC equipment in Building 1. Testing to be performed between 10 pm and 6am		
109	4 Smoke purge tests May and September	Complete smoke purge test of HVAC equipment in Building 1. Testing to be performed between 10 pm and 6am		
110	4 Smoke purge tests May and September	Complete smoke purge test of HVAC equipment in Terminal B. Testing to be performed between 10 pm and 6am		
111	4 Smoke purge tests May and September	Complete smoke purge test of HVAC equipment in The F.I.S. Building. Testing to be performed between 10 pm and 6am		
112	24 Routines	Complete inspection and maintenance service on Trane Tracer BMS in Terminal B, and Building 1.		

PART IV - 13

PART IV – SIGNATURE SHEET, NAME AND RESIDENCE OF PRINCIPALS SHEET AND PRICING SHEET(S)

Rev. 6/1/07 (PA/PATH)

ITEM NO.	TWO YEAR ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE PER ROUTINE	ESTIMATED TOTAL
113	24 Routines	Complete inspection and maintenance service on Honeywell BMS in Terminal B, The FIS Building, Buildings 113, 115,105, 106, Terminal C Pedestrian Bridges A & B		
114	24 Routines	Complete inspection and maintenance service of Tour Andover Controls (T.A.C.) BMS in the NEC Station Building 65		
115	24 Routines	Complete inspection and maintenance service of Carrier (C.C.N.) system and BMS for chiller system in Building 46 C.H.& R.P.		
116	24 Routines	Complete inspection and maintenance service of Boiler BMS in Building 46 C.H.&R.P		
117	750 Labor Hours	Emergency call-in service per labor hour during regular working hours	Per Hour \$	
118	500 Labor Hours	Emergency call-in service per labor hour other than during regular working hours	Per Hour \$	

Total estimated two (2) year contract price (Exhibit A) \$ \_\_\_\_\_

**Unit prices shall be all inclusive, including the Contractor's cost for all labor, repairs, materials, parts, testing, equipment, supervision, travel time, overhead and profit. The Port Authority has the right to add or delete routines.**

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**EXHIBIT B**

**COMPENSATION FOR PARTS AND EQUIPMENT**

**Bidder shall insert a percentage and this % shall be firm for two years of the Contract and any extension periods thereafter**

<b>Estimated Amount Net Cost</b>	<b>*Contractor's Percentage Mark-Up/Mark-Down</b>	<b>Estimated Total for Three Year Cost of Material</b>
\$100,000.00    X	+/- _____ % = \$ _____	+ \$100,000 = \$ _____

**TOTAL FOR EXHIBIT B - \$ \_\_\_\_\_**

**\*The percentage in markup/markdown shall not be subject to adjustment during any option period if exercised**

**EXHIBIT C – Add sum of Exhibits A and B**

**EXHIBIT A - TOTAL ESTIMATED (2) TWO-YEAR CONTRACT PRICE (EXHIBIT A)**

\$ \_\_\_\_\_

**EXHIBIT B - TOTAL ESTIMATED (2) TWO-YEAR PRICE FOR PARTS AND MATERIALS. CONTRACT PRICE (EXHIBIT B)**

\$ \_\_\_\_\_

**EXHIBIT C - \*TOTAL ESTIMATED CONTRACT PRICE – 2 YEARS (EXHIBIT C)**

\$ \_\_\_\_\_

**(Add Exhibit A & Exhibit B)**