

September 17, 2013

SUBJECT: REQUEST FOR PROPOSALS FOR PERFORMANCE OF EXPERT PROFESSIONAL ARCHITECTURAL, ENGINEERING, INTERIOR DESIGN, AND CONSTRUCTION MANAGEMENT SERVICES AS REQUESTED ON A “CALL-IN” BASIS DURING 2013-2014 (RFP #34727) - ADDENDUM #1

Dear Sir or Madam:

The Port Authority of New York and New Jersey hereby offers to amend the subject Request for Proposal (RFP), dated September 10, 2013, as follows:

- 1) In the RFP Letter, on page 4, after subparagraph “C.”, skip a line and insert:

“D. Non-Disclosure Agreement (NDA)

Documents listed in Attachment A-2, Section V, letters E through J shall only be made available to respondents to this RFP who have completed and submitted a copy of the Authority’s Non-Disclosure Agreement (NDA) as Exhibit 1, which is accessible by the following links: [NDA Instructions](#) and [NDA Form](#).

Proposer(s) seeking copies of the available documents (drawings) must fill out and submit a fully signed PDF copy of the NDA as Exhibit 1, Non-Disclosure Agreement, via e-mail to Mary Lou Rivera at mlrivera@panynj.gov. The e-mail subject line should state the RFP number, as noted above. The body of the e-mail should include your firm’s full name, address, contact name, and contact phone number. As stipulated in the NDA, by its review of the listed documents, the Proposer agrees that it will not use such information for any purpose other than in response to this RFP, and that it will not disseminate such information to any third party. In addition, the proposer agrees to send the Authority, once its proposal for the subject services has been submitted, or, if not submitting a proposal, once the due date for receipt of proposals has passed, confirmation in writing that the drawings have been destroyed.

Promptly after submission of your e-mail request, mail the original, signed, NDA, to: The Port Authority of New York and New Jersey, 2 Montgomery Street, 3rd Floor, Jersey City, NJ 07302, Attention: Mary Lou Rivera, Principal Contract Specialist.”

- 2) In Attachment A-2, page 10, Section “V. Information and Materials Provided by the Authority,” after item “D.”, skip a line and insert:

“E. 1st Floor Port Authority East – Existing Conditions

F. 1st Floor Port Authority West – Existing Conditions

G. 2nd Floor Port Authority East – Existing Conditions

- H. 2nd Floor Port Authority West – Existing Conditions
- I. 3rd Floor Port Authority – Existing Conditions
- J. 4th Floor Port Authority – Existing Conditions”

If you have any questions, please contact Ms. Rivera, Principal Contract Specialist, at mlrivera@panynj.gov.

Sincerely,

Tim Volonakis
Assistant Director
Procurement Department