

# THE PORT AUTHORITY OF NY & NJ

PROCUREMENT DEPARTMENT  
2 MONTGOMERY STREET, 3<sup>RD</sup> FL.  
JERSEY CITY, NJ 07302

9/26/2013

## ADDENDUM # 1

To prospective Proposer(s) on RFP # 34835 for Unarmed, Uniformed Security Guard Services at the George Washington Bridge, New Jersey Marine Terminals, New York Marine Terminals, New Jersey Office Facilities and Properties, New York Leased Office Facilities and Properties, the Staten Island Bridges, the Port Authority Trans-Hudson Corporation, and the World Trade Center Site:

Due back on 10/17/2013, no later than 2:00PM

### I. CHANGES/MODIFICATIONS

**The following changes/modifications are hereby made to the solicitation documents:**

All references to “Exhibit 4, Uniform Specifications” should be replaced with “Exhibit 2, Uniform Specifications”

Attachment B –Contract Terms and Conditions, Part I – Contract specific Terms and Conditions:

- **Section 5** –Page 8. **Delete:** Paragraph B in its entirety.
- **Section 41** – Page 70, **Delete:** All references to Port Ivory and MOTBY in this section, including Heading.
- **Section 42** – Page 70, **Delete:** All references to Port Ivory and MOTBY in this section, including Heading.
- **Section 42** – Page 70, **Delete:** Items 7 & 8.
- **Section 42** – Page 70, **Renumber:** Items 9, 10 and 11 as Items 7, 8 and 9.
- **Section 45** – Page 77, paragraph D, item 6, after the word “Specifications” **insert:** “in accordance with the Waterfront Commission of New York Harbor unless otherwise directed.”
- **Section 47** – Page 78 paragraph A, item 5, after the word “Specifications” **insert:**
  - “in accordance with the Waterfront Commission of New York Harbor unless otherwise directed.” **Section 47** – Page 78 paragraph A, item 6, **delete:** “Follow criteria and procedures of MARSEC – NJMT Public Berth Instructions” and **Replace with:** “Follow criteria and procedures described in Post Orders that will be distributed to personnel upon assignment.”
- **Section 47** – Page 80 paragraph D, item 13, **delete:** “uniform as described in Exhibit 2, Uniform Specifications, paragraph C.” and **Replace with:** “business attire unless directed by Manager.”
- **Section 47** – Page 79, **insert** paragraph C, as follows:

PS11All

**“C.Buildings 260 and 51 Lobby Position Duties**

The Contractor's Security Guards shall perform security services at the Facility as directed which shall include, but shall not be limited to, the following services:

1. Maintain post coverage.
  2. Maintain a detailed log of activity occurring during the tour making particular note of unusual incidents or activity. Prepare written reports as requested.
  3. Screen, monitor and log persons seeking access to the Facility. Check identification of all persons entering the restricted area of the Facility including all Port Authority staff.
  4. Contact appropriate Port Authority staff to escort visitors.
  5. Maintain logbook of off-hour (5:30 p.m. – 6:30 a.m.) entry of all authorized persons into the Facility as necessary.
  6. Respond to and assist in situations involving fires, explosions, bomb threats, floods, elevator failures, building evacuations, and all other types of unspecified emergencies as required by the Manager.
  7. Assist by rendering aid to persons at the assigned Facility when required until the arrival of medical assistance.
  8. Report hazardous conditions within their assigned areas of coverage to appropriate parties, including, but not limited to, ice, snow, flooding, light outages and unlocked doors.
  9. In the event of a fire, after notification of the incident to the PA Police Desk, utilize fire extinguishers and other available equipment pending the arrival of emergency equipment.
  10. Perform security rounds at the intervals and during the time periods specified by the Manager, and take any required follow-up actions for all abnormal conditions found.
  11. Adhere to and enforce any Special Orders assigned for a particular time, place, and/or circumstance, as applicable.
  12. Perform all other specific responsibilities and duties as required or requested by the Manager.”
- **Section 48** – Page 80 paragraph A, item 3, **delete:** “dress in the prescribed issued uniforms at all times while on duty.” and **insert:** shall be in business attire unless directed by Manager.”
  - **Section 48** -NJMT Position Requirements, Page 81, add the following to the end of the section:

**“C. Buildings 260 and 51 Lobby Position Requirements**

    - 1) All Buildings 260 and 51 security guards shall be in uniform as described in Exhibit 4, Uniform Specifications, paragraph A, neat and well groomed, be clean in appearance without display of excessive ornamentation including visible body piercing or extra long fingernails while on post. No earrings allowed.
    - 2) Security Guards shall wear either black or navy blue socks (unless documented medical issues require otherwise).

- 3) Shall not use personal cell/wireless telephone and/or communication devices while on post except as approved by the Manager.
- 4) Should be familiar with port operations and maritime security.”
- **Section 50** – Page 84 paragraph C, Saturday/Sunday, 7 am to 3 pm, **delete:** “25/day” and **insert:** “.25/day”
- **Section 50** – Page 88, paragraph J, fourth line in section paragraph, **delete:** “and twenty five (25) hours of security gatement”
- **Section 57** – Page 99, at the end of the Section E, **insert:** “**For NYMT and NJMT only,** wear Waterfront Commission approved uniforms except when the Waterfront Commission authorizes differently.”

Exhibit 2 - Section B, **Delete:** “NYMT” and “NJMT”

## II. PROPOSER'S QUESTIONS AND ANSWERS

The following information is available in response to questions submitted by prospective Proposers. The responses should not be deemed to answer all questions, which have been submitted by Proposers to the Port Authority. It addresses only those questions, which the Port Authority has deemed to require additional information and/or clarification. The fact that information has not been supplied with respect to any questions asked by a Proposers does not mean or imply, nor should it be deemed to mean or imply, any meaning, construction, or implication with respect to the terms.

The Port Authority makes no representations, warranties or guarantees that the information contained herein is accurate, complete or timely or that such information accurately represents the conditions that would be encountered during the performance of the Contract. The furnishing of such information by the Port Authority shall not create or be deemed to create any obligation or liability upon it for any reason whatsoever and each Proposer, by submitting its Proposal, expressly agrees that it has not relied upon the foregoing information, and that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever. Accordingly, nothing contained herein and no representation, statement or promise, of the Port Authority, its Commissioners, officers, agents, representatives, or employees, oral or in writing, shall impair or limit the effect of the warranties of the Bidder required by this Proposal or Contract and the Proposer agrees that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever.

The Questions and Answers numbering sequence will be continued sequentially in any forthcoming Addenda that may be issued.

<b>Question # 1</b>	Are the employees working under the current contract represented by any labor union?
<b>Answer # 1</b>	Members of the current contractor’s staff performing these services are represented by two distinct labor organizations: (1) the Service Employees International Union (SEIU Local 32BJ) 25 W 18th St New York, NY 10011; and (2), at the New York Marine Terminals and the New Jersey Marine Terminals: the Port Police and Guards Union (Local 1456-PPGU) 889 Broadway (42st), Bayonne, NJ 07002-3032.

<b>Question # 2</b>	I hereby request a copy of the existing collective bargaining agreements.
<b>Answer # 2</b>	The Port Authority is not currently in possession of the requested documents. Please contact Mr. Larry Engelstein, Executive V.P./Director of Collective Bargaining and Employee Relations, SEIU-32BJ, Telephone 212-388-3800, and Mr. Ray Gorsky, Business Agent, Local 1456-PPGU, (201) 823-9050.
<b>Question # 3</b>	What are the terms of the collective bargaining agreements, and when do they expire?
<b>Answer # 3</b>	See Answer # 2.
<b>Question # 4</b>	What are the wages and benefits in the collective bargaining agreements currently in place?
<b>Answer # 4</b>	The Port Authority does not possess the referenced collective bargaining agreements. See Answer #2. Proposers' attention is called to the RFP: Contract Specific Terms and Conditions, Section 12, "Wages, Health, Supplemental Benefits and Salaries" and Standard Contract Terms and Conditions, Section 9, entitled "Harmony.", and Information for Proposers, Section J. "Union Jurisdiction".

This communication should be initialed by you and annexed to your Proposal upon submission. In case any Proposer fails to conform to these instructions, its Proposal will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ  
 DAVID GUTIERREZ, MANAGER  
 SPECIAL PURCHASING PROJECTS

BIDDER'S FIRM NAME: \_\_\_\_\_

INITIALED: \_\_\_\_\_

DATE: \_\_\_\_\_

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO LUKE BASSIS OR DAVID GUTIERREZ, WHO CAN BE REACHED AT (201) 395-3440 OR (201) 395-3433 RESPECTIVELY or at [LBASSIS@PANYNJ.GOV](mailto:LBASSIS@PANYNJ.GOV) OR [David.Gutierrez@panynj.gov](mailto:David.Gutierrez@panynj.gov).