

February 27, 2015

SUBJECT: REQUEST FOR PROPOSALS FOR INDEFINITE QUANTITY CONTRACTS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL AERONAUTICAL ENGINEERING DESIGN SERVICES FOR FEDERALLY FUNDED PROJECTS AS REQUESTED DURING 2015 (RFP #38419) - ADDENDUM #1

Dear Sir or Madam:

The Port Authority of New York & New Jersey hereby amends the subject Request for Proposals (RFP) letter, dated February 11, 2015, as follows:

In the RFP letter, Page 5, Section II, Letter J., delete last sentence starting with “Complete and ...” and replace with “Submit an acknowledgement that your firm has read these provisions”.

In the RFP letter, starting on Page 6., delete Section VI. NON-DISCLOSURE AND CONFIDENTIALITY AGREEMENT(S) in its entirety, starting with “All Proposers are required to sign...” and ending with “... identified as Attachment D.”

In the draft Standard Agreement, Page 10, Section 21, Paragraph A) 1., delete last sentence as follows, in its entirety:

“These insurance requirements shall be in effect for the duration of the Agreement to include any warrantee/guarantee period.”

The following questions were received from RFP recipient(s). The questions and corresponding Authority answers are provided for your information and use, as appropriate.

1. Are only NY or NJ UCP-certified DBE firms eligible to be submitted as part of our team?

Yes.

2. Some PANYNJ-certified DBE firms are not listed as UCP-certified on the UPC websites.

If a firm has a current DBE certification with the Authority, they will be certified by both NY and NJ UCP partners. If the firm is not listed on either website, and they have a current DBE certification by the Authority, have the firm(s) contact Rob Foreman at rforeman@panynj.gov to resolve any issues.

3. Would firms who are qualified through PANYNJ’s MBE or WBE program qualify as well?

No. Only NY or NJ UCP-certified DBE firms are eligible.

4. On Appendix A2 DBE Participation Plan & Affirmation Statement, we are assuming the lines for responses to “Calculation (supply only),” the “estimated dollar value of these services is \$____,” the “anticipated start date is ____” and the “anticipated completion date is ____” should be left blank. Is this assumption correct?

Yes.

5. Can we submit a cover letter?

Yes. Cover letter should be no longer than 2-pages.

6. Do we include our subconsultants BQQ in our proposal or do they send it in to the Fraud Prevention Unit?

*Per the RFP letter, “an acknowledgement that BQQ(s) has been submitted to the OIG is required; **do not include the actual BQQ(s)**”. All BQQ(s), including subconsultants, must be submitted per the instruction found in: <http://www.panynj.gov/inspector-general/inspector-general-programs.html>.*

The due date for receipt of proposals remains **2:00 P.M. on March 5, 2015**.

If you have any questions, please contact Ms. Tracy Tiernan, Principal Contract Specialist, at ttiernan@panynj.gov.

Sincerely,

David Gutiérrez, CPPO
Manager, Construction Procurements
Procurement Department