

THE PORT AUTHORITY OF NY & NJ

**PROCUREMENT DEPARTMENT
2 MONTGOMERY STREET, 3RD FL.
JERSEY CITY, NJ 07302**

11/18/2014

ADDENDUM #1

To prospective Bidder(s) on Bid #40320 - Auction Services for Port Authority Abandoned Vehicles

Due back on 11/26/14, no later than 11:00 A.M.

(Originally due back on 11/24/2014, no later than 11:00 A.M.)

I. CHANGES TO BID DOCUMENTS

The following changes/modifications are hereby made to the solicitation documents:

- The bid due date has been extended until 11/26/14, no later than 11:00 A.M.
- In Part III, Page 4, Section 6., “Insurance Procured by the Contractor”, delete the following paragraph in its entirety:

“Garagekeepers Direct Legal Liability Insurance - \$250,000.00 per location in the Comprehensive form to cover all risk, including but not limited to 1. Fire and Explosion, 2. Partial or Total Theft of entire vehicle, 3. Riot and/or Vandalism 4. Collision or Upset.”
- In Part V, Specifications, Section 3, “Specifications: Sale of Abandoned Vehicles,” Page 2 of 5, before the first sentence, insert the sentence “All Abandoned Vehicle auctions will be held on Saturdays, unless otherwise directed by the Port Authority.”

II. BIDDERS’ QUESTIONS AND ANSWERS

The following information is available in response to questions submitted by prospective Bidders. The responses should not be deemed to answer all questions, which have been submitted by Bidders to the Port Authority. It addresses only those questions, which the Port Authority has deemed to require additional information and/or clarification. The fact that information has not been supplied with respect to any questions asked by a Bidders does not mean or imply, nor should it be deemed to mean or imply, any meaning, construction, or implication with respect to the terms of this Bid.

The Port Authority makes no representations, warranties or guarantees that the information contained herein is accurate, complete or timely or that such information accurately represents the conditions that would be encountered during the performance of the Contract. The furnishing of such information by the Port Authority shall not create or be deemed to create any obligation or

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liability upon it for any reason whatsoever and each Bidder, by submitting its Bid, expressly agrees that it has not relied upon the foregoing information, and that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever. Accordingly, nothing contained herein and no representation, statement or promise, of the Port Authority, its Commissioners, officers, agents, representatives, or employees, oral or in writing, shall impair or limit the effect of the warranties of the Bidder required by this Bid or Contract and the Bidder agrees that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever.

The Questions and Answers numbering sequence will be continued sequentially in any forthcoming Addenda that may be issued.

<i>Question #1</i>	In the bid documents, it states “Provide auction services for Port Authority abandoned vehicles and other equipment...” What is the other equipment?
<i>Answer #1</i>	Other equipment could include airline stairs and boat trailers. However, there is no guarantee what type of “other equipment” if any will be sold.
<i>Question #2</i>	Are you willing to waive the requirement for newspaper advertising from the bid requirements and allow email and website advertising instead?
<i>Answer #2</i>	No.
<i>Question #3</i>	Who has the current contract for these auctioning services?
<i>Answer #3</i>	The current contract is held by Manhattan Towing Company.
<i>Question #4</i>	What fee does the current Contractor charge for these services?
<i>Answer #4</i>	The current Contractor charges a fee of 11.5 percent.
<i>Question #5</i>	What other charges does the current auctioneer/ auction company charge to the Port Authority (.e. advertising/marketing)?
<i>Answer #5</i>	None.
<i>Question #6</i>	How do we find out if there is union jurisdiction for where the auctions are conducted?
<i>Answer #6</i>	Please see Part I, “Standard Information For Bidders”, Page 5, Section 9, “Union Jurisdiction”.
<i>Question #7</i>	What are the sales results of the last three abandoned vehicle auctions at the airport?
<i>Answer #7</i>	The gross sales results for the last three abandoned vehicle auction were: La Guardia Airport: \$31,200.00; Newark Liberty International Airport: \$62,575; and John F. Kennedy International Airport: \$104,625.00. There is no guarantee what future abandoned vehicles sales will gross.
<i>Question #8</i>	Are you amenable to the replacement of the traditional live auction process for the sale abandoned vehicles with a strictly online process, in which no live auctioneer presides over the bidding and bidders cast bids from their computers?
<i>Answer #8</i>	No. Online sale of abandoned vehicles is not part of scope of this Solicitation.
<i>Question #9</i>	Has the PA in past provided an indoor facility for auctioneer’s cashiers, laptops and clerical staff, with electrical outlets? Or should auctioneer presume it will be necessary to transport and provide his cashier’s trailer for each auction?

Answer #9	Please see Part V, “Specifications”, Section 3, “Specifications: Sale of Abandoned Vehicles” Paragraph i) on Page 4 of 5.
Question #10	How many auctions per year are anticipated?
Answer #10	Please see Part V, “Specifications”, Page 2 of 5, Section 3, “Specifications: Sale of Abandoned Vehicles”, first paragraph, second last sentence.
Question #11	Can we take any exceptions to the scope of services if we have a live, on-line solution that does not quite fit with the requirements as outlined? Or, will this cause our bid to be rejected?
Answer #11	Please see Part I, “Standard Information For Bidders”, Page 4, Section 5, “Firm Offer”, second paragraph.

This communication should be initialed by you and annexed to your Bid upon submission.

In case any Bidder fails to conform to these instructions, its Bid will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ

KATHY LESLIE WHELAN
 ASSISTANT DIRECTOR
 COMMODITIES AND SERVICES DIVISION

BIDDER'S FIRM NAME: _____

INITIALED: _____

DATE: _____

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO MARGARET D’EMIC, WHO CAN BE REACHED AT (201) 395-3410 or at mdemic@panynj.gov.