

December 8, 2014

**SUBJECT: REQUEST FOR PROPOSALS FOR PERFORMANCE OF EXPERT PROFESSIONAL ENVIRONMENTAL AND TRANSPORTATION PLANNING SERVICES FOR THE PATH TO NEWARK LIBERTY INTERNATIONAL AIRPORT RAIL STATION PROGRAM (RFP #40522) - ADDENDUM #1**

Dear Sir or Madam:

The Port Authority received the following questions from RFP recipients. The questions and corresponding Port Authority answers are provided for your information and use, as appropriate:

Q1: *Section VII requires a Background Qualification Questionnaire for each firm at least 2\_\_prior to the RFP due date. The RFP does not specify two days, weeks, etc.*

**A1: It is 2 weeks prior to the RFP due date.**

Q2: *Pages 2 and 15 of Attachment A provide anticipated milestone dates, but they differ. Please clarify the schedule that should be used for proposers.*

**A2: Proposers should use the milestone schedule on pages 15-16. The schedule on page 2 is for general planning purposes only and is subject to change.**

Q3: *After reviewing the Staff Analysis sheet, Task B on this sheet is listed as Summarize NEPA Process Best Practices, however, the RFP notes this as Task G. Please clarify as to which is the correct order of the tasks.*

**A3: Summarize Best Practices with Task G.**

Q4: *The cost sheet only lists tasks A-F. May we alter the cost spreadsheet to reflect the Scope of Work (Tasks A-J)?*

**A4: Yes**

Q5: *One of our subconsultants is certified as a DBE by NJTransit. Is there is DBE reciprocity with Port Authority?*

**A5: Yes**

Q6: *If design services are determined necessary to support updating existing documents (Task A), would the consultant be expected to provide these services or would any necessary design updates be handled by others, in coordination with the Consultant?*

**A6: The latter.**

Q7: *Section L on page 5-6 seems to preclude any other work on the Program. Does this include bidding as part of a design/build team, or just working for the Port on another aspect of the project?*

**A7: This includes bidding as part of a design/build team.**

Q8: *Task A.8: Please describe how (if) you would like the proposer to estimate costs for this task, since the scope is not defined.*

**A8: This task is an “as needed” service and should not be included in the estimate.**

Q9: *Task G.7.b.: Please describe whether you expect the proposer to provide these plans, design and construction durations, and estimates or if these are to be provided to the proposer by PANYNJ as a result of previous efforts (Task A) or the efforts of other consultants. If it is expected that these will be provided by the proposer please describe the level of engineering completion that is expected (i.e. 10% concept design).*

**A9: This should be Task H.7.b and is to be prepared by the proposer. Level of completion is to be sufficient enough and acceptable to satisfy the NEPA requirements.**

Q10: *Task G.7.c.: The work task is a bit unclear as written. Can you please provide further information or clarification?*

**A10: Task H.7.c is specific to the area of financing and community actions. It is intended to include other issues, if any, that may impact the project but are not typically associated with another section of the NEPA document.**

Q11: *To clarify, the cover letter and any additional written material (I know resumes do not count) included under section E. Qualifications and Experience of Staff, do not count toward the page limit?*

**A11: That is correct.**

Q12: *Are the FTA forms included at the end of the RFP to be completed and submitted with the proposal?*

**A12: Yes.**

The due date for receipt of proposals remains 2:00 p.m. on December 17, 2014.

If you have any questions, please contact Mr. Timothy J. Pullen at [tpullen@panynj.gov](mailto:tpullen@panynj.gov).

Sincerely,

David Gutiérrez  
Manager, Construction Procurements  
Procurement Department