

THE PORT AUTHORITY OF NY & NJ

**PROCUREMENT DEPARTMENT
150 GREENWICH STREET, 21ST FL.
NEW YORK, NY 10006**

3/23/2015

ADDENDUM # 1

To prospective Bidder(s) on Bid # 41793 to Supply and Deliver Contact Pin for Electric Coupler Assembly – Due 4/6/2015:

As of March 30, 2015, the Procurement Department will be located at 4 World Trade Center (4 WTC) located at 150 Greenwich St., 21st Floor, New York, New York, 10006.

Bids are due no later than 11:00AM on 4/6/2015, and will be opened by the Bid Custodian at 150 Greenwich St., 21st Floor, New York, New York, 10006.

**PLEASE READ THE FOLLOWING DELIVERY REQUIREMENTS CAREFULLY.
Bidders assume all responsibility for delays or problems in delivery.**

<u>On or Before March 26, 2015</u> , bid submissions will be received at:	<u>Starting on March 30, 2015</u> , bid submissions will be received at:
The Port Authority of NY & NJ Attention: Bid Custodian Procurement Department 2 Montgomery Street, 3rd Floor Jersey City, NJ 07302	The Port Authority of NY & NJ Attention: Bid Custodian Procurement Department 150 Greenwich Street, 21st Floor New York, NY 10006
At this address, bids will be accepted via the United States Postal Service, any delivery service, or hand delivery. Clearly mark the solicitation number on the outermost package.	At this address, bids will only be accepted via the United States Postal Service, UPS*or hand delivery. Clearly mark the solicitation number on the outermost package.

No bids will be received or accepted on March 27, 2015 at either location.

There is extensive security at the World Trade Center Site. You must present a valid government-issued photo ID to enter 4 WTC. All packages and envelopes are subject to security screening.

There is no parking available at 4 WTC/150 Greenwich Street, and parking in the surrounding area is extremely limited.

The Port Authority assumes no responsibility for delays, including, but not limited to, delays caused by any delivery services, building access procedures, or security requirements.

* Silverstein Properties, the Property Manager of 4 WTC, has a vendor approval process for firms wishing to make deliveries. Presently, UPS is the only express delivery vendor with approved recurring delivery times. UPS makes deliveries to 4 WTC around 9:30 a.m. each day. Please plan accordingly. As additional express carriers may be approved by Silverstein Properties and scheduled for recurring delivery times with the Vehicle Security Center (VSC), this information may be updated.

This communication should be initialed by you and annexed to your Bid upon submission. In case any Bidder fails to conform to these instructions, its Bid will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ

KATHY LESLIE WHELAN
ASSISTANT DIRECTOR
COMMODITIES & SERVICES DIVISION

BIDDER'S FIRM NAME: _____

INITIALED: _____ DATE: _____

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO JOHN SANTIAGO AT JOHN.SANTIAGO@PANYNJ.GOV OR 201-395-3416.