

October 28, 2016

SUBJECT: REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL INTEGRITY MONITORING SERVICES FOR THE NEWARK LIBERTY INTERNATIONAL AIRPORT – TERMINAL A REDEVELOPMENT PROGRAM – AS REQUESTED ON AN “AS-NEEDED” BASIS DURING 2017 – 2021 (RFP #47394) – ADDENDUM #1

Dear Sir or Madam:

The following questions are from RFP recipients. The questions and the corresponding Authority answers are provided for your information and use, as appropriate.

Question #1: Are the option periods included in the 92,000 total estimated number of hours to be spent by the Integrity Monitor, or is there an assumption that the four, one-year extensions are outside of the 92,000 allocated to the tasks?

Answer #1: The four, one-year option periods are included in the 92,000 hours.

Question #2: Can graphics be less than 12-point font?

Answer #2: Yes, as long as the graphics are still legible for the Committee to review.

Question #3: Is there any requirement for vendors awarded the contract to propose on all task orders, understanding that conflicts may exist?

Answer #3: We are seeking one or more consultants that could provide all of the services contemplated in the Scope of Work.

Question #4: When determining rates in the cost proposal, are applicants able to increase rates over time to allow for cost of living increases or promotions, for example?

Answer #4: No. Please see page 3 of the Standard Agreement under Section 8 (A).

Question #5: Will the Port Authority be utilizing a Design Build method of procurement on the Newark Liberty International Airport Terminal A Redevelopment Program?

Answer #5: Yes, as currently planned, the Port Authority will seek Design-Build contracts.

Question #6: Since it appears the majority of the procurement for this Program will take place during the first two (2) years of the stated Integrity Monitor contract duration, will the Integrity Monitor have a role in monitoring the procurement of the design-build and design-bid-build construction packages?

Answer #6: This is for as-needed services. The exact level of IM involvement is unknown at this time, and will be as directed by the Office of the Inspector General.

Question #7: Will the Port Authority’s Office of Inspector General vet contractors, vendors, suppliers, etc., for this Program or is that an intended scope of work item for the Integrity Monitor?

Answer #7: Yes, the Port Authority’s Office of Inspector General will perform vendor integrity checks of contractors, vendors and suppliers. The selected proposer may be requested by the Port Authority’s Office of Inspector General to perform background investigations, as well.

Question #8: References: Must we have completed 2 projects with each of the 3 references that we provide? Or must we provide 3 references for at least 2 unique projects within last 5 years? Meaning, more than one reference for one project as long as we have references for at least two projects?

Answer #8: The latter is correct. Submit at least three (3) references, including affiliation, name, position and contact information. These references shall illustrate successful completion of projects in the capacity of an Integrity Monitor for at least two (2) projects of scope and nature similar to this project within the past five (5) years in a largely populated U.S. City.

Question #9: Must the projects provided as references be fully completed or can they be ongoing engagements given that many of our projects last longer than five (5) years?

Answer #9: The projects can be ongoing as long as the start date is at least five (5) years ago. Please also include the anticipated end date.

Question #10: Will New York and/or New Jersey unions prevail on this Program?

Answer #10: The PA requires contractors to pay prevailing wages.

Question #11: Will there be a project labor agreement on this Program?

Answer #11: All labor agreements are assumed between contractors and represented unions.

Question #12: When do you anticipate the majority of the work to be done? Will there be extensive work on nights and weekends, for example?

Answer #12: Restrictions to the hours of work have yet to be determined.

Question #13: How do you foresee the role of the Integrity Monitor differing from the Internal Audit Department?

Answer #13: The Integrity Monitor and internal Audit Department will work collaboratively to avoid duplication of efforts. It is expected that the Integrity Monitor will perform forensic auditing.

Question #14: If a firm (“Proposer”) has less than five (5) years of demonstrated experience in the performance of Integrity Monitoring Services, but it’s staff has five (5) years or more of demonstrated experience in the performance of Integrity Monitoring Services, can the Proposer still meet the forgoing prerequisite requirements as stated in the RFP Letter?

Answer #14: No. The firm (“Proposer”) shall have had a minimum of five (5) years of demonstrated experience in the performance of Integrity Monitoring Services. Firms that do not meet these requirements will not be considered. Please also refer to page 3 of the RFP Letter, Section 3 (B) “Transmittal Letter” for information about joint venture submittals.

Question #15: Will contractor Certified Payroll Reports (CPR) be required to be submitted electronically at all levels (prime/subs)?

Answer #15: This has yet to be determined

Question #16: Will the Port Authority be using an Owner Representative or Construction Manager to oversee the construction or will Port Authority staff manage the construction contract(s) themselves?

Answer #16: It is currently envisioned to be PA Staff supplemented with consultants and/ or construction managers.

Question #17: Will office space be provided for the Integrity Monitor at the Program location?

Answer #17: Yes.

Question #18: Is there any requirement for vendors awarded the MSA to bid on all task orders, understanding that conflicts may exist?

Answer #18: Yes. Upon completion of the solicitation process, the Authority may elect to enter into an Agreement with one or more firms, as it deems necessary and appropriate. Therefore, proposals must address completion of all tasks in the Scope of Work. For more information on conflicts of interest, see Section #32 of the Standard Agreement.

Question #19: During the pre-bid meeting, the question was raised regarding escalation of rates. It was stated by Port Authority staff that rates could not be escalated over the 9-year period of performance, however the pricing document allows rates to be indicated by year on "Cost Proposal by Staff Titles" tab. Can bidders therefore provide different (escalated rates) by project year to keep up with inflation, and include year 1 rates on the "Proposer Staffing Titles" tab? Understanding of course that we would be evaluated on rates across all years.

Answer #19: No. Please see page 3 of the Standard Agreement under Section 8 (A).

Question #20: Could you provide a copy of the attendance list from the Pre-Proposal meeting?

Answer #20: Please see attachment on next page.

The date for receipt of proposals for the subject RFP remains at 2:00 P.M. on November 4, 2016.

If you have any questions, please contact Ms. Monika Radkowska, Senior Contract Specialist, at mradkowska@panynj.gov.

Sincerely,

David Gutiérrez, CPPO
Assistant Director
Procurement Department

ATTENDANCE CONFIRMATION

REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL INTEGRITY MONITORING SERVICES FOR THE NEWARK LIBERTY INTERNATIONAL AIRPORT – TERMINAL A REDEVELOPMENT PROGRAM – AS REQUESTED ON AN “AS-NEEDED” BASIS DURING 2017 – 2021 (RFP #47394)

PRE-PROPOSAL MEETING: 4 WTC, 21ST FLOOR – BID ROOM

DATE/TIME: OCTOBER 25, 2016 @ 3:30 PM

	<u>NAME</u>	<u>FIRM</u>
1.	Elyse Ruzow	Ruzow & Associates, Inc.
2.	Erin Longbothum	Thacher Associates, LLC
3.	Christopher Ward	Thacher Associates, LLC
4.	Martin Aronchick	Thacher Associates, LLC
5.	Barry DeFoe	Thacher Associates, LLC
6.	Thomas A. McShane	Guidepost Solutions LLC
7.	Kevin Brant	Guidepost Solutions LLC
8.	Michael Ammirabile	BDO
9.	Susan Swan	Doar Rieck Kaley & Mack
10.	Mark Blumkin	Deloitte Financial Advisory Services LLP
11.	Michael Santoro	KPMG LLP
12.	Nico Koniski	KPMG LLP
13.	Ruth Ritzema	Ernst & Young LLP
14.	Robert Mezzanotte	Hill International
15.	Jack A. Callahan	CohnReznick LLP
16.	Gerard K. Frech	CohnReznick LLP
17.	Spurgeon Robinson	MPACT Strategic Consulting LLC
18.	Richard F. Vermeulen	Yip Associates
19.	Kerry-Ann Rin	Yip Associates
20.	Matthew O'Leary	Baker Tilly Virchow Krause, LLP
21.	Michelle Bechtold	Walker Parking Consultants
22.	Rizwan Shah	PricewaterhouseCoopers Public Sector LLP
23.	Mark Gerber	PricewaterhouseCoopers Public Sector LLP
24.	William Waldie	PricewaterhouseCoopers Public Sector LLP
25.	Brook Barbour	PricewaterhouseCoopers Public Sector LLP
26.	Maria N. Khoury	KOBRE & KIM LLP
27.	Anna Bernardis	KOBRE & KIM LLP
28.	Jonathan Algor	KOBRE & KIM LLP
29.	Steve Kornfeld	KOBRE & KIM LLP
30.	Kim Law	LSEA Corporation
31.	Chris Prather	Exiger LLC
32.	Ken Casado	Exiger LLC
33.	Pete Zanolin	PWC