

October 22, 2019

**SUBJECT: REQUEST FOR PROPOSALS FOR INDEFINITE QUANTITY CONTRACTS (IQCs) FOR THE PERFORMANCE OF EXPERT PROFESSIONAL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR FEDERALLY FUNDED MAJOR CAPITAL PROJECTS ON AN “AS-NEEDED” BASIS DURING 2020 THROUGH 2024 (RFP # 59172)**

Dear Sir or Madam,

- 1) Delete Section VII, B in the RFP letter in its entirety and replace it with **Firm Qualifications and Relevant experience**, including the quality of similar services provided to others, and the demonstrated ability to complete the Services in accordance with the project schedule; and.
- 2) Delete the following: **“DO NOT PROVIDE ANY COST INFORMATION”** in the RFP Letter, Section F, under Firm Qualifications and Experience.
- 3) The following questions were received from a Request for Proposals (RFP) recipients(s). The questions and the corresponding Authority answers are provided for your information and use, as appropriate.

**Question 1:** Section F. Firm Quals and Experience. – Please clarify (DO NOT PROVIDE ANY COST INFORMATION) - does this mean do **not** include cost/contract value on our project sheets?

**Answer 1:** Refer to item 2 above.

**Question 2:** Section L. DBE/MBE/WBE SUBMISSION REQUIREMENTS – Please confirm if Form A2 and Form A4 are to be included.

Form PA 3760C says to be include with Task Orders - please confirm that a statement will suffice.

**Answer 2:** As per Section L of the RFP Letter, Proposers are only required to include a statement confirming their commitment to complying with the DBE/MBE/WBE Submission requirements.

**Question 3:** FEDERAL SUBMISSION REQUIREMENTS - Please confirm if our subs to complete these forms Exhibits IA, IB, and IC.

**Answer 3:** Proposers should see the RFP letter, page 8, Section M, entitled “Federal Submission Requirements” for information about which certifications and forms must be submitted with the proposals, and by whom. Exhibits IA, IB and IC contain more detailed information. In addition to the forms that need to be submitted by both Consultants and their subconsultants/subcontractors, several of the certifications require Consultants to include provisions in their subcontracts, and obtain certifications from their contractors, and in that case the Proposer should submit such forms/certifications from their known subconsultants/subcontractors at the time of proposal submission.

**Question 4:** Page 1 of the RFP states that the IQC program has an estimated value of \$25,000,000. Is that the aggregate total of the fee value of all task orders by all consultants or each consultant?

**Answer 4:** The aggregate Total for task orders issued under RFP # 59172 is estimated to be 25,000,000.

**Question 5:** Referring to Attachment D, Page 2; If the principal/prime proposer is a DBE firm and if they perform more than 25% of the work, will they meet the DBE goal, or do they need to meet the 25% DBE goal percentage with other DBE sub-consultants on their team?

**Answer 5:** If the Prime is a certified DBE, the goal is satisfied.

**Question 6:** Could you please confirm that, as stated in II. Proposal Requirements, Criteria A, the twenty-page limit applies to Sections E, F, and G, inclusive of requested project information?

**Answer 6:** Confirmed.

**Question 7:** RFP Page 3, Section II.A states the following: “The page limit excludes resumes and tab dividers and pertains only to paragraphs E (Staff Qualifications and Relevant Experience), F (Firm Qualifications and Relevant Experience), and G (Management Approach) in Section III below.” The last sentence in this same paragraph states: “The page limits set forth in this Section pertain only to Letters F and G in Section III, below.”

Can you please confirm whether if the page limit applies to Sections E, F, and G; or just Sections F and G?

**Answer 7:** The page limit excludes resumes and tab dividers and pertains only to paragraphs E (Staff Qualifications and Experience), F (Firm Qualifications and Experience), and G (Management Approach) in Section III – Proposal Submission Requirements.

**Question 8: RFP Page 3, II. Proposal Format Requirements, Item A.**

In the second line of this Item A, it is stated that the page limits apply to Paragraphs E, F, and G of Section III.

The last sentence of this Item A, states that “The page limits set forth in this Section pertain only to Letters F and G in Section III, below.”

Please clarify which sections are part of the 20-page single-sided page limits?

**Answer 8:** Refer to response to Question 7.

**Question 9: RFP Page 8, M. Federal Submission Requirements**

It is our understanding that the submission of the three (FTA, FEMA, and FHWA) sets of forms are required by the prime at the proposal submission stage.

Are these forms also required by each subconsultant of the prime, at the time of proposals submission?

**Answer 9:** Refer to response to Question 3.

**Question 10:** Is a firm that previously performed program related services for WTC Construction / Major Capital Projects precluded from this solicitation, or will the determination be considered on a case by case task order basis depending on the task order scope of work? Would a sub consultant be precluded on the same basis?

**Answer 10:** Determination will be considered on a case by case task order basis depending on the task order scope of work. Yes, a sub consultant will be precluded on the same basis.

If you have any questions, please contact Mr. Thomas Lal, Sr. Contract Specialist, at [TLAL@panynj.gov](mailto:TLAL@panynj.gov)

Sincerely,

Joann Spirito  
Manager, Construction/ Federal Procurement & Compliance  
Procurement Department