

THE PORT AUTHORITY OF NY & NJ

**PROCUREMENT DEPARTMENT
2 MONTGOMERY STREET, 3RD FL.
JERSEY CITY, NJ 07302**

1/4/2013

ADDENDUM # 2

To prospective Proposer(s) on **RFP # 31644 for AIRPORT NOISE & OPERATIONS MANAGEMENT SYSTEM CONTRACT FOR JOHN F. KENNEDY INTERNATIONAL (JFK), LAGUARDIA (LGA), NEWARK LIBERTY INTERNATIONAL (EWR), STEWART INTERNATIONAL (SWF) AND TETERBORO (TEB) AIRPORTS.**

Due back on 1/29/2013, no later than 2:00PM

Originally due on 1/15/2013, no later than 2:00PM

I. CHANGES/MODIFICATIONS

The following changes/modifications are hereby made to the solicitation documents:
Last paragraph of Section IX.A.3 Operational Flexibility is being replaced with the following:

In the event that Operational Availability fails to meet, the percentage stipulated herein, and is not responded to or repaired within requirements stipulated in Section IX.C, Time to Repair, the damage amounts for unavailability for operation are as specified in Attachment B (General Contract Provision) 11. Liquidated Damages.

The due date of this RFP is extended until 1/29/13, no later than 2:00 P.M

II. PROPOSER'S QUESTIONS AND ANSWERS

The following information is available in response to questions submitted by prospective Proposers. The responses should not be deemed to answer all questions, which have been submitted by Proposers to the Port Authority. It addresses only those questions, which the Port Authority has deemed to require additional information and/or clarification. The fact that information has not been supplied with respect to any questions asked by a Proposers does not mean or imply, nor should it be deemed to mean or imply, any meaning, construction, or implication with respect to the terms.

The Port Authority makes no representations, warranties or guarantees that the information contained herein is accurate, complete or timely or that such information accurately represents the conditions that would be encountered during the performance of the Contract. The furnishing of such information by the Port Authority shall not create or be deemed to create any obligation or liability upon it for any reason whatsoever and each Proposer, by submitting its Proposal, expressly agrees that it has not relied upon the foregoing information, and that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever. Accordingly, nothing contained herein and no representation, statement or promise, of the Port Authority, its Commissioners, officers, agents, representatives, or employees, oral or in writing, shall impair or limit the effect of the warranties of the Bidder required by this Proposal or Contract and the Proposer agrees that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever.

The Questions and Answers numbering sequence will be continued sequentially in any forthcoming Addenda that may be issued.

<i>Question # 1</i>	In section 7. Reporting Requirements, point 2 x), What details does the Event Log Report contain? What information does it provide?
<i>Answer # 1</i>	The Event Log Report is a daily report emailed to a System Administrator and/or a user providing the following information for the previous day: 1) Total number of flights uploaded to the System database for each airport listing, total number of arrivals, and departures and runways used, 2) Status of each Noise Monitoring Terminal NMT detailing whether the noise event downloaded successfully or failed, 3) Possible reason for download failure such as communication line down or power outage etc., 4) Total number of noise events recorded at each NMT site, 5) and other useful info about each NMTs status.
<i>Question # 2</i>	Please confirm the level of security background check, standard, medium or high for on-site workers as well as off-site workers.
<i>Answer # 2</i>	On-site work entails working at NMT sites including the permanent units mounted on utility poles as well as portable units installed at private and/or residential properties. There is no airport airside work required. Please see the he security background check as set forth in Page 8 of the RFP document (www.secureworker.com).
<i>Question #3</i>	Please confirm the removal of computer server, which is will be located in the NY Tracon. Due to the FAA changes, this should be disconnected in the future. Will this requirement remain in the RFP?

Answer # 3	References to NY Tracon have been removed from the Cost Proposal Form as reflected in Addendum #1 dated 12/20/12
Question #4	What are the response limitations in terms of pages or word counts?
Answer # 4	There is no limit.
Question #5	Map limits definition street and imagery?
Answer # 5	This question is unclear but in general, the System shall provide maps that portray satellite imagery, street map and hybrid of both satellite imagery and maps.
Question #6	Can we reuse existing scanners at TEB for ATC logging?
Answer # 6	No. As referenced in SOW, Section C.1., page 6 of 44, new scanners are required to be installed since the existing ones are approximately 20 years old.
Question #7	Confirm Historical Data Conversion years 10 years of data or 50 years of Data (10 years * 5 airports).
Answer # 7	As referenced in the SOW, Section D.3, page 20 of 44, historical data conversion would be required for past 10 years for JFK, LGA, EWR, and TEB while only 5 years for SWF. This would add up to total of 45 years of data.

Question #8	What current % of runway assignments do they currently achieve? (Attachment C, Section III, part D, item 2)
Answer # 8	The current System provides about 98% accuracy for runway assignments.
Question #9	Is there an existing interface to the D-ATIS system, and if not, is there a suggested way to do it? (Attachment C, Section III, part D, item 6.i)
Answer # 9	No there is no existing interface to D-ATIS system. The hourly weather data for each airport shall be available as part of the System database when running queries and reports, however, the source does not have to be solely the D-ATIS. Weather data can be acquired from other official and reliable sources.
Question #10	Will a Brüel & Kjaer Systems Engineer be able to gain access to the existing NMT's for inspection of the existing infrastructure and site

	conditions? If unable to accommodate this particular day, would the Port Authority of New York be able to offer an alternate date and time?
Answer #10	There are total of 23 NMT sites and it will be logistically difficult if not impossible to visit every single site. Sixteen (16) NMT sites out of 23 are publicly accessible and are located on utility poles. The address of each NMT was provided at the Pre Proposal meeting on December 20, 2012. Proposers who wish to visit the NMT site can do so on their own.
Question #11	Please clarify the total number of NMTs by type (permanent and portable) to be included in the proposal.
Answer #11	<p>PANYNJ is requesting the delivery of 22 new NMTs as part of this RFP. Out of the new 22 NMTs, 17 will need to be installed by replacing NMTs currently deployed consisting of following:</p> <p>JFK – 10 NMTs (6 permanents and 4 portables) LGA – 4 NMTs (2 permanents and 2 portables) EWR – 3 NMTS (3 permanents)</p> <p>Five (5) of the delivered NMTs will be placed in storage for future installations or for use as spare units.</p> <p>There are total of 7 NMTs currently at TEB and none of them will be replaced as part of this Contract.</p>
Question# 12	Section C Subsection 2 item i) calls for accuracy of less than + 0.1 dB, do they really mean resolution? That accuracy is beyond the IEC and ANSI standards for Type 1 instruments.
Answer # 12	Yes, the 0.1dB value refers to resolution and not accuracy of the instrument.
Question# 13	When can we expect the answers in the written addenda?
Answer # 13	The answers to all questions received are being provided in this written addenda and any additional questions received before the due date will be answered in a future Addenda posted to the website
Question# 14	Cost Proposal Form - Table 2 – Software Services. Does the Web Site Hosting line item include all backup, data retrieval, and other data storage requirements?

<i>Answer # 14</i>	Table 2 – Website Hosting for General Noise Information is in reference to Scope of Work Section D.4.vii) which lists the website requirements and all background elements of running a website such as data backup, data retrieval and storage requirements and all other necessary functions shall be included in the cost.
<i>Question# 15</i>	1) SOW Page 8 of 44 3ii says 11 permanents and 10 portables but Appendix B Cost Proposal Form Table 1D says 10 portables. What is the total NMT count?
<i>Answer # 15</i>	See the response to Question No. 11 above. Table 1 D shall provide cost for installation for 6 portable NMT units. The remaining five units shall be delivered and will be placed in storage.
<i>Question#16</i>	Page 8 Section M. Contractor Staff Background Screening - What level of staff is required to undergo background checks? Is it just the staff that will be working on or at PANYNJ premises, key personnel, or all personnel, including incidental personnel such as contracts, finance, mail room, etc.? Is this limited to just direct staff and not indirect? For a larger company with every changing staffing screening all employees from accounting, contracts and finance who may come in contact with this contract is impossible. On prior contracts with the PANYNJ only key personnel were required to be screened and those employees that worked on one of the facilities.
<i>Answer # 16</i>	Only employees engaged directly with the PANYNJ contract shall be subject to the Background Screening requirements. This includes key employees assigned to work on PANYNJ contract, including employees with access to PANYNJ database and those performing work at PANYNJ NMT sites and PANYNJ offices.
<i>Question# 17</i>	Page 8 Section M. Contractor Staff Background Screening -With respect to the background checks, current employees have already been vetted and screened by our company. Why does the PANJNY want to incur the costs of screening up to a 100 of our indirect employees who have limited contact with the day to day operations of this contract, and simply administer the contract or complete the invoices or mail the documents to the PANYNJ?

Answer #17	See the response to Question No. 16 above.
Question #18	Page 8 Section M. Contractor Staff Background Screening - What type of background check is actually being performed by the PANYNJ? Is it a reference check, a criminal check, credit, felonies, misdemeanors? Can the PANYNJ please define what scope is covered under the Background check?
Answer #18	Requirements for background screening can be found at following website: www.secureworker.com
Question #19	Paragraph 3: Operational Availability starting on page 38 Operational Availability last paragraph references damages due to failure to meet PANYNJ requirements, those damages are specified herein "Is the Authority Referencing Liquated Damages"?
Answer #19	The last paragraph of Operational Availability has been revised as shown in Section I above.
Question #20	Who carries the current Toll Free Complaint Hotline?
Answer #20	The current toll free complaint hotline is provided by the PANYNJ's current contractor for collecting noise complaints online and via phone calls.
Question #21	Can PANYNJ provide security levels which are required for on-site or off site work personnel?
Answer #21	On-site work entails working at NMT sites including the permanent units mounted on utility poles as well as portable units installed at private and/or residential properties. There is no work that will be done at any of the airports. Please see the security background check as set forth in Page 8 of the RFP document (www.secureworker.com).
Question #22	We would like to obtain an actual sample file of the Historical Data for conversion.
Answer #22	Historical data sample files for one month consisting of weather data, flight tracking data and noise event data is available upon request via email to: jeanette.anderson@panynj.gov
Question 23	By Airport, how many complaints are received via hotline, web

	complaint form, e-mail, etc. monthly?
<i>Answer #24</i>	<p>Following are the average monthly count of noise complaint by Airport:</p> <p>JFK – 200 LGA – 200 EWR – 50 TEB – 125 SWF – 5</p> <p>About 50% of noise complaints are received via web complaint form online and the rest are received via noise complaint hotline.</p>

<i>Question# 25</i>	At TEB, do the current NMT's use D Weighting?
<i>Answer # 25</i>	No, the TEB NMTs use A weighting.
<i>Question#26</i>	How many Larson Davis NMT's are at TEB?
<i>Question# 26</i>	There are total of 7 Larson Davis NMT units (Model No. 831) for TEB. Six of the units are installed as permanent and one unit is in storage for portable use upon request.
<i>Question# 27</i>	Should we need further clarification or have additional questions after cutoff date and time of December 21, 2012, 3pm, will PANYNJ be accepting them and provide a response?
<i>Answer# 27</i>	At the discretion of the Authority, questions may be answered after the due date.

This communication should be initialed by you and annexed to your Proposal upon submission.

In case any Proposer fails to conform to these instructions, its Proposal will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ

KATHY LESLIE WHELAN, MANAGER
COMMODITIES & SERVICES DIVISION

PROPOSER FIRM NAME: _____

INITIALED: _____

DATE: _____

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO
Jeanette Anderson, WHO CAN BE REACHED AT (201) 395-3430 or at
jeanette.anderson@panynj.gov.