

April 1, 2013

SUBJECT: REQUEST FOR PROPOSALS FOR PERFORMANCE OF EXPERT PROFESSIONAL PLANNING, ARCHITECTURAL, AND ENGINEERING SERVICES TO PREPARE A MIDTOWN BUS MASTER PLAN ON AN “AS-NEEDED” BASIS (RFP #32797– ADDENDUM #2)

Dear Sir or Madam:

The Port Authority of New York & New Jersey hereby amends the subject Request for Proposal (RFP) letter, dated March 25, 2013, as follows:

The following questions were received from RFP recipient(s). The Authority provided the corresponding answers:

1. Please clarify the commitment of the discipline leads in terms of percentage of their time during the project’s duration.

Each proposer must determine the number of hours to be assigned to/proposed for each lead. It is anticipated that such estimates will be predicated upon the prior experience of the proposer in performing such services to others.

2. Please clarify the following regarding joint venture (JV) qualifications on the bottom of p. 2 of the RFP cover letter: can the combined experience of the principal JV partners qualify in terms of the requirements stipulated in A, B and C on p. 1, or does at least one JV member alone have to qualify in all areas?

One firm, whether proposing as part of a Joint Venture or as a single Prime, must meet the prequalification requirements stipulated in Section I. A, B, and C.

3. Please clarify how the “as needed” nature of the scope of work would be handled contractually for this project.

It is anticipated that other than “optional tasks”, the majority of tasks will be required in performance of the contemplated services. However, it is also anticipated that as specific services are performed, and the resulting work products inform the subsequent tasks, certain services may be expanded upon, contracted, or eliminated.

The date for receipt of proposals for the subject RFP remains to **2:00 P.M. on April 22, 2013.**

If you have any questions, please contact Ms. Tracy Tiernan, Solicitation Manager, at ttiernan@panynj.gov.

Sincerely yours,

Tim Volonakis
Assistant Director
Procurement Department