

February 10, 2014

SUBJECT: REQUEST FOR PROPOSALS FOR PERFORMANCE OF EXPERT PROFESSIONAL CONCEPTUAL DESIGN AND RELATED ENVIRONMENTAL SERVICES FOR HOWLAND HOOK ROADWAY ACCESS IMPROVEMENTS (RFP #34649) - ADDENDUM #2

Dear Sir or Madam:

The Port Authority of New York and New Jersey hereby offers to amend the subject Request for Proposal (RFP), dated February 4, 2014, as follows:

RFP Letter

A. On Page 2, Section III. Submission Requirements, paragraph C, after the first sentence, skip a line and insert the following:

“Include a statement indicating whether the Consultant is proposing as a single entity, or as a joint venture.

If a joint venture submits a proposal, all participants in the joint venture shall be bound jointly and severally and each participant shall execute the proposal. If a single entity proposer cannot demonstrate that it meets all of the referenced qualifications, then the single entity proposer may, with others, form a joint venture and request that the joint venture be deemed to be the proposer (i.e. members of the joint venture may meet the qualification requirement collectively).

If the proposer is a joint venture, the joint venture’s proposal shall contain an executed teaming agreement, or alternatively, if the entities making up the joint venture proposer have not executed a teaming agreement, the joint venture’s proposal shall contain a summary of key terms of the anticipated agreement. If the joint venture proposer is a consortium, partnership or any other form of a joint venture, or an association that is not a legal entity, the proposal shall include a letter signed by each member indicating a willingness to accept joint and several liability until the point at which a corporation, limited liability company or other form of legal entity is formed for the purposes of undertaking the agreement.”

The following questions were received from RFP recipients. The questions and corresponding Authority answers are provided for your information and use, as appropriate:

1. *For the NEPA requirement, does the Prime have to fulfill this requirement or can it be one of the subs?*

Response: The prime or one entity of a joint-venture must fulfill this requirement.

2. *Is Appendix B meant to be an example of the work product that is expected?*

Response: Appendix B is information provided by the NYSDOT on typical NEPA procedures and includes example documents for many of their required deliverables.

If you have any questions, please contact Ms. Mary Lou Rivera, Principal Contract Specialist, at mlrivera@panynj.gov.

Sincerely,

Tim Volonakis
Assistant Director
Procurement Department