

October 6, 2015

SUBJECT: REQUEST FOR PROPOSALS FOR PERFORMANCE OF EXPERT PROFESSIONAL RECRUITMENT AND SOURCING RESEARCH SERVICES FOR MULTIPLE STAFFING FUNCTIONS AS REQUESTED ON A “CALL-IN” BASIS DURING 2016 (RFP# 43861) ADDENDUM #2

Dear Sir or Madam:

The following questions were received from RFP recipients. The questions and the corresponding Authority answers are provided for your information and use, as appropriate.

1. Are all the candidates going to be permanent employees?

Response: Most hires are permanent employees. Occasionally, there may be a need to hire temporary staff for projects.

2. What is the percentage rate of the actual annual salary for a candidate submitted for a permanent employee?

Response: The firm will have to provide in their response the percentage rate(s) they normally charge for contingency searches.

3. Is the candidate going to be a contract employee?

Response: No. Hires for the most part are permanent and occasionally temporary for project-based work (no benefits provided).

The date for receipt of proposals for the subject RFP remains 2:00 P.M. on October 23, 2015.

If you have any questions, please contact Ms. Jessica L. Smith, Principal Contract Specialist, at JLSMITH@panynj.gov.

Sincerely,

David Gutiérrez, CPPO
Manager, Construction Procurements
Procurement Department

*Procurement Department
150 Greenwich Street
4 World Trade Center, 21st Floor
New York, NY 10007*