

February 19, 2014

SUBJECT: REQUEST FOR PROPOSALS FOR PERFORMANCE OF EXPERT PROFESSIONAL CONCEPTUAL DESIGN AND RELATED ENVIRONMENTAL SERVICES FOR HOWLAND HOOK ROADWAY ACCESS IMPROVEMENTS (RFP #34649) - ADDENDUM #3

Dear Sir or Madam:

The Port Authority of New York and New Jersey hereby offers to amend the subject Request for Proposal (RFP), dated February 4, 2014, as follows:

RFP Letter

1. On Page 4, Section III, Submission Requirements, paragraph I, after subparagraph 4., skip a line and insert:
“5. Include seven (7) copies of Exhibit II in the sealed envelope mentioned in paragraph J. below. No CD is required for this information.”
2. On Page 4, Section III. Submission Requirements, paragraph J, after subparagraph 2., skip a line and insert:
“3. You are required to submit one (1) reproducible original and six (6) copies, along with seven (7) compact disc copies of Exhibit III for review.”
3. The due date for receipt of proposals has been changed to March 5, 2014.

Attachment A

1. On page 3, Section III, Description of Consultant’s Tasks, Task C., subparagraph 3, after “Perform Topographical Survey of the project area”, insert “including wetlands delineation.”
2. On page 13, subparagraph b., delete, “The Load and Resistance Factor Design (LRFD) method shall be used in accordance with the current edition of the AASHTO LRFD Bridge Design Specifications, supplemented by the AASHTO LRFD NJDOT Design Manual for Bridge and Structures.” Replace with “The Load and Resistance Factor Design (LRFD) method shall be used in accordance with the current edition of the NYSDOT LRFD Bridge Design Specifications.”

The following questions were received from RFP recipients. The questions and corresponding Authority answers are provided for your information and use, as appropriate:

1. *Task E (Design Criteria Summary), Item 1 c says, “Identification of all federal, state and local permits, licenses and other approvals... (See Appendix B – Potential Permits/Approvals, included herewith and made a part hereof.)”. Yet Appendix B provides about 100 pages of Environmental Information related to another NYSDOT project for the Rt. 32 over the Mohawk River. Is this the right appendix intended for this RFP?*

Response: Appendix B was provided by NYSDOT as a sample of the permits and approvals that may be required, as well as to provide standard procedures guidance.

2. *Task C (Field Verification and Inspections), Item 3 says, "Perform Topographical Survey of the project area. For wetlands delineation, the contour interval shall be one (1) foot." Yet Task Q singles out any wetland delineation (and associated coordination with NYSDEC and USACE) to be an as-needed service. As such, can we assume that any wetland lines mapped under Task C would be provided by the Authority based on already-existing data and not from a new delineation field effort?*

Response: Wetlands delineation shall be performed as part of the Task C topographic survey. See Amendment #1 to the Attachment A, above.

3. *Section III, Task C, item 3 states to, "Perform Topographical Survey of the project area...See Civil Design requirements below." The Civil Requirements include, "Develop/update base maps of the project study area showing site features, major utilities, topography and right-of-way/property/lease line/jurisdictional boundaries, within the project area" and "Prepare a plan showing limits and specific areas where supplemental surveys are needed." Also, available documents in Section V include, "Survey Base Map showing site features and topography." Is a new topographic survey of the project area required as part of the scope?*

Response: Yes, it is required. The Base Map available from the Authority is provided as background information.

4. *My firm is performing work as a subconsultant on a project that may be related to this project. Does that count as a conflict of interest, and will my firm be precluded?*

Response: See page 4 of the RFP letter, paragraph L. The Proposer shall include in its proposal a statement indicating any potential conflict of interest, or any facts that could raise the appearance of a conflict of interest. That includes any interest, financial or otherwise in the project, contemplated work or outcome of the project. This includes any financial benefit such as a promise of future work on the project, as well as indirect benefits the consultant is aware of (e.g., if the project would aid proposals sponsored by the firm's other clients).

If you have any questions, please contact Ms. Mary Lou Rivera, Principal Contract Specialist, at mlrivera@panynj.gov.

Sincerely,

Tim Volonakis
Assistant Director
Procurement Department