

THE PORT AUTHORITY OF NY & NJ

**PROCUREMENT DEPARTMENT
4 WORLD TRADE CENTER
150 GREENWICH STREET, 21ST FLOOR
NEW YORK, NY 10007**

9/4/2015

ADDENDUM # 4

To prospective Bidder(s) on Bid # 43345 for HVAC Maintenance Services at Various Port Authority Facilities in New York

Due back on 9/9/2015, no later than 11:00AM

Originally due on 9/2/2015, no later than 11:00AM

I. CHANGES/MODIFICATIONS

The following changes/modifications are hereby made to the solicitation documents:

- A. The bid due date is extended to 9/9/15, no later than 11:00AM.
- B. Delete in its entirety Part IV, Page 5, entitled "PRICING SHEET" and replace it with the attachment entitled "PRICING SHEET" revised date 9/4/2015.

II. BIDDER'S QUESTIONS AND ANSWERS

The following information is available in response to questions submitted by prospective Bidders. The responses should not be deemed to answer all questions, which have been submitted by Bidders to the Port Authority. It addresses only those questions, which the Port Authority has deemed to require additional information and/or clarification. The fact that information has not been supplied with respect to any questions asked by a Bidders does not mean or imply, nor should it be deemed to mean or imply, any meaning, construction, or implication with respect to the terms.

The Port Authority makes no representations, warranties or guarantees that the information contained herein is accurate, complete or timely or that such information accurately represents the conditions that would be encountered during the performance of the Contract. The furnishing of such information by the Port Authority shall not create or be deemed to create any obligation or liability upon it for any reason whatsoever and each Bidder, by submitting its Bid, expressly agrees that it has not relied upon the

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foregoing information, and that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever. Accordingly, nothing contained herein and no representation, statement or promise, of the Port Authority, its Commissioners, officers, agents, representatives, or employees, oral or in writing, shall impair or limit the effect of the warranties of the Bidder required by this Bid or Contract and the Bidder agrees that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever. The Questions and Answers numbering sequence will be continued sequentially in any forthcoming Addenda that may be issued.

Question #12	Items like gauges, thermometers, pulleys, flywheels, blower wheels and shafts are not items that require maintenance. There is nothing that can be done to these items from a maintenance standpoint to prolong their life. And in the case of the 1-7 ton units even the compressors which are most likely a tin can there is nothing there to maintain. So if any of these items were to fail it wouldn't be from a lack of maintenance but more like a component failure. So would these not be considered a repair?
Answer # 12	Failed components would be deemed repair materials and not part of Scheduled Inspections and Maintenance Repair materials will be compensated at the rate inserted in Part IV, page 5, Section A entitled "Materials"
Question #13	On the pricing sheet provided, item B. Labor Scheduled Inspection & Maintenance Price. There are 4 Times to provide pricing as noted below. (1) 1 to 7 tons (2) 7.5-13 tons (3) Pumps (4) Return Exhaust Fan Motors B. Total estimated two (2) year labor Scheduled inspection & Maintenance Price (items 1,2 & 3). We would like to confirm that item #4 Return exhaust fan motors should not be included in the total for B. Can you please confirm.
Answer #13	See Part I. CHANGES/MODIFICATIONS, Section B, above in this addendum.
Question #14	How is replacement of parts compensated?
Answer # 14	See Answer #12 above

Question #14	How is repair services compensated?
Answer # 14	<p>The cost for scheduled maintenance and inspection on everything will be compensated at the rate inserted in Part IV, page 5, Section B entitled "Labor-Scheduled Inspection & Maintenance Price".</p> <p>Repair materials would be compensated at the rate inserted in Part IV, Page 5 Section A entitled "Materials" and repair labor would be compensated at the rates in Section C entitled "Labor – Call-In Service" for non-emergency or in case of an emergency call the rate will be under Section D entitled "Labor – Call-In Service.</p>

This communication should be initialed by you and annexed to your Bid upon submission.

In case any Bidder fails to conform to these instructions, its Bid will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ

KATHY LESLIE WHELAN,
ASSISTANT DIRECTOR
COMMODITIES AND SERVICES DIVISION
PROCUREMENT DEPARTMENT

BIDDER'S FIRM NAME: _____

INITIALED: _____

DATE: _____

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO
LUZ SANTANA, WHO CAN BE REACHED AT (212) 435-4625 or at
LSANTANA@PANYNJ.GOV.

Pricing Sheet

A. Materials

Estimated Amount of Net Cost Materials		Percentage Mark-up		Estimated Two (2) Yr Contract Price
\$40,000	*	_____%	=	\$ _____
A.	Total Estimated Two (2) Year Net Cost of Materials (Non-scheduled Maintenance) (sum of \$40,000 + Mark-up)			\$ _____

B. Labor – Scheduled Inspections & Maintenance Price

Unit price includes cost of labor to replace defective parts and cost of such replaced parts, labor to perform preventative maintenance, and the cost of parts and materials for such maintenance.

	Item	Price Per Unit Per Month	*	No. of Units	*	No. of Months	=	Estimated Two (2) Yr Contract Price
1	1 to 7 Tons	\$ _____	*	27	*	24	=	\$ _____
2	7.5-13 Tons	\$ _____	*	6	*	24	=	\$ _____
3	Pumps (230V, 3.12A)	\$ _____	*	4	*	24	=	\$ _____
4	Return/Exhaust Fan Motors (Delhi industries power ventilator model 212)	\$ _____	*	2	*	24	=	\$ _____
B.	Total Estimated Two (2) Year Labor- Scheduled Inspections & Maintenance Price (sum of 1, 2, 3 & 4)							\$ _____

C. Labor – Call-In Service (Non-emergency calls)

	Item	Estimated Hours	*	Hourly Rate	=	Estimated Two (2) Yr Contract Price
1	Regular hours	350	*	\$ _____	=	\$ _____
2	Overtime Hours	105	*	\$ _____	=	\$ _____
C.	Total Estimated Two (2) Year Labor – Call-in – Non-Emergency					\$ _____